

**FINAL**  
**VMGA, Inc.**  
Annual Meeting  
June 23, 2012  
Virginia Tech - Blacksburg, VA  
Corrected - 6/22/13

CALL TO ORDER 7:11pm

**ATTENDANCE**

Executive Committee  
Membership sign in not circulated.

**SECRETARY'S REPORT**—Peggy Fox, Newport News  
Minutes of 2011 Annual Meeting approved as presented.

**TREASURER'S REPORT**—Jim Kincaid, Virginia Beach  
Fiscal year ended May 31, 2012. Motion made and seconded to accept Treasurer's Report as presented. A copy of the Treasurer's Report is attached to these minutes.

**STANDING COMMITTEES**

**EDUCATION COMMITTEE**—Barbara Geer, Prince George  
Bill Scott reported for the Education Committee.

The mission of Education Committee is to provide low cost, advanced level education at various locations across the state.

2011/12 Events

September	Cultivating Community Food Systems
October	Water Wise Landscaping
February	MG Day at VSU

These events provide an opportunity for MGs to gain advanced education hours in a single day.

**NEWSLETTER**—Peggy Fox, Newport News  
Effective July 1, Peggy will be stepping down from her position as Newsletter Editor/Layout after four years of service. Peggy advised that the position is one that can be divided among several team members: editor, layout, reporting, and distribution. She noted that experience with Microsoft Word and Publisher are very helpful.

**MEMBERSHIP**—Anita Smith, Newport News  
Bill Scott reported.

745 current members as of 4/14/2012  
570 Active  
11 Auxiliary  
161 Lifetime

### 3 Sustaining

As of 5/31/2011 membership totaled 733 members.

**UNIT SUPPORT**—Frank Reilly, Prince William

Members: Pat Reilly, Prince William; Karen Sacasky, Hill City; Pinky Derieux, Chesapeake; and whomever else is needed.

During the past year, questions from units included:

501C3

State budget impact on VCE

Spending accounts

**COMMUNICATION**—Frank Reilly, Prince William

Members: Kathryn Debnar, Roanoke; Tom Bolt, Norfolk; George Graine, Fairfax, and whoever else is needed.

We have a new webmaster, David Banks from JCC/Wmsbg. He has been making updates to the website. The VMGA web pages began in November 1999 when Frank was the VMGA secretary. Since that time there have been 52,000 unique visitors to website; 132,000 page counts. Most visitors access the site via the front or home page followed by the calendar page then the endowment page. The Communication Committee can assist units with the establishment of a website. They can also link their unit site to VMGA or vice versa.

There are a total of 5,000 Master Gardener volunteers in Virginia.

VMGA is a dues paying organization. Membership in the state association is not required in order to be a Virginia Master Gardener volunteer and membership cannot be required according to VCE policy.

**FINANCE**—Pat Waring, Bedford; Jim Kincaid, VA Beach; Bill Scott, Prince William  
Bill Scott reported.

VMGA annual dues are currently \$12. The fiscal year is June 1- May 31.

A line item in the budget was set up in 2011 for the purpose of covering incidental expenses incurred by the Executive Committee.

Scholarships from the P. Diane Relf Endowment Scholarship Fund will be presented tonight to the 2012 recipients. The scholarships are being paid by General Funds as the endowment is not large enough to withdraw funds to cover the costs.

Question by Frank Reilly, Prince William, concerning money allocated to the Coordinator Endowment Committee in the budget as presented. Bill Scott replied that any expenses incurred would be paid by General Funds.

Motion was made and seconded to approve the budget as presented. Three members opposed. Motion passed. A copy of the approved budget is attached to these minutes.

**P. DIANE RELF EDUCATION ENDOWMENT**—Leslie Paulson, Prince William

This year the committee received 22 applications for scholarship. Each unit is allowed 2 applicants. This year's recipients were:

Alexandra Wunderly, Prince George

Anita Smith, Newport News

Larry Baker, Culpepper

1<sup>st</sup> time MG College attendee, newly certified

MG volunteer

Karen Sacasky, Hill City

Bill Scott, Prince William

Don Peschka, Prince William

Laura Collinsworth, Central Rappahannock

Elaine Benzio-Hild, Central Rappahannock

**VA STATE MG COORDINATOR ENDOWMENT FUND**—

Bill Scott reported.

Current status as of June 8, 2012

Cash on hand	\$160,192.48
O/S pledges	2,425.00
Dempsey deferred gift	100,000.00
Lerch deferred gift	50,000.00
Interest	<u>40,187.43</u>
TOTAL	\$ 352,804.91

**SEARCH FOR EXCELLENCE**—Christy Brennan, Hanover

This year's winners:

1<sup>st</sup> place: Bedford accepted by Ellen Huff

2<sup>nd</sup> place: Suffolk accepted by Wanda Gerard

This year's judges were Dr. Joyce Latimer, VT Professor of Horticulture and Joe Hunnings, Director, Planning & Reporting, Professional Dev-Civil Rights Compliance, CALS Extension.

Completed score sheets will be returned to all units who participated.

**VIRGINIA STATE FAIR**—Christy Brennan, Hanover

2011 saw the largest attendance recorded at The Meadow Event Park. One hundred fifty MGs representing seven units recorded 637 service hours and set a new reporting record of 10,736 contacts. Thank you to all for their hard work, enthusiasm and commitment. The State Fair of Virginia filed Chapter 7 bankruptcy earlier this spring and the property was sold in May.

Hanover MGs have been working with the State Fair of Virginia since the 1980's. Evelyn Parker, a founding Hanover MG, and VMGA State Fair chairperson for 25 years, initiated the involvement of the VMGA. In 2002 she trained Christy to be the chair. During this venture with the State Fair, VMGA has helped educate over 60,000 contacts in proper lawn maintenance, proper pruning technique,

planting and plant choices for the right place and taught children that insects are cool. MG volunteers have also performed thousands of DNA extraction tests from strawberries and recently demonstrated the effects of storm water runoff and erosion. We have developed many friends and it will be sad to see the Fair go. Thank you to Hanover Master Gardeners and Pattie Bland for their help.

**FUNDRAISING**—Ros Tharp, Gloucester  
Bill Scott reported.

Ros has resigned her position. A new chairperson is needed. Total gross income this year from VMGA logo merchandise was \$3,458. The profit will go to the State MG Coordinator Endowment Fund. Sales thus far during MG College have been \$1,579.00.

**SILENT AUCTION**—Mary Wright, Newport News  
Sales from this year's auction totaled \$3,927.00. This amount will go to the State MG Coordinator Endowment Fund.

**VCE LIAISON/STATE MG COORDINATOR**—Dave Close, VCE  
Nothing to report.  
Number of first time MG College attendees: 15 present at meeting.  
Total number of attendees at 25<sup>th</sup> anniversary of MG College: 262.

**PRESIDENT'S REPORT**—Bill Scott, Prince William  
Bill briefly reviewed the mission of VMGA and the benefits of membership.

Bill provided highlights of meeting between VCE Director, Dr. Ed Jones and VMGA Executive Committee.

Fiscal Year 2012 statistics:  
347,675 volunteer hours  
530,704 contacts  
Service valued at \$7.46 million (\$21.45 per hour)

Thank you to all units who hosted a VMGA Board meeting during 2011/2012 and thank you to those who will be hosting meetings in the coming year. We are in need of a unit to host the December 2012 meeting.

Leadership opportunities are available in:  
Fundraising  
Newsletter  
Education Endowment  
Search for Excellence

#### **INSTALLATION OF NEW EXECUTIVE OFFICERS**

A formal ceremony marking the end of term of the outgoing officers and the beginning of term of office for the incoming officers was conducted. Each new officer received a portfolio for use in their duties.

The incoming officers for the term 6-12 to 6-14 are:

Tom Bolt	Norfolk	President
David Mims	Rockbridge	Vice President
Mary Ann Kincaid	Virginia Beach	Secretary
Laurie Anderson	Fairfax	Treasurer
Bill Scott	Prince William	Immediate Past President

**CLOSING REMARKS**—Tom Bolt, President 2012-14, Norfolk  
Focus on: Education and promotion/marketing of VMGA

**ADJOURN**

Motion made by Paul Campbell, VA Beach, to adjourn the meeting. Motion seconded and passed.

Meeting adjourned 8:27pm

Respectfully submitted,  
Peggy Fox, Newport News  
VMGA Secretary 2010-2012

## Treasurer's Report June 21, 2012

Checking Balance as of :	3/31/2012		\$ 20,501.92
Receipts			\$ 2,366.00
	<b>Membership Regular</b>	\$ 1,692.00	
	<b>Membership Life and Adv</b>	\$ 144.00	
	<b>Gifts/Donations EEF</b>	\$ 25.00	
	<b>Interest and Dividends</b>		
	<b>Member Purchases</b>	\$ 505.00	
	<b>Education</b>		
	<b>Fundraising</b>		
	<b>Miscellaneous</b>		
Disbursements			\$ (1,331.97)
	<b>Communications/Support</b>		
	<b>Coord Endowment Cmte</b>		
	<b>Education</b>		
	<b>EEF Scholarships</b>		
	<b>Elections</b>	\$ (68.78)	
	<b>Fundraising Cmte</b>		
	<b>Fundraising Overhead</b>	\$ (987.25)	
	<b>Fundraising Xfr to Endowmt</b>		
	<b>Marketing</b>		
	<b>Membership / Roster</b>	\$ (195.44)	
	<b>MG College Sponsorship</b>		
	<b>Newsletter</b>		
	<b>State Fair</b>		
	<b>Officer Expenses</b>		
	<b>President</b>		
	<b>Vice President</b>		
	<b>Secretary</b>		
	<b>Tressurer</b>	\$ (35.00)	
	<b>Miscellaneous</b>	\$ (45.50)	
		\$ (1,331.97)	
Transfers			
	<b>EEF Gift Transfers</b>	\$ -	\$ -
	<b>Lifetime Dues Transfers</b>	\$ -	
	<b>Reserve CD Transfers</b>	\$ -	
	<b>Fundraising Inventory Transfers</b>	\$ -	
Checking Balance as of May 31, 2012			\$ 21,535.95
	Interest Income on Reserve and EEF CD's	\$ 24.03	
	Inteerest Income on Future Dues CD	\$ 0.90	
	Total Interest on CDs	\$ 24.93	

# Virginia Master Gardener Association, Inc.

## Treasurer's Report

Thursday, June 21, 2012

Year to Date Income and Expenses to Budget FY12

Income YTD (as of My 31, 2012)

Committee	Budget	Income
Membership		
FY12 Lifetime/Prior Year)	\$ 1,200.00	\$888.00
FY12 Current FY	\$ 4,000.00	\$5,127.00
Subtotal	\$ 5,200.00	\$6,015.00
Education	\$ 6,000.00	\$6,018.00
Member Purchases		\$3,458.00
Fundraising	\$ 3,000.00	\$24.04
Gift for EEF		\$341.00
Misc Income		\$391.50
total	\$ 14,200.00	\$16,247.54

Expenses YTD (as of January 31, 2012)

Committee	Budget	Final Expenses
Comm/Support	\$ 275.00	\$ -
Coordinator Endwo Comm	\$ 100.00	\$ -
Education	\$ 6,000.00	\$ 5,933.71
EEF Scholarships	\$ 800.00	\$ 765.00
Elections		\$ 68.78
Fundraising Comm	\$ 50.00	\$ -
Fundraising Overhead		\$ 2,664.64
Fundraising Gifts to VT Endow.	\$ 3,000.00	\$ -
Marketing	\$ 350.00	\$ 194.77
Membership & Roster	\$ 1,100.00	\$ 547.77
MG College Sponsorship	\$ 400.00	\$ 400.00
Newsletter	\$ 1,000.00	\$ 180.97
State Fair	\$ 400.00	\$ 419.12
President	\$ 500.00	\$ 19.74
Vice President	\$ 25.00	\$ -
Secretary	\$ 75.00	
Treasurer	\$ 125.00	\$ 49.00
Misc Expenses		\$ 51.50
total	\$ 14,200.00	\$ 11,295.00

Year to Date Endowment & Restricted Funds Transactions FY12

Fund	Start Balance	Funds Rec'd	Transfers	
Coord Endowment	\$ 899.00	\$ -		\$ 899.00
Fundraising for Endowmt	\$ 4,499.39	\$ 636.00		\$ 5,185.39
Education Endowment	\$ 386.00	\$ 341.00	\$ -	\$ 727.00
total	4914.44			\$ 6,811.39

# Treasurer's Report

June 21, 2012  
Balance Sheet  
(as of 5/31/2012)

## Assets

Checking Account Balance	\$	21,535.95
PayPal Balance	\$	667.15
PDR Education Endowment CD Balance	\$	14,423.09
Reserve CD #2 Balance	\$	4,995.79
Future Dues CD Balance	\$	6,095.86
Fundraising Inventory	\$	<u>4,912.54</u>
<b>Total Assets</b>	\$	52,630.38

## Liabilities

Unearned Income-Future Dues	\$	9,362.00
Coordinator Endowment Funds Payable	\$	2,977.00
Coordinator Endowment Planned Gifts Payable	\$	5,483.54
Restricted Gifts for Scholarships	\$	<u>1,437.00</u>
<b>Total Liabilities</b>	\$	19,259.54

## Net Assets

Accumulated Earnings	\$	26,860.94
Current Year Earnings	\$	6,509.90
<b>Total Net Assets</b>	\$	33,370.84

**Total Liabilities  
and Net Assets** \$ 52,630.38



**VMGA, INC.**  
**Proposed FY2013 Budget**  
**June 1, 2012 to May 31,**  
**2013**

**Income**

Membership		
Regular		\$900
Lifetime / Advanced Payments		5,100
	<b>Total</b>	
	<b>Membership</b>	<b>6,000</b>
Gifts for EEF Scholarships		-
Education		6,000
Fundraising		3,000
	<b>Total Income</b>	<b><u>\$15,000</u></b>

**Expenses**

Communication/Support		\$275
Coordinator Endowment Committee		
Education		6,000
EEF Scholarships		1200
Elections		-
Fundraising Committee		
Fundraising Gifts to VT Endowment		3,000
Marketing		350
Membership &		
Roster		2,050
MG College Sponsorship		400
Newsletter		1,000
State Fair		
Officers Expense		
President		500
Vice President		25
Secretary		75
Treasurer		125
	<b>Total Expenses</b>	<b><u>\$15,000</u></b>