

Virginia Master Gardener Association  
Bimonthly Director's Meeting February 11, 2017  
Louisa, VA

The meeting was called to order at 10:00 am by President Joe Kelly. He welcomed everyone and stated "we missed the bullet" for bad weather this time round and especially welcomed first time unit representatives to the meeting.

Joe introduced Tina Chaleki, Central Virginia Master Gardener Louisa Unit Representative. Tina explained that the master gardeners are an integral part of the 4H program in Louisa. Their school garden program, started five years ago, includes nutrition classes and a harvest party. They currently have gardens in three schools, with another projected to start this spring. The program has received numerous awards, and the first lady of Virginia has visited too. The MGs are also involved with the local AG fair, plant clinics, hosting an annual backyard garden lecture series, the annual harvest festival at Monticello and much more. She then introduced Jenny Thompson, their 4H agent who said that their combined efforts really made the programs work there, and that their gardening efforts wouldn't be successful if it had to rely on her gardening skills.

**President's report:** Joe Kelly (Arlington/Alexandria) thanked Tina and the Central Virginia Louisa Master Gardeners for hosting today's meeting. Joe asked that everyone introduce themselves before getting started with the business meeting. He mentioned that a few of our chair persons and/or long time and regular attending members were absent. Frank Reilly is busy with things as he prepares to have surgery soon. Jim Kincaid is recovering from a fall; therefore, he and Mary Ann are unable to attend. Joe asked that any of the officers be kept informed of illnesses or other concerns of our members and unit reps.

Joe stated that he wants to continue having a special topic to focus on for each meeting and that he was open to possible topics being given to him now for planning purposes.

Per our Bylaws, we must form an audit committee now so that the committee can review the financial records before the June meeting at MG College. It should consist of three 'non board' members, and preferably be from the same area so that there will not be transportation issues. This works best if the documents are scanned and put into drop box, and that using excel spread sheets is better than using quicken (because of drop box.) Diane Kean added that as treasurer she would like to be available for the audit in case there were any questions. She also explained that there were a few problems last year since Pat Reilly's lap top was destroyed accidentally and it was the repository for the records. Deb Straw said that if one person volunteers to do this, they could then recruit a few volunteers from their unit to assist. (Diane Kean informed me after the meeting that Wayne Condrey, Ruth Huber, Maria Marston, and Tami McCauley will conduct the audit this year - Wayne will be the leader.)

**Vice-President's report:** Joan Richards (Green Spring) asked Erica Jones and Pat Waring to see her at the lunch break so they could sign their conflict of interest statements, per the requirements of our Bylaws, after which they will be filed in the secretary's handbook.

**Secretary's report:** Wanda Gerard (Suffolk) reported that the minutes for the December 12, 2016 meeting had been distributed electronically and asked if there were any changes that needed to be made, other than one person being in the wrong unit category on the attendance sheet. Being none, other than what was mentioned, she motioned that they

be approved as written. They were seconded, and all were in favor of this. The clipboard with the unit representative roster began its way around the room for verification of contact information.

**Treasurer's report:** Treasurer Diane Kean (Northern Neck) reported that the Virginia Master Gardener Association has received approval for their "Virginia Exemption Application – Solicitations Not to Exceed \$5,000". The approval letter received from the Department of Agriculture and Consumer Services (VDACS) has been scanned and sent to the web master, David Banks to post on the VMGA web site.

The Virginia Department of Taxation Allocation for Sales and Use Tax Exemption for Nonprofit Organizations were submitted on January 31, 2017. It will take up to 90 days before we receive approval. No further request for additional information has been received as of this report.

As part of the research and fact finding needed in order to complete this application, it was determined that we needed to change the gear sales procedures. Nonprofit entities exempt from charging tax are allowed to have only "Occasional Sales". After contacting the Nonprofit Exemption Unit in Richmond with questions regarding purchases of tangible goods, we learned that continual access on our web site to gear sales would not qualify as "Occasional" and that we would need to either open a line of account to pay those taxes or change our procedures. Since the major portions of our sales occur at the six board meetings, the Fund Raising committee opted to change procedures. This will be further explained in the fund raising report. Diane then explained the financial position documents and made a motion that the report be approved as written. Edna Musser seconded the report. All were in favor.

## **Standing Committees**

### **Communication Committee**

Submitted by Frank Reilly (Stafford / MAGCRA), Chair

Members: David Banks, Tom Bolt, Pat Reilly, and Henry Hurricane Thompson and whomever else we can get.

1. Since the December regularly scheduled meeting Dave Banks moved our entire website to another hosting company. This has resulted in some broken links particularly links to contact officers. That is in part to our removal of mail forwarders, which allegedly got us into trouble with our last hosting company.
2. The MG Gear page has been reorganized and reworked.
3. The Newsletter team is being reconstituted. A number of folks have stepped forward to help with the newsletter, and we will organize soon. If you are interested in joining the *VMGANews* team, please contact me at [Frank@TheReillyGroup.net](mailto:Frank@TheReillyGroup.net). Qualifications include: Proficiency with MS Word or another word processor; the ability to read, and abstract a pithy statement about each article submitted in the VMGA News; and desirable qualities include a desire to write and/or identify writing contributions.

There was some discussion of the officer email links not working, and Christy Brennan suggested that George Graine should be included in the Newsletter committee since he is a great author.

## **Membership Committee**

Submitted by Deb Ayers Straw, (Hill City MGA, Lynchburg), Chair

	<u>2/11/2017</u>	<u>12/10/2016</u>
<u>ACTIVE</u>	369 (inc. 4 VCE Emeritus)	364 (inc. 4 VCE Emeritus)
<u>AUXILIARY</u>	2	2
<u>LIFETIME</u>	165 (inc. 10 VCE Emeritus)	162 (inc. 10 VCE Emeritus)
<u>TOTAL CURRENT</u>	536	528

As of 2/11/2017 the membership total is 536 current members.

The committee thanks those who have renewed their membership and who have encouraged new members to join. An application must accompany your dues in order for the committee to process your membership. All correspondence is done electronically; therefore members have the responsibility to keep their contact information updated with the Membership Chair. This is important because we want to be able to keep our membership informed. Deb also reminded everyone that VMGA Representatives must also be a member of VMGA.

Discussion was made on the need to acquire additional VMGA Membership Brochures. Christy Brennan motioned that we appropriate separate funds for printing the glossy brochure. Joan Richards seconded. All were in favor. Pat Waring amended the motion to say that since the officers rarely use the funds allocated for them to spend, money is available for this expenditure. Christy agreed to her motion being amended. Robyn Puffenbarger suggested that we budget to do this annually. It was decided to have these available at our Board meetings to distribute to all of the VMGA Representatives for use in their units. Deb also noted that if asked by a Representative she would be able to mail a quantity to them. John Freeborn, our Assistant State Master Gardener Coordinator, will order these brochures. John then showed us the prototype of the new Tri-fold for VMGA Membership. He also noted that besides the Tri-fold display the information could be laminated and made into posters for easier distribution.

## **Education Committee**

Submitted by Erica Jones (New River Valley), Chair

Members: Wanda Gerard, and Betty Jo Hendrix.

We are working on coordinating the arrangements for an educational event to be held at the Virginia State Arboretum and the Museum of the Shenandoah Valley (MSV) on Sunday, August 27<sup>th</sup>. This is similar to the 2016 event, but we will all start at one location for a morning session, and then move to the second location. Our goal is to have someone from the MSV talk about the history of their garden before having a guided tour of the garden. The arboretum is approximately 20 minutes away, so a break over the lunch hour would give attendees the chance to have lunch where they choose since both sites don't have adequate facilities for us to have lunch brought in (we will provide a list of possible venues for the surrounding areas). We would have a brief lecture and then a tour of the arboretum after lunch. Much of the coordinating for the morning portion of this event revolves around which room we would use, and how many people it can hold. We have several options and are researching all of them in hopes of offering an event that offers as much as possible. If there are a couple

of master gardeners that live in this area that could help out on the day of our event, that would make this event easier on those of us who are planning it from a distance.

A check was mailed to John Freeborn at VCE after our committee suggested, and the board approved, that we support the Battlefield Farms Bulbs educational event.

### **Finance Committee**

Pat Waring (Bedford), Chair

Members: Diana Henry, Bill Scott, Pat Reilly, and Diane Kean.

In April our group will start working on the budget for next year. Input is needed by the board members as soon as possible to make this as easy as possible.

### **Fund Raising Committee**

Jody Purches (Appomattox), Chair

### **VMGA Endowment Team**

We reported in December about the solicitation letter written by Dave Close. This letter was mailed to 4107 households with a response from 118 donors who together made gifts totaling \$7838.73 to the VMGA Endowment and Operating Fund.

The cash account balance is \$280,546, an increase of \$20,302 since January 30, 2016. The market value has increased \$28,039 over the past year to \$345,984. Outstanding pledges are at \$1,150 and the amount of deferred commitments stands at \$233,386. A table of account balances since 2014 will be published in the minutes.

VMGA is grateful for all those who have contributed through direct donations, purchase of VMGA's auction items and MG logo merchandise. Please continue to contribute! It is only through your generosity that the endowment and our Virginia Master Gardener program can grow.

The account balances over a period of time are as follows:

	1-Feb-14	5-Aug-14	3-Feb-15	1-Aug-15	1-Feb-16	1-Aug-16	11-Feb-17
Fund balance / Market value	\$270,530	\$307,776	\$310,818	\$321,272	\$317,945	\$324,462	\$345,984
Cash gifts and pledge payments	\$210,817	\$235,514	\$240,651	\$249,250	\$260,244	\$269,361	\$280,546
Outstanding pledges	\$5,075	\$6,275	\$5,175	\$4,100	\$3,000	\$1,850	\$1,150
Deferred commitments	\$190,000	\$233,986	\$233,986	\$233,986	\$233,386	\$233,286	\$233,386
Income Earned*	\$14,159	\$19,931	\$26,112	\$26,442	\$21,058	\$27,938	\$23,057

\*Funds are withdrawn for online modules and other program support

### **Merchandise Sales**

The current VMGA budget includes a line item for projected income received from MG Gear sales. The current budget calls for \$3600 in gross sales. We are happy to report that to date the gross sales of MG Gear is \$3017.93. The net income from our sales goes directly to the VMGA Endowment Fund. So, please continue to support the cause with your MG Gear purchases.

Speaking of MG Gear, we have several 3XL t-shirts that we have held in our inventory for many years. They take up a lot of space, and every lady in the master gardener program across the state could use one as a dress or night shirt. We need to move these items out of our inventory to allow space for other items. So, we are having a creative t-shirt contest at MG College this year.

To comply with current tax laws governing non-profits, we will no longer have an on-line order form. Anyone with merchandise requests can email the sales team by clicking on the Sales Team button on the MG Gear page, and they will provide the necessary assistance for these orders.

### **MG College Silent Auction**

The silent auction at MG College will be a bit different in 2017. The generosity of MGs contributing to the silent auction has been overwhelming! In order to better manage the event, the auction team will solicit items from individuals, units and businesses. The auction will close Saturday afternoon to give the team time to prepare for winner announcements, payments and pick up. Details on the silent auction will be sent out after the next MG College advisory team meeting on Monday. (Submitted by Pat Reilly.)

It was brought up that sometimes an amount for a donated basket does not reach the recommended value of the basket.

### **Unit Support Committee**

Mary Ann Kincaid (Virginia Beach), Chair was unable to attend.

The Unit Support Committee is available to advise MG units throughout the state on issues that benefit from the diverse experience of its members – from dealing without an agent to 501C3 organization and others. No requests of the Committee have been made since our October meeting.

### **Special Committees:**

#### **Scholarship Committee**

Submitted by Marilyn Riddle (JCC/Williamsburg), Chair

Information was sent to John Freeborn about the MG Scholarships for 2017 for him to distribute to all of the agents and/or coordinators. On an average, 20 master gardeners apply each year, and five scholarships are awarded. She requested that she be told the amount of money there is to give out for this year. As in recent years, the scholarships are awarded in varying amounts based on the information received in the applications.

#### **VCE**

Submitted by John Freeborn, VCE representative

1. Update on Battlefield Farms educational day—Focus on bulbs. Cole Burrell will be the main keynote speaker on March 28, 2017. Topics will include bulb production, bulb history, greenhouse propagation, and bio control in the greenhouse. Attendees will also help to select perennials and annuals in various retail displays as part of a consumer market research study. The VCE office wants to thank VMGA for the \$500 donation check they received (on behalf of the Education Committee) to help make this event possible.

2. Survey on Association statuses: Coming this month is a survey from the State Office which will be asking about local association status and structure. Previous data was collected in 2006, and needs updated. Each unit will need to

respond to the survey and we will be making follow up inquiries to ensure a high response rate.

3. MG College Update: College dates are June 22-25. There will be an increase in the registration fee this year. This year we have to go into College with a balanced budget due to new policies from Continuing and Professional Education, the group who handles MG College registration. Increased costs to the conference have included the use of catering to comply with food safety guidelines (risk management), travel reimbursement and paid staff. A sneak peek of this year's MG College is: a Green Building / Infrastructure Tour of the New River Valley, Hemp Research, Amateur Plant Breeding, Climate Change and Water Resource Systems, and our very own George Graine on demystifying the publication process!

4. Save the date: Upcoming New Agent / Coordinator training, Charlottesville, March 20th .

5. Upcoming travel / conferences:

- a. National Extension Conference on Volunteerism—Asheville, NC, April 10-13
- b. IMGC Portland, OR, July 10-14
- c. North Carolina Master Gardener College June 8-11, Raleigh, NC—we will share additional information as we receive it from Lisa Sanderson.

6. We received a suggestion on increasing communication among Units—List serve / discussion thread. We would like to continue the conversation with the VMGA executive board to see about potential roles / methods regarding this.

7. New modules to be added to the online training resources by the end of the month: Fruits, Entomology, and Herbaceous Landscape plants. Additional lab learning activities are also forthcoming.

8. VMGA Promo materials for Facebook have been developed by Riley Schmitt and Pat Reilly include: setting up Facebook posts (open for comment / suggestion), and the VMGA recruitment display draft (also open for comment).

9. Cost Recovery / Revenue generation: There is an active team within Extension exploring how this concept might fit in upcoming programs.

10. ASD (Alternative Severance Option): 20 Agents (including two District Directors) took the optional retirement package presented in the late fall. The District Director positions will be re-staffed immediately. Agent positions are going to be evaluated on a case by case basis. I don't think any Hort Agents were part of the 20 agents who are retiring effective March 1<sup>st</sup>.

11. Update on Healthy Virginia Lawns (HVL): There are 13 Units across Virginia that are participating with HVL in some form. Over 1100 plans were written for 550 acres of urban nutrient management guidelines in 2016 with over 200 volunteers whose contributions in volunteer time were nearly \$10,000. Grant funding from Department of Conservation and Recreation will be continued this year, and we are able to use this funding to help promote and support the program. We plan to present information about the program at upcoming conference opportunities. Web resources will be coming soon also.

12. Please send any old MG College photos to Dave, Riley or myself. We would like to use them in promotion and displays during the upcoming MG College.

13. VMGA Recruiting Kits: Finally progress is being made with this! A sample of the finished product was passed around for us to view. The information will almost mirror that of our pamphlet. It may be possible to print and laminate posters with the information as well.

### **Old Business: None**

### **New Business: None**

### **Announcements/For the Good of the Order:**

"How publicize your unit's MG classes and other topics to the public? Or work days, or MG training days, etc." Joe explained the difficulties that they have in the Alexandria / Arlington area. The comments below were brought up during this discussion period and are in no particular order since many were related and grouped together here.

Advertise in local or regional newspapers. It seems that the rules and guidelines for how to submit information to a newspaper seems to change frequently, and oftentimes things are never published even though the rules are followed. It is helpful to know one or more of the reporters that have written about your events in the past and send the information directly to them.

Face Book (individual accounts, community or neighborhood pages) and now face book 'push' is a way to get information into the hands of lots of people. "Nextdoor" is a way to reach many neighborhoods at one time. Monitor how many people follow you and set goals to increase that. VBMGs have 863 folks following them.

Radio announcements (15 second advertisement) are done and this information reaches to four counties (Halifax).

Have unit members to put the information into their community (homeowners associations) newspapers, etc.

Share information: Use your local park authority, city web page/newsletter, or other online forums/or email newsletters, community and/or homeowner associations newsletters/web pages/FB pages, etc. Contact other associations/society groups and share each other's information: herb guild, day lily society, camellia society, herb society, bee keepers, barn quilting, gardening clubs, and so forth.

The old tactic 'scratch their back - they'll scratch yours'. If you feed them (a newspaper, organization, etc.) good information, they'll usually print or advertise your articles --- remember that newspapers like articles with color pictures. Use this advice for any extension program.

Use your local community viability programing (pamphlets, etc.) to promote your classes, etc.

Advertise on Craig's list - plant sales.

Use a local TV channel if they allocate time for local happenings. An example is the 'Channels In News' where agents can talk during a segment called AgLife. Some agents might promote MG events, or let MG unit personnel do the spot. Use a website to get information to the public - and make changes so that it reaches the public more so than your members. use VMS to get information to the master gardeners in your unit. Remember, it is much simpler to have a

web site these days. VMGA can assist with hosting, etc. if needed. Email information to your member as you find the need to pass something along.

Have a telephone line where folks can call – provide information as needed. (GrowLine)

Where else do you put your flyers or promote your programs? Use local gardening expos, plant doctor tables, the library, Southern States, Lowes, garden centers, grocery stores, parks and recreation offices, speaker bureau presentations, and visitor centers.

Virginia Beach introduced us to Constant Contact emails (paid list serve type group) where one can reach people who have attended our events and signed up to receive information about future events. They have only been using this for a few months, but so far it seems very helpful in getting the word out to people who really want to know what other events are scheduled. We currently have 327 email addresses that we send information to. In addition to that, they have a list that includes some 54 local garden clubs, other organizations and societies (this has been used for more than two years.) Most individuals in these groups go on to distribute the information to their members – either by forwarding the email or by posting a notice in their own newsletter. The VBMG publicity chair began publishing an online newsletter geared toward the public. It cross posts to our Facebook page. She uses Constant Contact for this, as well. Soon, she hopes to have them linked to their website.

Someone explained that Mail Chimp is similar to Constant Contact.

Fairfax published an annual Training Syllabus for all interns and certified MGs using their web site. Other events such as their plant clinics, optional classes, meetings, awards, plant swaps and social events are also publicized on the web site. Additionally, and as appropriate, special announcements are made prior to the opening of each training class.

The Gloucester Master Gardeners use their local Gazette that is published on Thursdays. Along with separate articles they incorporate information about upcoming classes and contribute information for an additional weekly educational column written by one of their Master Gardeners. The local radio station allows them to participate in a weekly forum on Sunday for local events. They set up an information table at events that they sponsor with information about their future projects and to recruit new members. And they have a web site and Face Book page too. –(This via email from the Gloucester unit rep that had to leave the meeting early.)

**Information about our future meetings:**

The chart below shows where the meetings are being held during 2017, 2018 and 2019. June’s meeting is always held at MG College. Please consider volunteering to host a meeting where you see no host is listed.

2017		2018		2019	
2/11	Louisa	2/10			
4/8	Lynchburg	4/14	Gloucester		
8/12	Chesapeake	8/11	Rockbridge		
10/14	Eastern Shore	10/13	Central Rappahannock		
12/9		12/8			

Deb Straw passed out a flyer with information about the April meeting. This information will be emailed out as it normally is as we get closer to the meeting date.

## Unit announcements

1. Joan Richards (Green Spring) reported that their annual seminars are planned with the intent of teaching citizens, but most of those who attend are Master Gardeners.
2. Tina Chaleki (Louisa) reported that their four weekend Backyard Gardening Series during the month of March is always a success. These programs are from 9:30 – 12:00, free of charge.
3. Tami McCauley (Northern Neck) explained that their annual seminar can seat 350 people. The cost is \$25.00, and the cost of lunch is an additional \$10.00.
4. Newport News has a GoGreen Expo on September 9<sup>th</sup>. Fifty vendors, speakers, rain barrel workshops, children activities and more.
5. Fredericksburg offers a symposium in May at the University of Mary Washington. Seating is limited.
6. Prince William offers a sustainable vegetable gardening series, teacher in-service training about school programs, classes on well testing, a series (3) of basic gardening classes, and more.
7. Halifax is offering a How to Create a Wildflower Meadow class on Feb 17<sup>th</sup>, and a class on Season Extenders on Feb 23<sup>rd</sup>. Any class they offer on how to grow shiitake mushrooms is filled before they get the chance to advertise it. They partner with the Soil and Water District to offer Rain Barrel classes.
8. All of these items should be posted on our web site's calendar page. Many are on the bi-weekly information blast that John sends out.

## Closing

Thanks again to Central Virginia Louisa Master Gardeners for hosting our bi-monthly meeting.

Several items were raffled off before the meeting was adjourned at 1:30.

For the record (this was not stated during the meeting), 25 units are represented at the February meeting.

Respectfully submitted  
Wanda Gerard, Secretary

Attendees at VMGA Meeting, February 11, 2017

Amherst, Campbell and City of Lynchburg (Hill City MGA)	Deb Straw, Jennifer Gallion
Appomattox	Jody Purches
Arlington, Alexandria	Joe Kelly
Bedford	Pat Waring
Chesapeake	Amy Weber, Vicki Roberts
Chesterfield	Lynne Foote
Central Shenandoah	Robyn Puffenbarger
Central Rappahannock	Linda Dunn
CVMG Louisa	Tina Chaleki, Edna Musser, Patricia MacLeod, Renee Goodwin, Fran Parrish, Pam Thornton, Terry Thornton, Bobbie Dou, Regina Howell, Virginia Murphey, Lilliane Conner
Craig	Erica Jones
Fairfax	George Graine
Franklin	Nelda Purcell
Green Spring	Joan Richards (Don), Karen Margansey
Halifax	Bill McCaleb
Hanover	Christy Brennan
James City County/Williamsburg	Marilyn Riddle
Loudoun	Sam Allaire
Newport News	Diana Henry
Norfolk	Harriet (Tom) Frost
Northampton, Accomack (Eastern Shore)	Julie Rogers, Christine Williams, Susan Weir
Northumberland, Lancaster, Richmond, Westmoreland, Essex (Northern Neck)	Diane Kean, Tami McCauley, Ruth Huber
Prince William	Jeanne Lamczyk, Jean Bennett
Suffolk	Wanda Gerard
Virginia Beach	Betty Villers
VCE	John Freeborn

New unit reps (or alternate) attending for the first time: Amy Weber, Christine Williams, and Susan Weir

### Financial Position

<b>Assets</b>	Total to Date
Cash - gross sales of merchandise	\$ 3,017.93
Cash - all other sources	\$ 5,674.11
Cash total	\$ 8,692.04
PayPal Balance	\$ 306.99
Petty Cash Fund	\$ 40.00
CD 002 Balance	\$ 14,526.72
Money Market Savings Account	\$ 5,038.33
Fundraising Inventory	\$ 1,689.46
<b>Total Assets</b>	<b>\$ 30,293.54</b>
<b>Liabilities</b>	
Unearned Income – Future Dues	\$ 1,350.42
Board Designated (college sponsorship scholarships)	\$ 2,200.00
Membership Recruitment Displays	\$ 250.00
<b>Total Liabilities</b>	<b>\$ 3,800.42</b>
<b>Net Assets</b>	
Unrestricted (Current FY Dues, Merchandise Sales)	\$ 5,151.49
Temporarily Restricted (Savings, CD, Future Dues, Board Designated scholarships, sponsorships)	\$ 21,341.63
<b>Total Net Assets</b>	<b>\$ 26,493.12</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 30,293.54</b>

### Financial Activities Summary

<b>Revenue</b>	<b>Unrestricted</b>	<b>Temp Restr</b>	<b>Total</b>
Contributions (Scholarships+ Endowment)	\$ -	\$ 1,244.04	\$ 1,244.04
Fundraising (Gross Sales)	\$ -	\$3,017.93	\$ 3,017.93
Interest Income	\$ 6.55	\$ -	<u>\$ 6.55</u>
Membership Dues	\$3,359.27	\$ 1,350.42	\$ 4,709.69
Programs	\$1,786.66	\$ -	\$ 1,786.66
<b>Total Revenue</b>	<b>\$ 5,152.48</b>	<b>\$ 5,612.39</b>	<b>\$ 10,764.87</b>
<b>Expenses</b>			
Program Support (Ed. Event, Communications)	\$ 1,335.00	\$ -	\$ 1,335.00
Donation Expenses (Endowment, St. Fair, Scholarships, Sponsorships)	\$ 1,221.98	\$ -	\$ 1,221.98
Program Services Total	\$ 2,556.98		\$ 2,556.98
General (Administrative)	\$ 76.41	\$ -	\$ 76.41
Fund Raising (Supplies, Merchandise, Gifts)	\$ 1,727.03	\$ -	\$ 1,727.03
Cost of Goods Sold	\$1,225.71		<u>\$ 1,225.71</u>
<b>Total Expenses</b>	<b>\$ 5,586.13</b>	<b>\$ -</b>	<b>\$ 5,586.13</b>
<b>Change in Net Assets (Net Income)</b>	<b>\$ (433.65)</b>	<b>\$ 5,612.39</b>	<b>\$ 5,178.74</b>
<b>Net Assets, Beginning of Year</b>	<b>\$ 19,962.91</b>		
<b>Net Assets, Year to Date</b>	<b>\$ 26,493.12</b>		

**Financial Activities to Budget**

REVENUE		FY16 Actual	FY17 Budget	FY 17 YTD
	<b>Temporarily Restricted</b>			
	MG College Scholarship Donations	\$ 238.89	n/a	
	MG College Scholarship Donations FY17			\$321.04
	MG College Scholarship Donations FY18			
	State Coordinator Endowment Donations	\$ -	n/a	\$923.00
	Fundraising (Merchandise Gross Sales)	\$ 4,350.54	\$ 3,600.00	\$3,017.93
	Membership Dues FY18-26	\$ 3,852.21	\$ 960.00	\$1,350.42
	<b>Total Temporarily Restricted</b>	\$ 8,441.64	\$ 4,560.00	\$ 5,612.39
	<b>Unrestricted</b>			
	Membership Dues Current FY	\$ 5,025.86	\$ 4,200.00	\$3,359.27
	Interest Income	\$ 25.81	n/a	<a href="#">6.55</a>
	Programs (Education Events)	\$ 1,753.38	\$ 3,000.00	\$1,786.66
	<b>Total Unrestricted</b>	\$ 6,805.05	\$ 7,200.00	\$ 5,152.48
<b>Total Income</b>		<b>\$ 15,246.69</b>	<b>\$ 11,760.00</b>	<b>\$10,764.87</b>
<b>EXPENSES</b>	<b>Unrestricted</b>	<b>FY 16 YTD</b>	<b>FY17 Budget</b>	
<b>Administration</b>	President	\$ -	\$ 250.00	
	Vice President	\$ -	\$ 25.00	
	Secretary	\$ 10.76	\$ 50.00	
	Treasurer	\$ 77.32	\$ 75.00	76.41
	Professional and Legal Fees	\$ 26.95	\$ 25.00	
	Membership	\$ 105.15	\$ 100.00	
	VMGA Recruitment Kits - 5	\$ -	\$ 255.00	
	Nominations and Elections	\$ -	n/a	
	<b>Subtotal Expenses-Admin</b>	<b>\$ 220.18</b>	<b>\$ 780.00</b>	<b>\$ 76.41</b>
<b>Fund Raising</b>	Fundraising (Merchandise purchase, shipping)	\$ 2,056.52	\$ 2,100.00	\$1,727.03
	State Coordinator Endowment (incl. auction)	\$ 1,129.86	\$ 1,200.00	
	<b>Subtotal Expenses-Fundraising</b>	<b>\$ 3,186.38</b>	<b>\$ 3,300.00</b>	<b>\$ 1,727.03</b>
<b>Programs</b>	State Fair	\$ 409.91	\$ 500.00	\$298.98
	MG College Scholarships	\$ 1,950.00	\$ 1,200.00	
	MG College Sponsorship	\$ 1,000.00	\$ 1,000.00	
	Merchandise Profits to VT Foundation	\$ 1,463.91	\$ 1,200.00	
	Donation to VT Foundation-Coord Endowment		\$ -	\$923.00
	Education	\$ 3,172.35	\$ 3,000.00	\$1,335.00
	Communications	\$ 142.80	<a href="#">\$ 250.00</a>	
	Coordinator Endowment (pass-thru)	\$ -	\$ -	
	Cost of Goods Sold	\$ 2,841.63	\$ -	\$1,225.71
	<b>Subtotal Expenses-Programs</b>	<b>\$ 10,980.60</b>	<b>\$ 7,150.00</b>	<b>\$ 3,782.69</b>
<b>Subtotal Expenses</b>		<b>\$ 14,387.16</b>	<b>\$ 11,230.00</b>	<b>\$ 5,586.13</b>
	Unbudgeted donation to Coordinator Endowment	\$ 7,993.00		
<b>Total Expenses</b>		<b>\$ 22,380.16</b>	<b>\$ 11,230.00</b>	<b>\$ 5,586.13</b>