

VMGA Minutes Aug 2011 – Jun 2012

August 13, 2011

October 8, 2011 [p. 6]

December 8, 2011 [p. 12]

February 22, 2012 [p.22]

April 14, 2012 [26]

June 23, 2012 [32]

**VMGA, Inc.  
BI-MONTHLY BOARD MEETING  
AUGUST 13, 2011  
GREENSPRING GARDENS, FAIRFAX COUNTY, VA**

**HOSTED BY** Fairfax/Greenspring Master Gardeners

**MEETING BROUGHT TO ORDER AT:** 10:10am by President Bill Scott, Prince William

**WELCOME** Cyndi Bishop, Joan Richards, Sandra Reichart, Agent VCE

**ATTENDANCE**

Arlington/Alexandria	Joe Kelly
Central Rappahannock	Anita Tuttle
Chesapeake	Pinky Derieux
Chesterfield	Lynne Foote
Fairfax	George Graine, Elaine Homstad, Marty Sewell, Misty Kuceris, Diane Runnels
Franklin	Nelda Purcell
Gloucester	Roslyn Tharp
Green Spring	Cyndi Bishop, Joan Richards, Cathy Bonner, Karen Ulans, Marylou Wall, Paulette Rogt, Sunny Greene, Mary Jane Medeiros, Renee Johnson, Norma Sargeant
Hanover	Christy Brennan
Hill City	Deb Straw
JCC/Wmsbg	Angela Cingale, Marilyn Riddle
Louisa	Tina Chaleki, Edna Musser, Penny Clark
Newport News	Peggy Fox, Anita Smith
Northern Neck	Ted Munns
Prince George	Barbara Geer

### **Minutes—Peggy Fox, Newport News**

Due to the uncertainty that a quorum was present at the June 2011 board meeting, a motion was made and seconded to adjourn that meeting and begin the August meeting. Motion passed.

August meeting brought to order at 10:18am.

### **Treasurer's Report—Jim Kincaid, VA Beach**

Report figures provided in hard copy. Report is attached.

### **STANDING COMMITTEE REPORTS**

#### **Newsletter—Peggy Fox, Editor**

It was announced a new editor for the newsletter has been found: Frances Wall of Abingdon.

Articles for the newsletter are needed and should be sent to Peggy by the 20<sup>th</sup> of the month.

#### **Membership—Christy Brennan, Hanover**

274 members have not yet renewed

313 have renewed

63 new members

2 units paid the membership fees for their new MGs

    157 life members

    10 auxiliary members

    3 sustaining members

VMGA unit representatives must be members of VMGA in order to serve as a representative.

#### **Unit Support—Frank Reilly, Prince William**

Dave Close reported.

Unit Support

Members: Pat Reilly, Karen Sacasky, Pinky Derieux, and Frank Reilly and whoever else we need.

The purpose of the Unit Support Committee is to help local Units with administrative processes and relations with VCE. We operate by sharing information developed either by the committee or at other local Units. You can see the Unit support web pages for information about tax filing, tax-exempt processes and other processes.

Since the last meeting we helped explain the requirements for tax-exempt status to a unit. To be eligible for tax-exempt status there are several requirements. The organization must operate under some type of charter (for example a Constitution, By-laws, or Charter). The document must specify that the organization is operating as a tax-exempt organization. It must also make a provision about dissolving the organization, and that provision must stipulate that the assets of the organization will

be distributed to another tax-exempt organization.

We recommend that your Unit not specify another organization by name, because they may have changed by the time your Unit dissolves.

### **Communication Committee—Frank Reilly, Prince William**

Dave Close reported.

Members: Dawn Meyerriecks the webmaster, Cheri Haggerty, Tom Bolt, whoever else we can get.

1. Since the June regularly scheduled meeting there have been 11397 unique visitors to VMGA.net. They visited a total of 19122 pages. The visitors visit between 3 and 4 pages past the front page when they come, and click on about 8 items per visit. This is a very favorable “dwell time” that most commercial sites would be proud to have.
2. Since the June regularly scheduled meeting, the web page has been updated on 174 separate occasions.
3. The most popular pages in the last two months have been Endowment, Educational Events, Calendar, “About VMGA” and Membership; but more than 68% of our page views come in through the front page.
4. Frank Reilly is currently accepting changes to the calendar.
5. Membership Applications are available on-line at the Membership page.

### **Education Committee—Barbara Geer, Prince George**

Nelda Purcell reported.

Two events coming up:

- September 24, 2011 Cultivating Community Food Systems

Rockingham County Administration Center, Harrisonburg, VA

Link to application can be found on VMGA website education page for Community Food Systems.

- October 22 Waterwise Landscaping

Skelton 4-H Center, Smith Mountain Lake

Planning for MG Day at VSU is in the works. It will be held February 25, 2012 at VSU. The committee met August 8 with new committee members. They are looking for ideas.

### **State Fair 2011—Christy Brennan, Hanover**

The State Fair will run September 29 through October 9. Dates to volunteer are still available. Please contact Christy. Photos of MGs working with children or community are needed. She is looking for bug displays from a unit willing to lend it out for the fair. Volunteering at the fair is well worth the effort.

## **SPECIAL COMMITTEE REPORTS**

**VCE State MG Coordinator Endowment—Bill Scott, Prince William**

Committee members: Betty Villers, VA Beach; Bill Scott; David Mimms, Rockbridge.  
The average amount of money raised each year through the MG College Silent Auction is \$3000.

We are looking for a list of corporations to solicit for funding to the endowment.

A member suggested partnering with nursery associations and the International Society of Arborists (ISA). Dave Close reported that relationships are being built with independent garden centers.

When MGs are assisting clients at the Help Desk or a plant clinic, ask the client(s) to tell their nursery/garden center that a VCE Master Gardener sent them to get a specific plant. This can help raise awareness of Master Gardeners in the community.

**VA Green Industry Council—**

New chairperson for this committee will be confirmed soon.

**Fundraising—**

**P. Diane Relf Education Endowment Fund—**

There was one anonymous donor to the fund.

It was recommended by Anita Smith, Newport News to make sure the unit agents get word of the scholarship application.

George Graine, Fairfax, mentioned that more units are taking care of their own unit volunteers to attend MG College.

Fran Shelton, VA Beach: one recipient did not attend College. Will the money go back to the endowment? YES

Christy Brennan, Hanover: Over \$1000 was collected from donations made by Master Gardeners.

Barbara Geer, Prince George: There are many questions about the basis of how scholarships are awarded. Perhaps the information can be included in the newsletter.

**Finance Committee—Bill Scott, Prince William**

The budget for FY2012 was presented at the VMGA Annual meeting.

The audit committee was headed by Deb Straw.

**Committee chair changes—Bill Scott**

Bill announced the following changes:

Education Committee

Yolan Williams

Cathy Stuart

Cathy Frain

Gwen Pote

Barbara Geer, Betty Jo Hendricks and Ira Wallace will remain active as advisors.

Newsletter

Frances Wall, Bedford

Membership

Linda Silver, Newport News. We are hoping she'll be able to take over in the fall

Fundraising

Roslyn Tharp, Gloucester

**LUNCH**

**DOORPRIZES**

**Extension Liaison—Dave Close, MG Coordinator, VCE**

1. MG College was successful by most accounts; we should end the conference in the black this year; approximately 195 registered attendees.
2. Urban Nutrient Management (UNM) in-service coincided with MG College; it was recently found out that our Extension MG UNM programs being managed by Extension staff, who are certified by the Dept. of Conservation and Recreation (DCR) as UNM planners, would count in the Chesapeake Bay Model (number of turf acres under nutrient management). As a result of discovering this, a meeting between Dr. Mike Goatley, Dr. Greg Evanylo, Dave, Dr. Jones and Dr. Cathy Sutphin was organized to discuss VCE's continued involvement with UNM, additional training resources, and ideas about leveraging our support of DCR for potential funding from DCR in the future
3. Joyce Latimer held a planning meeting with the PMG Design Team to discuss the 2012 PMG; we are shooting for an earlier release in 2012 than we had for 2011; hope to continue incorporating additional suggestions/changes that have been recommended
4. Volunteer Management System (VMS) is in the process of recruiting more units to test the new system; Sarah Kelly has created a Scholar site to house VMS documents, tutorials, and other resources; most of these resources have been created by the first generation of test units; hope to fully roll out by the end of 2012.
5. MG College 2012 – 25<sup>th</sup> Anniversary of MG College; June 19-24
6. 2012 International MG Conference – October 11-15 in Charleston, WV; currently there are 50 participants from VA; approximately 30 of those registered are VCE MG volunteers; Dave, Frank Reilly and Barb Stewart (from the National Park Service) will be giving a presentation on our Smart Yard Care book
7. Also in October, Dave will be traveling to London to participate in a panel discussion during the International Leadership Association meeting; he will be talking about volunteer leadership in the context of the Extension Master Gardener program

8. Online modules are to be developed for the MG training ; Bedford just completed their pilot training using asynchronous modules; they started with 5 enrolled but ended up with 13 who completed the module training and passed the exam; Dave will be working with Bedford in the development of statewide modules; they are planning for their second training
9. MG College Advisory Team will be meeting in mid-September to begin work on our 25<sup>th</sup> Annual MG College

#### **President's Report—Bill Scott, Prince William**

The VMGA website is our second priority for this year. Goal is to get it updated. We are looking for help from volunteers who have IT experience. Perhaps the Association needs its own server. We currently operate under Frank Reilly.

Question: Has asking a student to maintain the site ever been considered?

#### **Silent Auction—Betty Villers, VA Beach**

One hundred ninety six (196) items were donated for auction. Thirty seven (37) plants were received from Beautiful Gardens. We had 60 buyers. \$3345 was raised for the VCE State MG Coordinator Endowment. The Raffle raised \$221 for the Endowment. The raffle item was a handmade hypertufa fountain by Shelby Snider of Roanoke. Additional volunteers this year were provided by Suffolk, JCC/Wmsbg, Roanoke, Prince William, and VA Beach. Next year: VA Beach will available to assist next year's unit who takes on running the auction for 2012.

#### **Unit Reports—**

Brief Unit reports were provided by the following unit representatives:

JCC/Wmsbg—Marilyn Riddle/Angela Cingale

Newport News—Anita Smith

VA Beach—Betty Villers

Chesapeake—Pinky Derieux

Fairfax—George Graine

Greenspring—Cyndi Bishop/Joan Richards

Hill City—Deb Straw

Louisa/Central VA—Tina Chalecki

Chesterfield—Lynn Foote

Prince George—Barbara Geer

Northern Neck—Ted Munns

Roanoke—Lewis Shontel

Franklin—Nelda Purcell

Arlington—Joe Kelly

Rockbridge—David Mimms

Hanover—Christy Brennan

Suffolk—Wanda Gerard

#### **UNFINISHED BUSINESS:**

**NEW BUSINESS:**

Next VMGA meeting will be held on October 8 by the Roanoke and New River Valley MGs

Meeting adjourned at 1:23 pm.

Respectfully submitted,  
Peggy Fox, VMGA Secretary

**Virginia Master Gardener Association, Inc.**

**Bi- Monthly Meeting  
October 8, 2011**

**Roanoke, New River Valley Master Gardeners**

**(Draft)**

**Attendance:**

(Arlington, Alexandria) Joe Kelly;  
(Alton: SSMG/Halifax) Charles and Loretta Stallard;  
(Bedford) Pat Waring;  
(Gloucester) Roslyn Tharp;  
(Green Spring) Joan Richards;  
(Hanover) Christy Brennan;  
(James City County/Williamsburg) Angela Cingale

(Louisa) Tina Chaleki ;  
(Prince George) Barbara Geer;  
(Prince William) Janet and Bill Scott;  
(Rockbridge) David Mims;  
(Roanoke) Kathryn Debnar, Mildred McDuffie, Bonnie Surface, Barbara Bricks, Chas Anderson, Jack Frankel, Kathy Reid, Becky Stinett, Pat Stackhouse, Pat Jordon;  
(VA Beach) Jim and Mary Anne Kincaid, Paul Campbell;  
( VCE/VA Tech ) Dave Close.

VMGA meeting was called to order at 10:10am by President Bill Scott.

Kathryn Debnar, the Roanoke VMGA representative, welcomed everyone to Roanoke and introduced Sheri Dorn, the VCE Extension Agent.

Sheri welcomed everyone to Roanoke and they were glad to host the VMGA meeting. Sherri thanked Kathryn Debnar for a wonderful job in organizing the meeting; she also thanked the Roanoke Master Gardeners for volunteering to help with the meeting.

Introductions went around the room.

**Minutes- Peggy Fox**

Peggy was not present; approval of the minutes from the August 13 meeting will be deferred to the next bi-monthly meeting.

### **Treasurer's Report – Jim Kincaid**

Jim presented copies of the treasurers report, there have been no significant expenses incurred. The treasurer's report was accepted as read and will be filed for audit.

The report is attached at the end of this document

### **Standing Committee Reports:**

#### **Newsletter- Peggy Fox- Content Editor, Dawn Meyerriecks- Layout Editor**

Neither was present.

- Reminder that unit reports should be sent to Christy Brennan, by the 24 th of each month after the VMGA meeting.

#### **Membership – Christy Brennan, Temporary Chair**

A short survey and VMGA Brochure and application were sent to all past members had not renewed their membership for 2011.

Members were sent a renewal form, and the survey which included the following questions:

Please let us know why you have chosen not to renew your membership: possible reasons include:

Lack of resources (financial or other)

Lack of support unit support, membership support, educational opportunities

Unsure of where VA cooperative extension and the program is headed in the future.

Other concerns with VCE

Organizational Concerns (leadership):

This venture cost \$206.11 Copies of form, survey and letters, envelopes and stamps.

Over 240 letters sent:

Resulted in 20 membership renewals in Aug and

34 renewals in September,

7 renewals in Oct.

There were 4 members who had paid dues and had not been updated in the spread sheet and were unhappy about my lack of spreadsheet experience, and I would like to



formally apologize to them and other MG's that did not inform me that I had made a mistake.

Two members have moved out of Virginia and are not renewing.

Most members that completed the survey reported that they were unaware that the membership needed to be renewed and did not cite any of the other reasons presented on the survey.

Other comments:

One member stated that due to the economy they had elected not to renew any memberships.

One member recommended that we should focus more on horticulture, information and resources on our web site and horticulture information instead of politics.

Members are reminded about dues in the newsletter and during MG College. It might be a good idea for VMGA application to be included in the MG College and Mini- education experience agendas and schedules and have May membership reminders posted on the web site.

As of Oct 5, 2011

689 Members

420 Active members

10 Auxiliary members

159 Lifetime members

3 Emeritus

176 members have not renewed membership for 2011-2012

Please let Christy and Bill know if you are interested or know of someone who would like to volunteer as the Membership chair.

**Unit Support - Frank Reilly, Chair**

Members: Pat Reilly, Karen Sacasky, Pinky Derieux, and whoever else we need.

Frank was not present and no report was submitted.

**Communication Committee - Frank Reilly, Chair**

Members: Kathryn Debnar, Betsy Lyon, and whoever else we can get.

Frank was not present and no report was submitted.

**Education Committee: Barbara Geer**

Members: Betty Jo Hendrix, Ira Wallace, Barbara Geer, Mildred McDuffie (and a number of others who assist at the CE programs).

Welcome to new members: Pat Lust (Farmville), Yolan Williams (Monroe), Kathy Stewart (St. Paul), Kathy Frame (Fairfax), Gwen Pote (Stafford), Sherry Kern (VA. Beach)

Events: "Community Food Systems", Sept 24, in Harrisonburg was the model of what an event should be: full participation by CSVMGA and their agent, Amber Vallotton: varied and complete discussions of all the interfacing elements and how the community banded together to make the most of their resources. Active participation in small group sessions-plus a wonderful "themed" lunch with decorations straight from the local Farmer's Market made this program an all around winner.

Future Events 2012

MG Day at VSU Saturday, February 25, 2012 at Virginia State University, Petersburg, VA. Focusing on "Food from Field to the Table" (from production to nutritional values). Includes sessions on pollinators, starting school gardens, the Southern Virginia Botanical Garden and social media for MG's.

Registration forms to be available by mid December open to January 2, 2012.

In the works: at least one spring and one fall CE event.

We are still in search of someone to become the chair of this committee. Please contact Barbara Geer or Bill Scott if interested.

### **Special Committee Reports:**

#### **MG Coordinator Endowment:**

Members: Dawn Lerch, Betty Villers, Kathryn Debnar, Bill Scott, Dave Close

The Committee has not been active. Bill would like to recruit more members. The committee needs business contacts to obtain contributions- please inform the committee if you know of any contacts.

A committee meeting will be set soon and will assign a chairman. Bill would like the committee to will develop a long range plan.

Please let Bill Know if you are interested in serving on this committee.

#### **Virginia Green Industry Council: Dawn Lerch**

Dawn was not present at the meeting, no report submitted.

#### **Finance Committee –**

Members: Jim Kincaid (Virginia Beach), Nancy Golden (Goochland/ Powhatan), Bill Scott (Fairfax)

Ted was not present at the meeting, but Bill Scott reported that there is not much going on with the committee as of now.

**Fundraising: Roslyn Tharp - Chair**

Roz is the new chair of this committee. She would like to get feedback on what new items the group would like to sell. She distributed a flier of a coffee mug in the shape of a flower pot to see if there was enough interest to pursue. She would like to bring the wine glasses back but will discuss with Dave Close. Roz wondered if we could update the VMGA web site with Paypal and a system for electronic cards. Roz will compose an article for the next VMGA newsletter.

**P. Diane Relf Education Endowment Fund: Paul Campbell - Chair**

Paul will begin to select new committee members and discuss ways to educate unit reps, Extension Agents and Master Gardeners about the availability of scholarships. Committee will be comprised of past recipients of the scholarship.

**State Fair: Christy Brennan**

The Fair is in full swing and will end on Oct 9<sup>th</sup>. Attendance has been down during the cold snap but promises to pick up as the weather warms. The MG booth staffing is going well. MG's from 15 counties and 9 units are participating. Average contacts: 500 per 4 hour shift; weekends have reported many more contacts.

**Extension Liaison - Dave Close, MG Coordinator VCE**

Friday Sept 23<sup>rd</sup>, 2011 it was announced that Dr Roger Harris is officially the Chair of the Horticulture Department, effective Oct 1<sup>st</sup>.

A survey was released Friday by e-mail seeking input/ feedback of the 2011 Home, Grounds, and Animals PMG.

Tuesday October 18<sup>th</sup> from 10:00 am to 2:00 pm, the second VMS (Volunteer Management System) training will be held at the Bedford County Extension office. We have 6-10 new units coming on board with the new system.

The 2012 International MG Conference is October 11-15 in Charleston, West VA.

MGCAT met on September 12<sup>th</sup> to begin planning for the 25<sup>th</sup> Annual MG College; we have brainstormed our keynote speakers, concurrent sessions, tours and workshops. We will likely be focusing on the quality of all sessions instead of quantity. We hope to pull in more sponsors and a trade-show will be added on Thursday during the conference. Special 25<sup>th</sup> Anniversary events will be announced. Mark your calendars June 19<sup>th</sup>- 24<sup>th</sup> 2012, Tree Steward Program.

Dr. Jones has announced the following:

1. VCE will launch a national search for an ANR Director ( this position has been vacant for 2 years).

2. Dr. Brian Calhoun has been appointed Associate Director of FCS and will lead the development of a statewide reporting system to accurately collect and document the total impact by VCE.
3. Community Viability specialist will be transitioned to academic departments to improve the connection to faculty and improve capacity building potential for the respective programs.
4. Caroline and King George counties are being moved from the Southeastern District to the Northern District.

The summer issue of *In Season* is now available online. This issue includes an article about MG College, the nematode lab on campus, the new VMS, and an update on the MG Endowment.

VCE is moving forward with hiring 25 new agents statewide; several positions have already been posted (around 11), the remaining 14 will be posted in September/October. This is in addition to filling 6 vacancies. For more information and announcements about VCE visit the new website: <http://future.ext.vt.edu>

**President's Report: Bill Scott**

Bill passed around a list of VMGA Committees for 2011-2012

Coordinator Endowment:

Dawn Lerch, Wesley Ford, Betty Villers Kathryn Debnar, Bill Scott, David Mims, Dave Close

Fundraising:

Roslyn Tharp- Chair

Audit:

Deb Straw Chair, Maggie McGough

Finance:

Bill Scott, Pat Waring, Jim Kincaid

**Education: Chair Needed**

Barbara Geer, Betty Jo Hendrix, Ira Wallace, Yolanda Williams, Kathy Stewart, Kathy Frame, Gwen Pote, Patricia Lust, Sherry Kern

Diane Relf Education Endowment:

Margaret Basford-Chair; Jack Price

**Membership:**

## **Chair Needed**

Christy Brennan-temporary. Chair- Linda Silver

Newsletter:

Peggy Fox Chair, Frances Wall, Jim Davis

Nominating Committee:

Paul Campbell, Chair; Joe Kelly, Marilyn Riddle

Bill asked for a motion to approve these committees. Motion made, seconded and passed.

VMGA still has several volunteer opportunities open with these committees, please let Bill know if you are interested.

## **Unit Reports:**

Bill entered a discussion on the history of unit reports. Submitted bi-monthly carefully edited and entered in the newsletters. Some were upset that the reports were edited for spacing in the newsletter, and then the reports have been submitted and posted in their entirety on the web site, but not in a timely manner. Bill asked for suggestions.

The unit reps were asked to send their reports to Christy Brennan by the 24th of each month. Christy is working on a new report template. They will be posted at [www.VMGA.net](http://www.VMGA.net)

## **Unfinished Business-**

Charles Stallard suggested developing an annual report of news worthy items for incorporation into a pamphlet or brochure to use for educating delegates, the general assembly and others.

The finance committee completed 2011 audit report May 31<sup>st</sup>. The committee results recorded that all records were accurate and correctly represented VMGA business May 2010 through May 2011.

A motion was made, seconded and passed to accept the report.

Bill is still looking for volunteers to help with updating the VMGA website. Currently the web site is hosted by Frank Reilly. Please let Bill know if you are interested or know someone who can help with updating the web site and getting our own server. This is an important impression and "face" for VMGA and needs to be updated on a more frequent basis.

## **New Business:**

Next VMGA meeting will be held on, Dec 10<sup>th</sup> 10:00 a.m. at the South Boston Museum in Halifax

Please let Bill know if your unit is interested in hosting VMGA meeting in 2012.

Meeting adjourned at 1:20 p.m.

Respectfully submitted,

Christy Brennan, VMGA Vice President

**VMGA, INC  
BI-MONTHLY BOARD MEETING  
DECEMBER 8, 2011  
SOUTH BOSTON, VA**

HOSTED BY SOUTHSIDE MASTER GARDENER ASSOCIATION

**ATTENDANCE**

**Officers:**

President: Bill Scott, Prince William

Vice President: Christy Brennan-Hanover

Secretary: Peggy Fox-Newport News

Treasurer: Jim Kincaid-Virginia Beach

Past President: Betty Villers-Virginia Beach

VCE State MG Coordinator: Dave Close-VT

**Unit Reps and VMGA Members:**

**Arlington/Alexandria:** Joe Kelly

**Bedford:** Pat Waring

**Central Virginia:** Tina Chaleki

**Chesterfield:** Lynne Foote

**Franklin:** Nelda Purcell

**Gloucester:** Bonnie Bernard

**Green Spring:** Joan Richards

**Hill City:** Deborah Straw

**JCC/Wmsbg:** Marilyn Riddle, Angela Cingale

**Newport News:** Anita Smith

**Prince George:** Barbara Geer, Cheryl Sebera

**Roanoke:** Kathryn Debnar

**Rockbridge:** David Mimms

**Virginia Beach:** MaryAnn Kincaid, Betty Villers

**Southside:** Dean Payne, Mary Smith, Edna Guthrie, William Royster, Joani Layman, Kathy Cornell, Lori Hamlett, Doc Clark, Shirley Archer, Charles Stallard, Loretta Stallard, Joan Whitt

Elizabeth Overton, Barbara Royster, Jewel Giles

Peggy Burton, Agnes Gregory, Judy Stotlar, Carol Nelson, Meredith Bowman, Pauline Decker, Dayle Berger, Pat Lust

Meeting was called to order at 10:05am

**Welcome by:**

Charles Stallard, VMGA Unit Rep and President of Southern Virginia Botanical Gardens  
Lori Hamlett, Southside Master Gardeners

**Unit Introductions**

Unit Reps and VMGA members identified themselves, their units and any VMGA office held.

The Unit representative roster was passed around and representatives were asked to update information and return the form to Peggy Fox.

**MINUTES OF THE DECEMBER 8, 2011 MEETING**

Correction to minutes: Angela Cingale, JCC/Wmsbg was omitted from attendance roster. Motion made to accept minutes with correction, seconded and approved.

**TREASURER'S REPORT –Jim Kincaid, VA Beach**

Report was approved as presented and will be filed for audit.

**STANDING COMMITTEE REPORTS**

**NEWSLETTER – Peggy Fox, Newport News, Content Editor**

An apology was made to the membership for the absence of the Oct/Nov issue of The Report. It was not published.

Send articles to Peggy Fox by the 20th of the month in which the bimonthly board meeting is held. (Feb/Apr/June/Aug/Oct/Dec)

Unit reports are available on the VMGA website.

**MEMBERSHIP—Christy Brennan, Hanover**

total membership comprised of:

516 active

11 auxiliary

159 lifetime

3 emeritus

**UNIT SUPPORT – Frank Reilly, Prince William**

No report.

**COMMUNICATIONS – Frank Reilly, Prince William**

No report.

**EDUCATION – Barbara Geer, Co-Chair, Prince George;**

Kathy Frame, Barbara Geer, Pat Lust, Gwen Pote, Kathy Stewart, Yolan Williams  
Thank you to Tina Chaleki who volunteered to help with planning of MG Day VSU.

Two programs recently held:

September Harrisonburg:

October Franklin County: Waterwise Landscaping

**SAVE THE DATE**

Feb 25 3<sup>rd</sup> Annual MG Day at VSU

Registration available soon

**SPECIAL COMMITTEE REPORTS**

**MG COORDINATOR ENDOWMENT FUND**

Bill Scott reported on behalf of the committee.

The fundraising committee raises money for VMGA. Over the past few years, money raised from the sale of t-shirts and other items has been designated to be contributed to the coordinator endowment fund. The MG Coordinator Endowment Fund Committee focuses its energy on raising money specifically for the coordinator endowment.

Ben Grove, VT Foundation, reported to Bill that VT has closed out its billion dollar capital campaign.

Questions:

Mary Ann Kincaid, VA Beach: Do we have a committee?

Bill: Yes. Will plan to meet in January.

Mary Ann: suggested VMGA develop a new campaign, similar to "\$50 for 5" which was run several years ago. People can pledge to donate any dollar amount for a 5 year period.

Dave Close, VCE: There has been discussion with Dawn Lerch to promote suggested giving levels.

**VA GREEN INDUSTRY COUNCIL – Dawn Lerch, Hanover**

The council consists of any business in the "green" industry.

No report

**P. DIANE RELF EDUCATION ENDOWMENT FUND—Margie Bassford, Loudoun; Jack Price, Four County**

Bill Scott reported. Additional members are needed for this committee. The committee is comprised of former MG College scholarship recipients. Work begins in January. Promotion of the scholarship will be a priority. Selection is based on merit with the exception of 2011. A scholarship was awarded to one volunteer based on need.



Comments:

Mary Ann Kincaid, VA Beach: publicize the scholarship in the newsletter; include the process of application and selection.

Betty Villers, VA Beach: the committee selects recipients from large unit, small unit ...

Deb Straw, Hill City: the duty of the unit representative to share the information.

Recipient is responsible for completing application and submitting it to their agent or coordinator.

Bill Scott: Suggested VMGA provide a scholarship based on need

Deb Straw: Give committee latitude to pay for one applicant who is in need and would greatly benefit from attending

Bill Scott: Money has been donated to be applied toward scholarships

Bill McCaleb, Southside: Scholarships are available to all MGs

Angela Cingale, JCC/Wmsbg: Can application and criteria be sent to unit representatives?

Kathryn Debnar, Roanoke: I will compose an article for the newsletter.

Jim Kincaid, VA Beach: \$800 in budget for scholarship

Christy Brennan, Hanover: \$300 has been donated to date.

George Graine: Applications are to be completed by the Extension Agent or the MG Unit Coordinator.

**FINANCE-Jim Kincaid, Bill Scott, Pat Ware**

No activity at this time.

**FUNDRAISING-Ros Thorp, Gloucester**

She is interested in new ideas for items to offer for sale. Recently placed orders are available for pick-up.

**STATE FAIR—Christy Brennan, Hanover**

The State Fair has entered into Chapter 11. 2011 attendance was good.

VCE and Hanover MGs sponsor the MG Booth. MGs from twenty counties staffed the booth. Thank you to you all.

Visitors Sept 29-Oct 9: 270,000

Contacts: 16,055

MG Volunteers: 165

Combined hours of service: 954

Displays included: stream table by Hanover Soil & Water, insects

Bonnie Bernard, Gloucester: Kudos to Hanover MGs for a job well done.

**EXECUTIVE OFFICER NOMINATING COMMITTEE-Joe Kelly, Marilyn Riddle, Paul Campbell**

Nominations for Vice President and Secretary have been made. Still looking for candidates for President and Treasurer.

The list must be reported to the VMGA Board of Directors 150 days prior to the annual VMGA meeting in June. Votes must be collected, tabulated and reported to the Executive Committee at least 90 days prior to the annual meeting.

### STATE MASTER GARDENER COORDINATOR LIAISON REPORT

Dave Close, State MG Coordinator [www.hort.vt.edu/mastergardener](http://www.hort.vt.edu/mastergardener)

-May 2012 Southeast Regional MG Conference will be held in Natchez, MS

-4Trees If you love trees and want to help preserve them, you can help the effort with an application for the special Virginia Loves Trees license plate. At least 450 applications for the plate are needed by the end of December. Virginia Loves Trees specialty license plate. Sarah Gugercin, application coordinator for the nonprofit group at <http://www.valovestrees.org>.

At least 450 applications are needed by Dec. 31 to help fund tree education.

1. The electronic version of Home, Grounds, and Animals PMG should be available online by the first week of January with printed copies becoming available by the end of January.
2. The second VMS (Volunteer Management System) training was held at the Bedford County Extension office in mid-October. It is hoped a third training will be offered during the third week of January. Dave will be recruiting additional MG units to come online with the system.
3. 2012 International MG conference was a success. There were around 50 participants from VA, forty of which were VCE MG volunteers. Our attendance put us in the top 10 states. Frank Reilly, Barb Reiser and Dave had just fewer than 50 people attend their session on Smart Yard Care.
4. MG College Advisory Team met on November 7 to continue planning for the 25<sup>th</sup> Annual MG College. Before Thanksgiving it was announced a logo design contest would be open until early January. Three submissions have been received so far. More are welcome. There will be some minor adjustments and changes this year in an attempt to continue improving the quality of the experience for our conference attendees. Stay tuned for more information. There will soon be a promotional video on YouTube.
5. The fall issue of In Season will be available online next week. Please make sure it gets distributed throughout your entire unit.
6. Dr. Alan Grant held a Dean's forum yesterday. Some of the items from that meeting:
  - Currently there are up to 190 agents statewide; hope to be up to 220 by June 2012.
  - Search for Associated Director of ANR will soon begin and they hope to have someone in place by June 2012.
  - CALS International Program Coordinator was recently hired. Dr. Jerzy Nowak agreed to take this part-time position.
  - CALS Strategic Plan continues to be developed. The goal is to have the final plan in place by May 2012. It will span 2012-2018.

- Ground breaking will begin next week or in January for the first of four research buildings for CALS. This one will house lab and office space for FST and BSE. Location: Cage parking lot.
- Campaign for VT concluded in June and the University a held a gala event in November to celebrate the success. The goal was \$1Billion. \$1.11 billion was raised between 2004 and 2011. The CALS goal was \$52.4 million. This was exceeded by \$2million. Monies raised and pledged for the State MG Coordinator Endowment counted toward CALS' goal and is counted in with the University's campaign.
- Secretary of Education, Laura Fornash, recently released her agencies' report on VCE. The full report is 58 pages. The Executive summary is 8 pages and lists 7 recommendations for VCE. Report can be accessed through VCE website.

Questions:

Deb Straw, Hill City: Is the MVP link to Food Lion for VMGA fundraising still in effect?

Peggy Fox: VMGA no longer meets the criteria to participate. The link is no longer active.

#### **LUNCH BREAK 11:45-12:30**

#### **PRESIDENT'S REPORT—Bill Scott, Prince William**

The website is in need of revision.

Silent Auction at MG College: Volunteer unit is needed to run this activity.

Education Scholarship

#### **DOORPRIZES**

#### **UNIT REPORTS**

#### **UNFINISHED BUSINESS**

None.

#### **NEW BUSINESS**

##### **Education Committee event pricing:**

Bill Scott

Mission of VMGA: Foster education, communication and fellowship for MGs.

Pricing for VMGA sponsored programs should be

\$25 (half day event) and \$45 (full day event) for non-members

\$20 (half day event) and \$30 (full day event) for members

Barbara Geer

Barbara resigned from Edu. Comm. Chair position in April but was asked to stay on the committee. Speaking on behalf of the committee, fees came into question due to original charge requested by Sandy's Plants. There was concern about the impact of an increase on attendance at MG Day. Please delay the effective date of a fee increase.

Letter from Gwen Pote was read opposing the increase.

The current fees are \$15 for VMGA members, \$20 for nonmembers. Fee does not include lunch.

Joan Richards, Greenspring  
Presented an example of pricing for their events  
\$50 plus \$12 for lunch

Angela Cingale, JCC/Wmsbg  
Is this an issue that should be brought before the membership?

Cheryl Sebara, Prince George  
Education Committee should have authority to determine the event fee based on expected expenses.  
Betty Villers, VA Beach  
Will this fee be permanent?

Bill Scott  
VMGA board decides on the fee

Dave Close, VCE  
Fees should be determined and set in order to build a capacity for future events. It's important to keep cost down but thinking/planning forward in order to continue providing high quality education is necessary.

Bill McCaleb, Southside  
Made a motion **to table the decision to raise fees until the February board meeting. Go forth with MG Day at VSU at the original prices of \$15 and \$20.**

Nelda Purcell  
Is in favor of motion. This appears to be a financial and budgeting issue.

Motion was made and seconded. Vote: Ayes have it

### **Bylaws**

Due to the discussion that ensued regarding the above, it was determined the VMGA bylaws are in need of clarification of the description of who is eligible to vote.

Thank you to Southside MGs for hosting this meeting.

**ANNOUNCEMENTS**

Next bi-monthly board meeting: February 11, 2012

Christy Brennan, Hanover

The Maymont Flower Show will be held Feb. 9-12. MGs can volunteer.

Meeting adjourned 1:58pm

Respectfully submitted,

Peggy Fox, Newport News  
Secretary

**VIRGINIA MASTER GARDENER ASSOCIATION, INC.**  
**BI- MONTHLY MEETING**  
**FEBRUARY 11, 2012**  
**MANASSAS VA,**  
**Hosted by PRINCE WILLIAM MASTER GARDENERS**

**Attendance:** (Amherst, Lynchburg, Hill City) Debra Straw; (Arlington, Alexandria) Joe Kelly; (Chesterfield) Lynne Foote; (Fauquier) Jim Scibek; (Fairfax) George Graine, Laurie Anderson, Pat Waring; (Franklin) Nelda Purcell; (Green Spring) Joan Richards ; (Halifax) William McCaleb ; (Hanover) Christy Brennan; (Heart of Virginia-Cumberland, Prince Edward, Buckingham) Pat Lust; (James City County) Angela Cingale, Marilyn Riddle, (Louisa) Tina Chaleki, Jerry Giaccai, ; (Prince George) Barbara Geer, Cheryl Sebera; (Newport News) Anita Smith; (Norfolk) Tom Bolt; (Prince William) Janet and Bill Scott, D.S. Scott, Vernelle Boykin, Jean Bennet, Leslie Paulson, Desiree Schlitz-Velez, Lorrie Andrew Spear, Paige Thacker, (Rockbridge) David Mims; (Roanoke) Kathryn Debnar;(Stafford) Chuck Heath; (Suffolk) Wanda Gerrad; (VA Beach) Jim and Mary Ann Kincaid, Betty Villers.

The meeting was called to order at 10:15 by Bill Scott.

Welcome to Manassas by Paige Thacker, Ag. Agent.

Introductions went around the room.

**Minutes of Dec 2011 meeting**

Two corrections brought up by George Graine in the paragraph concerning the education scholarships and those interested should inform the agent or coordinator to complete the application.

Corrections will be made and posted on the web site.

**Treasurer's Report – Jim Kincaid, VA Beach**

Jim presented copies of the treasurer's report, no significant expenses incurred. The treasurer's report was accepted as read and will be filed for audit.

**COMMITTEE REPORTS:**

**Newsletter- Peggy Fox, Newport News**

Peggy was not present.

- Reminder that all articles should be sent to Peggy by the 20 th of each month in which the VMGA meeting is held. Peggy needs volunteers to help with this committee.

**Membership – Anita Smith, Newport News**

Total membership  
535 Active  
11 Auxiliary  
161 Lifetime  
3 Sustaining

Membership forms are still going to all of the past membership chairs. Please ensure that any VMGA membership forms you use have Anita Smith's information on them for accurate and efficient handling. A suggestion: to distribute a corrected form out on Dave Close list serv might help.

### **Unit Support - Frank Reilly, Prince William**

Members: Pat Reilly, Karen Sacasky, Pinky Derieux, and whoever else is needed.  
Frank was not present and no report was submitted.

### **Communication Committee - Frank Reilly, Prince William**

Members: Kathryn Debnar, Betsy Lyon, and whoever else is needed.  
Frank was not present and no report was submitted.

Bill announced that David Banks, JCC/Wmsbg, is updating the VMGA Web site and is seeking volunteers to help and also information for posting. Mary Ann Kincaid, VA Beach, mentioned that VMGA might be interested in starting and maintaining a Facebook page.

### **Finance Committee -**

Members: Jim Kincaid (Virginia Beach), Pat Waring (Bedford), Bill Scott (Prince William)

The Committee has not been active but will be getting together to start planning a budget for the next year.

### **SPECIAL COMMITTEES:**

#### **Education Committee—Barbara Geer, Prince George**

Members :Pat Lust, Gwen Pote, KathyFrame, Kathy Stewart, Yolán Williams

The next event MG Day at VSU:

Registration going well 139 people are currently enrolled.

The Education Committee presented two written proposals for the structuring of setting fees for VMGA Educational Events. 1) the minimum base amount and 2) a fixed rate amount. Members of the education committee presented how the education committee has structured the fees in previous years and how they would recommend that the fees be set for upcoming events including a minimum fee. After a lively discussion of both of the proposals, Jim Kincaid proposed a motion to add a 10% increase to the proposed education committee fee to be added to the education committee funds for future events as needed. The recommendations presented by the Education Committee proposal providing the flexibility of the education committee in suiting the fee of each specific program was voted on and passed. The motion proposed by Jim Kincaid was discussed and a suggestion of a rounded value to the nearest dollar amount was added to the motion. The motion was seconded and passed.

#### **The Virginia Green Industry Council—Dawn Lerch, Chesterfield**

Dawn was not present and no report was submitted. Christy Brennan mentioned that she has received an e-mail stating that the Green Industry Fall Garden Festival has been cancelled for this year.

#### **Nominating Committee—Joe Kelley, Arlington/Alexandria; Paul Campbell, VA Beach**

Joe thanked everyone for their cooperation in filling the slate of officers.

The slate of officers for 2012-2014

President- Tom Bolt (Norfolk)

Vice President- David Mimms (Rockbridge)

Secretary- Mary Anne Kincaid (VA Beach)

Treasurer- Laurie Anderson (Fairfax)

Elections will be by electronic ballot prior to March 24<sup>th</sup>.

### **Fund Raising—Roslynn Tharp, Gloucester**

Ros was not present and no report was submitted. Bill Scott displayed a coffee mug in the shape of a flower pot that VMGA could consider selling, several issues were discussed as to the safety of shipping and handling the items. Tech Horticulture Gardens sells the same type of mug.

**State Fair—Christy Brennan** - no report, Christy is waiting to hear how the State Fair will restructure after filing for Bankruptcy.

### **P. Diane Relf Education Endowment Fund—**

A suggestion to get Dave Close to send a letter and the application out on the list serv. Interested individuals should contact the Agents and MG Coordinators to submit the application. Leslie Paulson volunteered to chair the committee for this year.

### **Extension Liaison - Dave Close, VCE State MG Coordinator**

Dave was not present; no report submitted

### **Unit Reports—**

The unit reps were asked to send their reports to Christy by FEB 20<sup>th</sup>. They will be posted at [www.VMGA.net](http://www.VMGA.net).

### **Presidents Report: Bill Scott**

Bill would like to have the 2012 -2013 VMGA meeting calendar filled. Please let Bill know if your unit would like to host a meeting.

April 14, 2012	Williamsburg
June 25	MG College, VA Tech
August 11	Stafford
October 13	Fauquier
December 8	Host needed
February 9, 2013	
April 13	
June 21	
August 10	

The suggestion to ask Danville Master Gardeners to host a meeting was made.

Silent Auction at MG College –Newport News and Williamsburg MGs will run the auction this year.

**Unfinished Business:** David Banks has been cleaning up the VMGA web site and could use some volunteers to help him with this task.

Plans for the 25th Master Gardener College are going well. There will be many surprises. College will be held June 20-24<sup>th</sup> at VA Tech. The theme is Tree Stewardship. A Youtube promo video is available. Registration cost will stay at \$165.00 for early registration.

There has been some discussion about the Search for Excellence (SFE) and Brag boards, and dropping the SFE and going to Brag Boards to encourage units to participate. Units have always been encouraged to bring brag boards to MG College. Bill will let Christy know of the decision from the planning committee about the SFE. Leslie Paulson mentioned that her group was told



that their unit was not eligible for the International competition. Christy mentioned that the entry date for the International Competition was Feb 1st of last year even though the College was held in October and that the entries were judged well before the College actually started and that was the most likely reason they were told that the exhibit was not eligible. Deb Straw mentioned that in Feb people might not know if they will be attending the International College. Betty Villers reminded everyone that the exhibits are mailed or e-mailed to the committee and you do not have to attend in order to enter the competition. Anita Smith mentioned that she thought the VA MG College offered more and is a better value hands down. She also mentioned that the next International Master Gardener College was going to be a cruise.

**New Business:** At the last meeting there was mention of a VMGA By-Law review. It was mentioned that the VMGA standing rules should be reviewed also. Please let Bill Scott or Tom Bolt know if you are interested in serving on this committee.

**Announcement:**

Cheryl Sebera, Prince George

Don't forget about the Goo Gardening Symposium March 10<sup>th</sup>, in Prince George. She has registration information and handouts.

The April meeting will be April 14<sup>th</sup> at the James City County Recreation Center near Eastern State Hospital.

Remember to send Christy your unit reports by February 20<sup>th</sup>.

Meeting adjourned at 1:30 p.m.

Respectfully submitted, Christy Brennan, VMGA Vice President

**VMGA, INC**  
**BI-MONTHLY BOARD MEETING**  
**APRIL 14, 2012**  
**Williamsburg, VA**

**JCC/Wmsbg Master Gardener Association**

**ATTENDANCE**

**Officers:**

President: Bill Scott, Prince William  
Vice President: Christy Brennan-Hanover  
Secretary: Peggy Fox-Newport News  
Treasurer: Jim Kincaid-Virginia Beach  
Past President: Betty Villers-Virginia Beach  
VCE State MG Coordinator: Dave Close-VCE

**Unit Reps and VMGA Members:**

**Arlington/Alexandria:** Joe Kelly  
**Bedford:** Pat Waring  
**Central Virginia:** Tina Chaleki  
**Charles City:** Mary Edwards  
**Chesapeake:** Pinky Derieux  
**Chesterfield:** Lynne Foote  
**Fairfax:** George Graine  
**Franklin:** Nelda Purcell  
**Gloucester:** Bonnie Bernard, Ros Tharp  
**Green Spring:** Cyndi Bishop  
**Southside/Halifax:** Loretta Stallard,  
Charles Stallard  
**Heart of Virginia:** Pat Lust  
**Hill City:** Margaret Mundy  
**Prince William:** Janet Scott

**JCC/Wmsbg:** Marilyn Riddle, Angela  
Cingale, Sue Liddell, Kendra Swann, Nelda  
Pressly, Jim Pressly, Linda Lucas, Mandy  
Miller Doggett, Roger Evans, Harriet Parsons,  
Katie Wilhide  
**Newport News:** Anita Smith, Mary Wright  
**Norfolk:** Tom Bolt  
**Prince George:** Barbara Geer, Cheryl  
Sebera  
**Rockbridge:** David Mimms  
**Virginia Beach:** Mary Ann Kincaid, Betty  
Villers, Fran Shelton, Lisa Cary  
**Stafford:** Gwen Pote  
**Suffolk:** Wanda Gerard

Meeting was called to order at 10:00am.

**Welcome by:**

Marilyn Riddle. Roger Evans, JCC/WMSBG MG President  
Doris Heath, VCE Agent, Unit Coordinator

**Unit Introductions**

Unit Reps and VMGA members identified themselves, their units and any VMGA office held.

**TREASURER'S REPORT –Jim Kincaid, VA Beach**

Report was accepted as presented and will be filed for audit.

**MINUTES OF PREVIOUS MEETING:**

Minutes of the February 11 meeting are deferred to the June meeting. They were not distributed to the membership in time to be reviewed before the meeting. The minutes

of the February and April board meetings will be presented for approval at MG College 2012.

## **STANDING COMMITTEE REPORTS**

### **NEWSLETTER – Peggy Fox, Newport News, Content Editor; Tom Bolt, Norfolk, Electronic Distribution**

Send articles to the Peggy Fox by the 20th of the month in which the bimonthly board meeting is held. (Feb/Apr/June/Aug/Oct/Dec) Unit reports are available on the VMGA website.

### **MEMBERSHIP—Anita Smith, Newport News**

Total membership comprised of:

570 active  
11 auxiliary  
161 lifetime  
3 sustaining  
745 total

Membership renewal notices are going out this week. The membership year is June 1-May 31. The roster will be current as of July 1. Distribution will be done electronically.

To all unit representatives: Please update the membership application form that is in your unit files to reflect the current application. Not all of the application forms that are available on the VMGA website are correct. The application form you should use should NOT include the State MG Coordinator Endowment donations. David Banks, JCC/Wmsbg, is working hard to bring the website up to date with current and correct information.

### **UNIT SUPPORT – Frank Reilly, Prince William**

No report.

### **COMMUNICATIONS – Frank Reilly, Prince William**

No report.

### **EDUCATION – Barbara Geer, Co-Chair, Prince George**

MG Day at VSU:

February 25

*Focus on Food—From Field to Table*

151 registered  
141 attended  
10 speakers

Income: \$3,934.50

Total expenses: \$3,859.56

Net: \$ 74.94

Results of evaluation (most important to least important in regard to future planning)

Sound research information  
Updates/new information on “basics”  
Skills development  
Lowest possible cost

Nationally known or 'name' speakers  
Overall result according to evaluations:  
Excellent for Program content, Logistics, Site, and "Time and Cost Benefit"  
The records of the committee have been delivered to the VMGA President.

**SPECIAL COMMITTEE REPORTS**  
**MG COORDINATOR ENDOWMENT FUND**

Goals: \$50 for 5  
Increase awareness and membership  
A presentation will be made at MG College in June.

**VGIC—Dawn Lerch, Chesterfield**

The council consists of any business in the "green" industry.  
The Fall Festival, held at the Science Museum in Richmond, has been canceled.

**P. DIANE RELF EDUCATION ENDOWMENT FUND—Margie Bassford, Loudoun;  
Jack Price, Four County**

No report

**P. DIANE RELF EDUCATION SCHOLARSHIPS FOR MG COLLEGE—Leslie  
Paulson, Prince William**

There will be 8 scholarships awarded this year for MG College.

**FINANCE—Jim Kincaid, Bill Scott, Pat Ware**

Preparation of the annual budget will take place the week of April 16.

**FUNDRAISING—Ros Thorp, Gloucester**

MG Day raised \$600  
Ros will step down from her position as chair. New chairperson needed.

**STATE FAIR—Christy Brennan, Hanover**

State Fair has been cancelled. The Meadow Event Park is up for auction. Virginia Raceway may take over the park but only conduct the rides. Closing of the Fair will affect volunteer contacts and service hours.

**STATE MASTER GARDENER COORDINATOR LIAISON REPORT**

Dave Close, VCE State MG Coordinator [www.hort.vt.edu/mastergardener](http://www.hort.vt.edu/mastergardener)

- Printed copies of the 2012 edition of the Home Grounds and Animals PMG were shipped in late February/early March to local Extension offices for Extension MG Help Desks and Plant clinic kits. The file can be accessed at <http://pubs.ext.vt.edu/456/456-018/456-018.html>. The publication number is 456-108.
- MG College Advisory Team (MGCAT) met on March 26 to finalize the concurrent sessions.
- The winter issue of In Season was uploaded in late March. Please make sure it gets distributed throughout your entire unit. A special MG college edition is forthcoming.

- VCE held their first statewide conference since 2008, in mid-March. Nearly 350 attended: agents, specialists from the ARECs, 4-H Education Centers and faculty from VT and VSU. More than 50 new faculty members who were hired since July 1, 2011, were introduced. The vast majority of these hires were county agents.
- The Department of Horticulture interviewed two candidates for the new Sustainable Food Production position. This is a teaching/research split appointment, but there will be some natural spillover into Extension. The successful candidate should be on campus by August.
- Leadership Development Training is typically held as a pre-conference offering during Master Gardener College. This year we are removing it from MG College and taking it on the road. One training in each of the four VCE districts will be held in late summer/early fall.
- Dave is working with the VT Marketing and Communications office to develop some basic guidelines and suggestions for MG Association websites to clarify issues of branding and appropriate use of logos and indicia statements.
- Dates for Volunteer Management System (VMS) training sessions have not yet been set.

**LUNCH BREAK 12:00-12:45**

**PRESIDENT'S REPORT—Bill Scott, Prince William**

Maintain education for VMGA

Website cleanup continues by David Banks, JCC/Wmsbg

**OLD BUSINESS:**

**ELECTION COMMITTEE—Joe Kelly, Arlington/Alexandria**

Election results:

777 ballots distributed

-693 electronic

- 84 sent via USPS

232 persons voted

President: Tom Bolt, Norfolk

Vice President: David Mimms, Rockbridge

Secretary: Mary Ann Kincaid, Virginia Beach

Treasurer: Laurie Anderson, Fairfax

**REVIEW OF BYLAWS—Tom Bolt, Norfolk**

Any changes that members would like to suggest, please contact Tom by email

[tombolt@cox.net](mailto:tombolt@cox.net)

Committee is made up of past presidents and others who would like to help with the review.

**AUDIT COMMITTEE—Deb Straw, Hill City**

The treasurer's books will be audited at the end of May.

## **ANNOUNCEMENTS**

It was announced that Fran Gregory has resigned from VCE MG.

**Maymont Home and Garden Show**—Christy Brennan, Hanover, is reviewing this event for volunteering.

**Unit Reports** are due to Christy Brennan by the 20<sup>th</sup> of the month. Please include special project contact information so other units may contact them to get more information.

### **Search for Excellence (SFE) and Brag Boards**

All units are encouraged to display a board at MG College to highlight what their unit is doing or has done over the past year. Units are also encouraged to participate in the SFE competition but it is not required.

### **MG College**

June 21-24

25<sup>th</sup> Anniversary

Plant Swap: WILL NOT BE CONDUCTED BY VMGA

Anyone wishing to swap plants with other MGs will be able to do so through a forum. Arrangements for swaps between volunteers will need to be made with each other prior to college.

VT Horticulture Plant Sale:

Due to the cancellation of the VT class which produces the plant material for the annual plant sale, the Plant Sale will not be held this year.

New this year: Vendors will be on location at the registration tent on Thursday, June 21.

### **DOORPRIZES**

Potted plants were given to lucky winners.

Thank you to James City County/Williamsburg Master Gardeners for hosting this meeting.

## **ANNOUNCEMENTS**

Next bi-monthly board meeting:

June 22                      MG College

Annual Meeting

June 23                      MG College

Meeting schedule and host units for 2012/2013

August 11    Stafford

October 13   Fauquier

December 8   *Host needed*

February 9   Franklin

April 13                      Norfolk

June 21                    MG College  
August 10    Goochland/Powhatan

**Mother Earth News** magazine will be advertising Sustainable Gardening Month (September)

**Joe Kelly**, Arlington/Alexandria , announced the two-day symposium, “Working with Nature for Sustainable, Beautiful Gardens, to be held June 9-10 in Arlington.

Meeting adjourned 1:10pm.

Respectfully submitted,

Peggy Fox  
Newport News  
VMGA Secretary

**FINAL**  
**VMGA, Inc.**  
Annual Meeting  
June 23, 2012  
Virginia Tech - Blacksburg, VA  
Corrected - 6/22/13

CALL TO ORDER 7:11pm

**ATTENDANCE**

Executive Committee  
Membership sign in not circulated.

**SECRETARY'S REPORT**—Peggy Fox, Newport News  
Minutes of 2011 Annual Meeting approved as presented.

**TREASURER'S REPORT**—Jim Kincaid, Virginia Beach  
Fiscal year ended May 31, 2012. Motion made and seconded to accept Treasurer's Report as presented. A copy of the Treasurer's Report is attached to these minutes.

**STANDING COMMITTEES**

**EDUCATION COMMITTEE**—Barbara Geer, Prince George  
Bill Scott reported for the Education Committee.

The mission of Education Committee is to provide low cost, advanced level education at various locations across the state.

2011/12 Events

September	Cultivating Community Food Systems
October	Water Wise Landscaping
February	MG Day at VSU

These events provide an opportunity for MGs to gain advanced education hours in a single day.

**NEWSLETTER**—Peggy Fox, Newport News  
Effective July 1, Peggy will be stepping down from her position as Newsletter Editor/Layout after four years of service. Peggy advised that the position is one that can be divided among several team members: editor, layout, reporting, and distribution. She noted that experience with Microsoft Word and Publisher are very helpful.

**MEMBERSHIP**—Anita Smith, Newport News  
Bill Scott reported.

745 current members as of 4/14/2012  
570 Active  
11 Auxiliary  
161 Lifetime



### 3 Sustaining

As of 5/31/2011 membership totaled 733 members.

#### **UNIT SUPPORT**—Frank Reilly, Prince William

Members: Pat Reilly, Prince William; Karen Sacasky, Hill City; Pinky Derieux, Chesapeake; and whomever else is needed.

During the past year, questions from units included:

501C3

State budget impact on VCE

Spending accounts

#### **COMMUNICATION**—Frank Reilly, Prince William

Members: Kathryn Debnar, Roanoke; Tom Bolt, Norfolk; George Graine, Fairfax, and whoever else is needed.

We have a new webmaster, David Banks from JCC/Wmsbg. He has been making updates to the website. The VMGA web pages began in November 1999 when Frank was the VMGA secretary. Since that time there have been 52,000 unique visitors to website; 132,000 page counts. Most visitors access the site via the front or home page followed by the calendar page then the endowment page. The Communication Committee can assist units with the establishment of a website. They can also link their unit site to VMGA or vice versa.

There are a total of 5,000 Master Gardener volunteers in Virginia.

VMGA is a dues paying organization. Membership in the state association is not required in order to be a Virginia Master Gardener volunteer and membership cannot be required according to VCE policy.

#### **FINANCE**—Pat Waring, Bedford; Jim Kincaid, VA Beach; Bill Scott, Prince William Bill Scott reported.

VMGA annual dues are currently \$12. The fiscal year is June 1- May 31.

A line item in the budget was set up in 2011 for the purpose of covering incidental expenses incurred by the Executive Committee.

Scholarships from the P. Diane Relf Endowment Scholarship Fund will be presented tonight to the 2012 recipients. The scholarships are being paid by General Funds as the endowment is not large enough to withdraw funds to cover the costs.

Question by Frank Reilly, Prince William, concerning money allocated to the Coordinator Endowment Committee in the budget as presented. Bill Scott replied that any expenses incurred would be paid by General Funds.

Motion was made and seconded to approve the budget as presented. Three members opposed. Motion passed. A copy of the approved budget is attached to these minutes.

**P. DIANE RELF EDUCATION ENDOWMENT**—Leslie Paulson, Prince William

This year the committee received 22 applications for scholarship. Each unit is allowed 2 applicants. This year's recipients were:

Alexandra Wunderly, Prince George

Anita Smith, Newport News

Larry Baker, Culpepper

1<sup>st</sup> time MG College attendee, newly certified

MG volunteer

Karen Sacasky, Hill City

Bill Scott, Prince William

Don Peschka, Prince William

Laura Collinsworth, Central Rappahannock

Elaine Benzio-Hild, Central Rappahannock

**VA STATE MG COORDINATOR ENDOWMENT FUND**—

Bill Scott reported.

Current status as of June 8, 2012

Cash on hand	\$160,192.48
O/S pledges	2,425.00
Dempsey deferred gift	100,000.00
Lerch deferred gift	50,000.00
Interest	<u>40,187.43</u>
TOTAL	\$ 352,804.91

**SEARCH FOR EXCELLENCE**—Christy Brennan, Hanover

This year's winners:

1<sup>st</sup> place: Bedford accepted by Ellen Huff

2<sup>nd</sup> place: Suffolk accepted by Wanda Gerard

This year's judges were Dr. Joyce Latimer, VT Professor of Horticulture and Joe Hunnings, Director, Planning & Reporting, Professional Dev-Civil Rights Compliance, CALS Extension.

Completed score sheets will be returned to all units who participated.

**VIRGINIA STATE FAIR**—Christy Brennan, Hanover

2011 saw the largest attendance recorded at The Meadow Event Park. One hundred fifty MGs representing seven units recorded 637 service hours and set a new reporting record of 10,736 contacts. Thank you to all for their hard work, enthusiasm and commitment. The State Fair of Virginia filed Chapter 7 bankruptcy earlier this spring and the property was sold in May.

Hanover MGs have been working with the State Fair of Virginia since the 1980's. Evelyn Parker, a founding Hanover MG, and VMGA State Fair chairperson for 25 years, initiated the involvement of the VMGA. In 2002 she trained Christy to be the chair. During this venture with the State Fair, VMGA has helped educate over 60,000 contacts in proper lawn maintenance, proper pruning technique,

planting and plant choices for the right place and taught children that insects are cool. MG volunteers have also performed thousands of DNA extraction tests from strawberries and recently demonstrated the effects of storm water runoff and erosion. We have developed many friends and it will be sad to see the Fair go. Thank you to Hanover Master Gardeners and Pattie Bland for their help.

**FUNDRAISING**—Ros Tharp, Gloucester  
Bill Scott reported.

Ros has resigned her position. A new chairperson is needed. Total gross income this year from VMGA logo merchandise was \$3,458. The profit will go to the State MG Coordinator Endowment Fund. Sales thus far during MG College have been \$1,579.00.

**SILENT AUCTION**—Mary Wright, Newport News  
Sales from this year's auction totaled \$3,927.00. This amount will go to the State MG Coordinator Endowment Fund.

**VCE LIAISON/STATE MG COORDINATOR**—Dave Close, VCE  
Nothing to report.  
Number of first time MG College attendees: 15 present at meeting.  
Total number of attendees at 25<sup>th</sup> anniversary of MG College: 262.

**PRESIDENT'S REPORT**—Bill Scott, Prince William  
Bill briefly reviewed the mission of VMGA and the benefits of membership.

Bill provided highlights of meeting between VCE Director, Dr. Ed Jones and VMGA Executive Committee.

Fiscal Year 2012 statistics:  
347,675 volunteer hours  
530,704 contacts  
Service valued at \$7.46 million (\$21.45 per hour)

Thank you to all units who hosted a VMGA Board meeting during 2011/2012 and thank you to those who will be hosting meetings in the coming year. We are in need of a unit to host the December 2012 meeting.

Leadership opportunities are available in:  
Fundraising  
Newsletter  
Education Endowment  
Search for Excellence

#### **INSTALLATION OF NEW EXECUTIVE OFFICERS**

A formal ceremony marking the end of term of the outgoing officers and the beginning of term of office for the incoming officers was conducted. Each new officer received a portfolio for use in their duties.

The incoming officers for the term 6-12 to 6-14 are:

Tom Bolt	Norfolk	President
David Mims	Rockbridge	Vice President
Mary Ann Kincaid	Virginia Beach	Secretary
Laurie Anderson	Fairfax	Treasurer
Bill Scott	Prince William	Immediate Past President

**CLOSING REMARKS**—Tom Bolt, President 2012-14, Norfolk  
Focus on: Education and promotion/marketing of VMGA

**ADJOURN**

Motion made by Paul Campbell, VA Beach, to adjourn the meeting. Motion seconded and passed.

Meeting adjourned 8:27pm

Respectfully submitted,  
Peggy Fox, Newport News  
VMGA Secretary 2010-2012

## Treasurer's Report June 21, 2012

Checking Balance as of :	3/31/2012		\$ 20,501.92
Receipts			\$ 2,366.00
	<b>Membership Regular</b>	\$ 1,692.00	
	<b>Membership Life and Adv</b>	\$ 144.00	
	<b>Gifts/Donations EEF</b>	\$ 25.00	
	<b>Interest and Dividends</b>		
	<b>Member Purchases</b>	\$ 505.00	
	<b>Education</b>		
	<b>Fundraising</b>		
	<b>Miscellaneous</b>		
Disbursements			\$ (1,331.97)
	<b>Communications/Support</b>		
	<b>Coord Endowment Cmte</b>		
	<b>Education</b>		
	<b>EEF Scholarships</b>		
	<b>Elections</b>	\$ (68.78)	
	<b>Fundraising Cmte</b>		
	<b>Fundraising Overhead</b>	\$ (987.25)	
	<b>Fundraising Xfr to Endowmt</b>		
	<b>Marketing</b>		
	<b>Membership / Roster</b>	\$ (195.44)	
	<b>MG College Sponsorship</b>		
	<b>Newsletter</b>		
	<b>State Fair</b>		
	<b>Officer Expenses</b>		
	<b>President</b>		
	<b>Vice President</b>		
	<b>Secretary</b>		
	<b>Tressurer</b>	\$ (35.00)	
	<b>Miscellaneous</b>	\$ (45.50)	
		\$ (1,331.97)	
Transfers			
	<b>EEF Gift Transfers</b>	\$ -	\$ -
	<b>Lifetime Dues Transfers</b>	\$ -	
	<b>Reserve CD Transfers</b>	\$ -	
	<b>Fundraising Inventory Transfers</b>	\$ -	
Checking Balance as of May 31, 2012			\$ 21,535.95
	Interest Income on Reserve and EEF CD's	\$ 24.03	
	Inteerest Income on Future Dues CD	\$ 0.90	
	Total Interest on CDs	\$ 24.93	

# Virginia Master Gardener Association, Inc.

## Treasurer's Report

Thursday, June 21, 2012

Year to Date Income and Expenses to Budget FY12

Income YTD (as of My 31, 2012)

Committee	Budget	Income
Membership		
FY12 Lifetime/Prior Year)	\$ 1,200.00	\$888.00
FY12 Current FY	\$ 4,000.00	\$5,127.00
Subtotal	\$ 5,200.00	\$6,015.00
Education	\$ 6,000.00	\$6,018.00
Member Purchases		\$3,458.00
Fundraising	\$ 3,000.00	\$24.04
Gift for EEF		\$341.00
Misc Income		\$391.50
total	\$ 14,200.00	\$16,247.54

Expenses YTD (as of January 31, 2012)

Committee	Budget	Final Expenses
Comm/Support	\$ 275.00	\$ -
Coordinator Endwo Comm	\$ 100.00	\$ -
Education	\$ 6,000.00	\$ 5,933.71
EEF Scholarships	\$ 800.00	\$ 765.00
Elections		\$ 68.78
Fundraising Comm	\$ 50.00	\$ -
Fundraising Overhead		\$ 2,664.64
Fundraising Gifts to VT Endow.	\$ 3,000.00	\$ -
Marketing	\$ 350.00	\$ 194.77
Membership & Roster	\$ 1,100.00	\$ 547.77
MG College Sponsorship	\$ 400.00	\$ 400.00
Newsletter	\$ 1,000.00	\$ 180.97
State Fair	\$ 400.00	\$ 419.12
President	\$ 500.00	\$ 19.74
Vice President	\$ 25.00	\$ -
Secretary	\$ 75.00	
Treasurer	\$ 125.00	\$ 49.00
Misc Expenses		\$ 51.50
total	\$ 14,200.00	\$ 11,295.00

Year to Date Endowment & Restricted Funds Transactions FY12

Fund	Start Balance	Funds Rec'd	Transfers	
Coord Endowment	\$ 899.00	\$ -		\$ 899.00
Fundraising for Endowmt	\$ 4,499.39	\$ 636.00		\$ 5,185.39
Education Endowment	\$ 386.00	\$ 341.00	\$ -	\$ 727.00
total	4914.44			\$ 6,811.39

# Treasurer's Report

June 21, 2012  
Balance Sheet  
(as of 5/31/2012)

## Assets

Checking Account Balance	\$	21,535.95
PayPal Balance	\$	667.15
PDR Education Endowment CD Balance	\$	14,423.09
Reserve CD #2 Balance	\$	4,995.79
Future Dues CD Balance	\$	6,095.86
Fundraising Inventory	\$	<u>4,912.54</u>
<b>Total Assets</b>	\$	52,630.38

## Liabilities

Unearned Income-Future Dues	\$	9,362.00
Coordinator Endowment Funds Payable	\$	2,977.00
Coordinator Endowment Planned Gifts Payable	\$	5,483.54
Restricted Gifts for Scholarships	\$	<u>1,437.00</u>
<b>Total Liabilities</b>	\$	19,259.54

## Net Assets

Accumulated Earnings	\$	26,860.94
Current Year Earnings	\$	6,509.90
<b>Total Net Assets</b>	\$	33,370.84

**Total Liabilities  
and Net Assets** \$ 52,630.38

**VMGA, INC.**  
**Proposed FY2013 Budget**  
**June 1, 2012 to May 31,**  
**2013**

**Income**

Membership		
Regular		\$900
Lifetime / Advanced Payments		5,100
	<b>Total</b>	
	<b>Membership</b>	<b>6,000</b>
Gifts for EEF Scholarships		-
Education		6,000
Fundraising		3,000
	<b>Total Income</b>	<b><u>\$15,000</u></b>

**Expenses**

Communication/Support		\$275
Coordinator Endowment Committee		
Education		6,000
EEF Scholarships		1200
Elections		-
Fundraising Committee		
Fundraising Gifts to VT Endowment		3,000
Marketing		350
Membership &		
Roster		2,050
MG College Sponsorship		400
Newsletter		1,000
State Fair		
Officers Expense		
President		500
Vice President		25
Secretary		75
Treasurer		125
	<b>Total Expenses</b>	<b><u>\$15,000</u></b>