

Virginia Master Gardener Association
Bimonthly Director's Meeting August 12, 2017
Chesapeake, VA

The meeting was called to order at 10:04 am by President Joe Kelly. He welcomed everyone to Chesapeake, and introduced Chesapeake Master Gardener Kandy Keith. After basic housekeeping guidance, she explained that they were hosting a small silent auction where the proceeds would benefit our endowment at VT before introducing Mike Andruczyk, the horticultural extension agent for Chesapeake. Mike talked briefly about their programs, and thanked us for visiting with them on this rainy August day. Chesapeake MG Ed Bradley then gave a 30 minute talk on trees. Notes on this will be available with information about the October meeting.

At 10:36 Joe Kelly (Alexandria/Arlington) thanked Ed for the interesting presentation, and asked if everyone could introduce themselves and the unit they were representing. A few new unit representatives and several Chesapeake Master Gardeners who were supporting the meeting were first time attendees at a VMGA meeting.

President's report: Joe began the meeting with the comment that the officers were already halfway through their two-year term, and that we would talk about this topic again later.

Secretary's report: Wanda Gerard (Suffolk) reported that the minutes for April 8, 2017 meeting had been distributed electronically and asked if there were any changes that needed to be made, being none, she motioned that they be approved as written. They were seconded, and all were in favor. Wanda reported that there were 19 units present at today's meeting. The clipboard with the unit representative roster began its way around the room for verification of contact information.

Vice-President's report: Joan Richards (Green Spring) reported that one of the main duties of the vice president is to ensure the By-Laws and Standing Rules are followed. The Standing Rules state that each year and officers and chairs of standing committees are asked to sign a Conflict of Interest statement. This statement protects VMGA and the person from any involvement in goods or services which might somehow be provided by a board member. After all are signed, they are stored in the secretary's notebook. All standing committee chairs and officers were asked to pick one up and return it to Joan after signing it.

Treasurer's report: Treasurer Diane Kean (Northern Neck) told us that just yesterday they discovered a "formula error" to something in an ongoing report which they corrected (12,000 should be 22,000). Our interest to date is 2.55. The fundraising committee has already reached 53% of their annual goal, and membership is at 85% of their goal. The memberships temporarily restricted future dues from lifetime members is at 8% of their budgeted goal. She then distributed copies of the treasurer's report and explained the financial position documents and made a motion that the report be approved as written. They were seconded, and all were in favor.

Standing Committees

Communication Committee

Submitted by Frank Reilly (Stafford / MAGCRA), Chair

1. Members: David Banks (webmaster), Bill McCaleb (Calendar), Under construction (Newsletter team), Tom Bolt (e-blast coordinator), Chair Frank Reilly and whomever else we can get.
2. The Committee has set up a Drop Box account for the use of the Officers and Committee Chairs to share our working documents such as membership roster, and Treasurer Files. The registration and information site for the Education Committee event was set up, and is in use.

- Most of our visitors come through the front page of our website. The next most popular are: Calendar, Endowment, College, Minutes, and Membership.
- Remember that we can help you host your site for a while under certain conditions.
- We need more Calendar entries. It is routinely one of the top three most visited pages on the website. Listing your activity can definitely help drive participants to your event.
- We need more help with Newsletter content, editing, abstracting and preparation

Membership Committee

Submitted by Deb Ayers Straw, (Hill City MGA, Lynchburg), Chair

	8/12/2017	5/31/2017
ACTIVE	289	264
	(inc. 4 VCE Emeritus)	(inc. 4 VCE Emeritus)
AUXILIARY	2	2
LIFETIME	172	170
	(inc. 10 VCE Emeritus)	(inc. 10 VCE Emeritus)
TOTAL CURRENT	463	436

As of 8/12/2017 the membership total is 463 current members.

- Deb Straw shared that the benefits of being a VMGA member were our hosting educational events, the link to state MG coordinators office, and being able to enjoy comradery with gardening friends from across the state. She invited those attending for the first time to join today
- The Annual Roster will be sent electronically in October therefore the deadline to renew or join VMGA and be included in the Roster is September 15th.

The committee thanks those who have renewed their membership and who have encouraged new members to join. An application must accompany your dues in order for the committee to process your membership

- Please remember that all correspondence is done electronically. Therefore members have the responsibility to update the Membership Chair of any contact information changes. We want to be able to keep our membership informed.
- Deb Straw reminded everyone that the VMGA Representative must also be a member of VMGA.
- Dave Close reported that we have between 4,000 and 5,000 EMGs in Virginia after someone asked that question.

Education Committee

Submitted by Erica Jones (New River Valley), Chair

Members: Wanda Gerard, and Betty Jo Hendrix.

- The August 27th event is open to sign up - Wanda is taking the forms via mail at her home. Dr. Currently John Seiler's afternoon tour at Blandly on tree ID is full. We have asked the arboretum to offer a tree ID session instead of a tour so the maximum number of attendees can have this.
- Expenses for August 27th will be a \$3/person donation to the arboretum and hotel for one of the speakers. The MSV is charging \$100 set up fees for the indoor space.

3. Erica and Wanda are cheerfully accepting ideas for the next education event. This does not have to be a year from now – it could be anytime and anyplace in Virginia. So if you have any ideas let us know. The only criteria would be that the next one not be in the Winchester area.

Finance Committee

Pat Waring (Bedford), Chair

Members: Diana Henry, Bill Scott, Pat Reilly, and Diane Kean.

Nothing to report.

Fund Raising Committee

Jody Purches (Appomattox), Chair

Merchandise Sales

1. The FY18 VMGA budget calls for \$4100 in gross sales. To date the gross sales of MG Gear is \$2155.
2. Once a year, the net income (gross sales - cost of goods) from merchandise sales is given to the VMGA Endowment Fund. Therefore, your MG Gear purchases today will benefit the Endowment Fund. The net income to date is \$864.
3. In FY17, we experienced an inventory loss which has been reported in the minutes from February through June. This experience prompted discussion of policy changes to put into place that will protect VMGA from another such loss. I will address the changes that specifically pertain to Merchandise Sales.

Merchandise Sales Handbook

1. We are updating the Merchandise Sales Handbook. The DRAFT is in VMGA'S Dropbox. We will ensure the Handbook addresses the following policy changes:
 - Negotiate a payment plan that protects our interest with each vendor when possible.
 - Verify that the product received is as ordered and meets expected quality; preferably on site before final payment is made.
 - Refuse or return any product that doesn't meet expected quality and notify the Treasurer immediately.
 - Make orders to meet minimum quantities for the best price while keeping individual orders small splitting them up if necessary.

Standing Rules

1. The proposed changes to the Standing Rules have been given to the Executive Board to review prior to this meeting. The items to be added to the Standing Rules are:
 - Review current vendor prices and research new vendors to ensure best prices are paid for current inventory and new inventory items.
 - Fundraising committee chair is responsible for following and updating the procedures in the VMGA Fundraising Committee's Handbook. (Note: this will make the standing rules for the Fundraising Committee more consistent with standing rules for other committees that maintain a handbook.)

VMGA.net Sales (formerly on-line sales)

1. To reach the Merchandise Sales Team to order items between bi-monthly meetings click on **sales@vmga.net** found on the MG Gear page at the VMGA website which will generate an email form. You can also just email us directly at the referenced address. Once we receive your email, we will contact you as soon as we can and will work with you directly to fulfill your order.
2. NEW ITEMS are: ball caps, selling for \$20 each.
3. NEW COLORS for T-shirts:
Ladies t-shirts: purple, sapphire and dark heather

Unisex t-shirts: purple, dark heather

Long-sleeved t-shirts: dark heather

Zip-hoodies: dark heather, navy

4. CLEARANCE ITEMS:

Crew Neck Sweatshirts: \$17 regularly \$20

Pocket Hoody: \$25 regularly \$30

VMGA Endowment Team

1. The cash account balance is \$291,878, an increase of \$7893 since the June/annual report. Over the same period, the market value has increased \$14,437 to \$374,770. Outstanding pledges are at \$11,650 and the amount of deferred commitments stands at \$233,386. A table of select account balances since 2014 will be published in the minutes. The account balances over a period of time are as follows:

	1-Dec-13	5-Aug-14	31-Jul-15	31-Jul-16	31-May-17	1-Aug-17
Fund balance / Market value	\$264,538	\$307,776	\$321,272	\$324,462	\$360,333	\$374,770
Cash gifts and pledge payments		\$235,514	\$249,250	\$269,361	\$283,985	\$291,878
Outstanding pledges	\$5,200	\$6,275	\$4,100	\$1,850	\$950	\$11,650
Deferred commitments	\$190,000	\$233,986	\$233,986	\$233,286	\$233,386	\$233,386
Income Earned	\$12,033	\$19,931	\$26,442	\$27,938	\$15,730	\$19,427

*Funds are withdrawn for online modules and other program support

2. The agreement with the Virginia Tech Foundation to establish this endowment fund requires a contribution of \$1,000,000 by VMGA members and friends. We are far from this goal. To encourage more donations to our Endowment Fund, we have established a goal of raising \$30,000 between now and the end of MG College 2018. Anyone who invests at least \$1000 between now and then will receive a lovely garden journal with our awesome logo on it as well as a Bald Cypress pin signifying your contributor level. We have donation forms and journals here for anyone who will make this pledge today. If you need time to think about it, the form is available at VMGA.net as well as more information about the Endowment Fund.
3. We have received \$7983 in pledges since the Annual Meeting in June.
4. The income earned by the Endowment helps fund our State Coordinator's Office which allows them to develop materials for training and education including our handbooks and on-line modules, conduct special training such as leadership and coordinator training, and develop promotional materials like posters, brochures and displays.
5. CALS Development is currently working to hire someone to replace our liaison. Once a person is in this position, members of the Fundraising Team will meet with our liaison to see what CALS can and will do to seek and encourage greater support for our Endowment Fund.
6. A special thank you to the Chesapeake Master Gardeners for organizing the silent auction today that will benefit our endowment.

MG College Silent Auction

1. The results are in! The Silent Auction at MG College raised \$2443 for the Endowment Fund.
2. Virginia Beach won the Unit challenge followed by Heart of Virginia then Hill City.
3. The most generous individual donor was Laurie Fox whose items brought in \$467.
4. The highest single item was donated by MGACRA; it was a papercrete planter that sold for \$61.
5. The Silent Auction Team worked hard this year to make contributing to, participating in, and paying for purchases easy. Wrapping

up the auction after the Saturday afternoon break gave the team a good amount of time to get all the bids collected, organized and ready for payment during the Saturday night reception. Everything wrapped up in record time. We will incorporate this policy for future Silent Auctions.

6. It takes a lot of work and planning to run such a successful campaign, and we are always looking for more volunteers, please contact the team at auction@vmga.net if you think you might be interested; work will begin in earnest in 2018.
7. The success of our Silent Auction really depends on the generosity of our individual members, units, and friends. It is never too early to start thinking about items for next year's auction. Soon, we will publish an instruction sheet for potential donors, so all Master Gardeners will know what type of items we are looking for, how we want groups of items packaged, and when/where to deliver these packages.
8. Again, we'll have more on this in 2018.

Unit Support Committee

Mary Ann Kincaid (Virginia Beach), Chair

The Unit Support Committee is available to advise MG units throughout the state on issues that benefit from the diverse experience of its members – from dealing without an agent to 501C3 organization and others. Since June, the committee has had no requests for assistance.

Special Committees:

State Fair

Submitted by Christy Brennan, Chair

After coordinating the booth for the State Fair for 14 years, I have farmed out duties to many of my fellow Hanover Master Gardeners for the 2017 fair (September 29 – October 8). Signups for some dates are still available. The activity for younger children is a Food Rainbow, and the one for the older children hasn't been finalized yet. This year's big demo will focus on how we can protect the Chesapeake Bay. A doll house will be on display on a piece of wood that is painted green, and set on a slant. One demonstration will be a cup of water poured directly onto the house that depicts direct runoff. Another demonstration will have various sponges on the board that depict rain barrels, rain gardens, and the use of native plants. Water again will be poured onto the doll house, but the sponges will serve as absorbing agents thus showing the importance of having these three things in your home landscape/yard. She is still looking for some handouts on Native Plants that will work for the display. I am looking for someone to take over this committee that lives relatively close to the location.

VCE

Submitted by Dave Close, VCE representative

1. Master Gardener College update: 200 attendees (not including speakers, guests, and volunteers).
2. We have an Master Gardener College Advisory Team meeting in two weeks to work on MG College 2018 (June 21-24); advanced training will be Tree Stewardship.
3. International Master Gardener Conference Update – 2019 will be in Valley Forge, PA; 2021 will be hosted in the Tidewater area of VA sometime in early fall (please pick up a save-the-date magnet today to help promote our event.)
4. School of Plant and Environmental Sciences (SPES) – position announcement is back out for the Director of the School; we will be reviewing applications soon to do interviews this fall to have someone come in as Director by August of 2018.
5. American Society of Horticulture Scientists (ASHS) – John and I will be giving a Healthy Virginia Lawns presentation at the conference.
6. Coordinator's Manual – making final edits; should be ready to release soon; will make electronic copies available right away; will print them for the offices that want a hard copy.
7. Insect/Disease videos – We have five video segments on common diseases posted to our Youtube channel

(<https://www.youtube.com/channel/UCT-rsFK2y4FJDI5fuI2JEiw>); Riley is working on three more disease videos and two insect videos; We intend to continue collecting them this growing season.

8. Communications Coordinator position update – we have 26 applicants; will review in the coming week and interview two or three; hope to fill by mid-fall.
9. District Director Update – – John Thompson for Northern District and Janet Spencer for Southeast District; both were ANR agents prior to their new roles with VCE.
10. Departmental Update – Dr. Richard Veilleux serves as Department Head now; new Hahn Horticulture Garden Director began earlier this month – Dr. Scott Douglas.
11. Internal Forum (google) – similar to a forum in the sense that discussion threads can be archived and searched.
12. Reminders:
 - Modules – reminder for new MG training; evaluation survey to be distributed in late August/early September to solicit feedback on the current modules.
 - Social media – we have several communications methods/outlets (bi-weekly update, In Season, etc.; Instagram; YouTube channel.
 - Handbooks – digital and print; \$50 for veteran volunteers; consolidate orders when possible to save shipping costs;
 - Upcoming Trainings
 - Leadership Development Training – Nov 8/9 or 15/16; one centrally located (Richmond, maybe).
 - Healthy Virginia Lawns – either mid-Nov or early Dec.

Old Business:

Lynn Jones (Rockingham Area MGA) asked if it would be possible for us to not meet in the month of December since it is an extremely busy time of the year for everyone. Robyn Puffenbarger (Central Shenandoah Valley MGA) suggested that we reduce the meetings from six to four. This was not brought up as old business in this meeting, but was discussed under the 'For the Good of the Order' topic that follows.

New business

President Joe Kelly brought up that we needed to form a nomination committee for the next round of VMGA officers. Frank Reilly and Kandy Keith volunteered to serve on this committee.

Jody Purches made a motion of adding fundraising guidelines to the standing rules. Kandy Keith seconded. All were in favor. It is the secretary's duty to amend the standing rules as changes occur. [Wanda Gerard will make the necessary changes and include with the reminder information sent out for the October meeting.]

Diane Keane brought up a suggestion that George Graine had at the June meeting. If committee chairs provide information for a calendar of responsibilities needed done annually, this would let us know what is needed to be accomplished and when. It would be useful when recruiting new people to step into a position, because they have an idea of what is expected of them.

She continued on with explaining how our Google Drop Box works. The treasurer's publications are classified as being dynamic – this means that changes need to be reflected on a regular basis as things happen. Having them in such a location that is available for officers and committee chairs allows them to see those changes easily. All of the board members have access/link. Stored there are: VMGA Membership list, Treasurer's handbook, Fundraising handbook and Secretary handbook.

The credit card process is still on going with our bank. This will cause a few changes to our handbook when it becomes a reality.

Announcements/For the Good of the Order:

What determines whether you attend a VMGA Meeting or not? How do we encourage units to host a VMGA meeting?

Bonny Bernard (Gloucester) – "My husband and I are both retired and we have a large family that lives all over the country. We are

also active in other local organizations. If we are not on the road and do not have other previously scheduled commitments, I will be attending a meeting. Since we like to travel and are financially stable, attending meetings that might require an overnight stay in order to arrive at 10:00 am is not a problem."

Susan Garrett (Northern Shenandoah) –

1. Have a good program such as today. (Thirty minutes of education included as part of these meetings might help with interest in attendance).
2. The MG College VMGA meeting is dry – can we change them so that are more exciting, have something different to offer?
3. "Virginia is a large state, I drove 300 miles to attend this meeting." (First time attendee!)

Ted Munns (Northern Neck) - suggested we downsize our meetings from six to four a year, one of which is held at MG College in June at Virginia Tech. President Joe Kelly commented that the winter months can be 'trying' because of the unpredictable weather.

Julie Rogers (Eastern Shore of VA) – suggested that we consider having one central location where we meet for these meetings– same place each time. Units would take turns hosting from that permanent location.

Amy Weber (Chesapeake) – commented that while this is a great idea, it would be hard for units to host from a distance.

Fran Shelton (Virginia Beach) – if we would cut out the breakfast spread, and each of us bring along our own coffee and morning snack as we wish, it could work. We would have to work with a vendor to provide the lunch meal.

Dave Close (VCE) - maybe VT can help with hosting a virtual meeting once or twice a year. This is a standing offer.

President Joe Kelly said that December might be an excellent time to have our meeting in this fashion.

Lynn Jones – "My unit has been hosting the meeting in August 2018 – and we have been thinking of looking into having it at the Natural Bridge. They have a hotel, conference facilities, etc. It is but a short distance from where we would normally have a meeting, but would provide an excellent opportunity for checking out the new National Park that was created there recently."

Christy Brennan – we should invite the local MG units to attend our meetings – especially if they have no unit rep.

Joan Richards asked if anyone received financial reimbursement for attending these meetings.

Jean Bennett (Prince William) – said that she is the new rep for her unit, and that their unit just recently decided to pay the gas expenses for a unit rep. Lynn Jones stated that he gets reimbursed for his gas expenses. Joe Kelly (and others) writes the expenses off on their taxes.

How to encourage units to host a VMGA meeting?
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Bonnie Bernard – Not all units are financially able to put necessary funds up front to host a meeting, or they are in a remote area where it is difficult to find a place to accommodate more than their membership. Perhaps we should maintain a list alphabetically of all the units in a position to host and just rotate until you get to the end and then start over again. Provide those concerned about hosting with a support unit to assist them for their first time.

Deb Straw explained it can be as simple or as complex as you want. (Guidance for hosting a meeting can be found on our web page, or by asking the secretary for assistance.)

Someone suggested that maybe we should have our meetings regionally during the year. It might make deciding to host a meeting easier if such a rotation plan was in place.

Wanda Gerard mentioned she contacted a Virginia Cooperative Extension point of contact at Virginia State University shared with her by her extension agent, in regards to them letting us use a conference room for our meetings. She has never heard back from them.

Unit announcements

1. Bonny Bernard – on Thursday 8/17 a tick forum is being held at Brent and Becky’s Bulbs in Gloucester by Dr. Gaines (from VT)
2. Jean Bennett (Prince William)
 - Nova healing garden on 9/16
 - EPA grants for school gardens
 - Inland/Fisheries – high school program
 - A program titled ‘The Things your Grandmother Never told You about Saving the World’s Vegetable Gardens’ will be held on 11/4
3. Julie Rogers
 - Handed out information about the October meeting they are hosting in Painter, VA (AREC)
 - Working on an Eastern Short Training Class that will run from October through February
 - Eastern Shore educational symposium is being held on 10/23

Closing

Thanks again to the Chesapeake Master Gardeners for hosting our bi-monthly meeting. Kandy Keith recognized Amy Weber and Vicki Roberts and all of the Chesapeake MGs who helped with today’s meeting.

The rain has stopped, and the sun is shining at the moment so if anyone wants to go on a tree walk with Ed Bradley, please see him.

President Joe Kelly made a motion that we adjourn the meeting at 1:20. Deb Straw seconded.

2017		2018		2019	
2/11	Louisa	2/10	Roanoke		
4/8	Lynchburg	4/14	Gloucester		
8/12	Chesapeake	8/11	Rockbridge		
10/14	Eastern Shore	10/13	Central Rappahannock		
12/9	Northern Neck	12/8			

The December meeting will be hosted by the Northern Neck Master Gardeners.

Respectfully submitted
Wanda Gerard, Secretary

Enclosures

- 1 – Standing rules dated April 19, 2016 (old)
- 2- Standing rules dated August 12, 2017 (new)

Attendees at VMGA Meeting, August 12, 2017

Unit #	Unit Location/Name	Attendees
1	Ablemarle/City of Charlottesville (Piedmont)	
1a	Louisa (Central Virginia)	Tina Chaleki, Edna Musser
1b	Fluvanna	
1c	Nelson	
2	Amherst, Campbell and City of Lynchburg (Hill City)	Jennifer Gallion, Deb Straw
2a	Appomattox	Jody Purches
3	Arlington, Alexandria	Joe Kelly
4	Augusta, Rockingham, Palmyra, Staunton and Waynesboro (Central Shenandoah Valley)	
5	Rockbridge, Bath (Rockingham Area)	Lynn Jones
6	Bedford	
7	Roanoke	
8	Fredericksburg, Stafford, Spotsylvania, King George and Caroline (Central Rappahannock)	Frank Reilly
9	Charlotte	
10	Chesapeake	Amy Adams, Barbara Bailey, Yen Bao, Brenda Barrett, Shaun Wynn Boudier, Ed Bradley, Linda Bradley, Janet Grubbs, Mary Hammel, Patti Hamilton, Gerald Hartis, Haley Harwess, Lisa Hoasland, Brenda Hupp, Kandy Keith, Kathy King, Charles Lastinger, Brenda Orton, Jan Reynicire, Clara Slasseco, Vicki Roberts, Bill Towe, June Vinson, Amy Weber, Franny Werbinski, Pat Wright
11	Chesterfield	
12	Clarke, Frederick, Page, Warren, Shenandoah (Northern Shenandoah Valley)	Susan Garrett
13	Culpeper, Orange and Madison (Rapidan River)	
13a	Fauquier	
14	Danville	
15	Dinwiddle	
16	Fairfax	
16a	Green Spring	Joan (Don) Richards
17	Montgomery, Giles, Pulaski and Floyd (New River Valley)	
18	Franklin	Nelda Purcell
19	Gloucester	Bonnie Bernard
20	Northampton, Accomack (Eastern Shore)	Susan ????,... Julie Rogers, Christine Williams
21	Goochland, Powhatan	
22	Halifax (Southside)	
23	Hampton	
24	Hanover	Christy Brennan
25	Henrico	
26	Henry	

27	Isle of Wight, Southampton, Surry (Western Tidewater)	Lynn Hamm
28	James City County/Williamsburg	
29	Northumberland, Lancaster, Richmond, Westmoreland, Essex (Northern Neck)	Ruth Huber, Diane Kean (Kevin), Tedd Munns, Lee Scripture
30	Covington, Allegheny (Alleghany)	
31	Loudoun	
32	Matthews	
33	Middlesex	
34	Newport News	
35	Norfolk	Linda Ahlgrim, Harriette Frost
36	Patrick	
37	Prince William	Jean Bennett
38	Prince George	
39	Scott, Wise (Southwest)	
40	Suffolk	Wanda Gerard
41	Virginia Beach	Pinky Derieux, Mary Ann Kincaid, Fran Shelton, Betty Villers
42	Washington County	
43	York/Poquoson	
44	VCE	Dave Close
45	Tazewell	
46	Wythe, Bland	
47	Portsmouth	
48	Brunswick, Mecklenburg, Lunenburg, Nottaway (South Central)	
49	Carroll, Grayson, City of Galax (Blue Ridge)	
50	Cumberland, Prince Edward, Buckingham (Heart of Virginia)	
51	Emporia, Greenville	

FINANCIAL POSITION JULY 31, 2017

Assets	Total to Date
Cash - gross sales of merchandise	\$ 2,155.01
Cash - all other sources	\$ 6,878.19
Cash total	\$ 9,033.20
PayPal Balance	\$ 525.62
Petty Cash Fund	\$ 40.00
CD 002 Balance	\$ 14,531.54
Money Market Savings Account	\$ 5,038.95
Fundraising Inventory	\$ 3,241.73
Total Assets	\$ 32,411.04
Liabilities	
Unearned Income – Future Dues	\$ 4,385.84
Total Liabilities	\$ 4,385.84
Net Assets	
Unrestricted (Current FY Dues, Merchandise Sales)	\$ 5,721.32
Temporarily Restricted (Savings, CD, Future Dues, Board Designated scholarships, sponsorships)	\$ 22,303.88
Total Net Assets	\$ 28,025.20
Total Liabilities and Net Assets	\$ 36,796.88

FINANCIAL ACTIVITIES SUMMARY TO JULY 31, 2017

Revenue	Unrestricted	Temp Restricted	Total
Contributions (Scholarships+ Endowment)		\$ 377.48	\$377.48
Fundraising (Gross Sales)		\$2,155.01	\$2,155.01
Interest Income	\$2.55		\$2.55
Membership Dues	\$ 3,566.31	\$ 108.00	\$3,674.31
Programs			\$0.00
Total Revenue	\$3,568.86	\$2,640.49	\$6,209.35
Expenses			
Program Support (Ed. Event, Communications)			\$0.00
Donation Expenses (Endowment, St. Fair, Scholarships, Sponsorships)	\$144.00		\$144.00
Program Services Total	\$144.00		\$144.00
General (Administrative)			\$0.00
Fund Raising (Supplies, Merchandise, Gifts)	\$484.00		\$484.00
Fund Raising Shipping Expense	\$18.51		\$18.51
Cost of Goods Sold		\$ 3,346.72	
Total Expenses			\$646.51
Change in Net Assets (Net Income)	\$3,568.86		
Net Assets, Beginning of Year	\$ 21,846.87		
Net Assets, Year to Date	\$ 25,415.73		

FINANCIAL ACTIVITIES TO BUDGET JULY 31, 2017

REVENUE		FY 17 YTD	FY18 Budget	FY 18 YTD
	Temporarily Restricted			
	MG College Scholarship Donations		n/a	
	MG College Scholarship Donations FY17	383.90		
	MG College Scholarship Donations FY18	195.74		377.48
	State Coordinator Endowment Donations	923.00	n/a	144.00
	Fundraising (Merchandise Gross Sales)	\$ 4,718.10	\$ 4,100.00	2,155.01
	Membership Dues FY19-28	4,512.34	\$ 1,400.00	108.00
	Total Temporarily Restricted	10,733.08	\$ 5,500.00	2,784.49
	Unrestricted			
	Membership Dues Current FY	4,007.06	\$ 4,200.00	3,566.31
	Interest Income	14.62	n/a	2.55
	Programs (Education Events)	1,786.66	\$ 1,000.00	
	Total Unrestricted	5,808.34	\$ 5,200.00	3,568.86
Total Income		16,541.42	\$ 10,700.00	6,353.35
EXPENSES	Unrestricted		FY18 Budget	
Administration	President		\$ 250.00	
	Vice President		\$ 5.00	
	Secretary		\$ 25.00	
	Treasurer	76.41	\$ 25.00	
	Professional and Legal Fees	25.00	\$ 25.00	
	Membership	319.96	\$ 50.00	
	Nominations and Elections		\$ 50.00	
	Subtotal Expenses-Admin	421.37	\$ 430.00	\$ -
Fund Raising	Fundraising (Merchandise purchase, shipping)	3,506.57	\$ 2,100.00	502.51
	State Coordinator Endowment (incl. auction)	1,130.06	\$ 1,200.00	
	Subtotal Expenses-Fundraising	4,636.63	\$ 3,300.00	\$ 502.51
Programs	State Fair	298.98	\$ 500.00	
	MG College Scholarships	1,216.10	\$ 1,200.00	
	MG College Sponsorship	1,000.00	\$ 2,000.00	
	Merchandise Profits to VT Foundation	1,361.38	\$ 1,200.00	
	Donation to VT Foundation-Coord Endowment	923.00	\$ -	144.00
	Education	1,835.00	\$ 1,000.00	
	Communications	70.20	\$ 250.00	
	Coordinator Endowment (pass-thru)		\$ -	
	Cost of Goods Sold	\$ 3,346.72		3,346.72
	Subtotal Expenses-Programs	10,051.38	\$ 6,150.00	\$3,490.72
Total Expenses		15,109.38	\$ 9,880.00	\$3,993.23