

VMGA Minutes Aug 2008 – Jun 2009

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**Virginia Master Gardener Association, Inc.**

**Bi-Monthly Board Meeting**

**August 9, 2008**

**Prince William (Draft)**

**Attendance:**

(Amherst, Campbell, Lynchburg) Deb Straw; Karen Sacasky; (Arlington/Alexandria) Joe Kelly; (Bedford) Ann and Shim Zudekoff; (Chesapeake) Pinky Derieux; (Chesterfield) Lynne Foote; (Fairfax) George Graine; (Fauquier) Jim Scibek; (Gloucester) Bonnie Bernard; (Green Spring) Joan Richards; (Hanover) Christy Brennan, Cheri Haggerty; (James City County/Williamsburg) Jim and Nelda Pressly, Susan Giandomenico; (Louisa) Tina Chalekie; (Prince George) Cheryl Sebera; (Prince William) Janet and Bill Scott, Pat and Frank Reilly, Leslie Paulsen; (Newport News) Peggy Fox, Anita Smith; (Northern Neck) Edward Munns, Julie Denny; (Rockbridge) Ted Jenks, David Minns; (Virginia Beach) Jim and Mary Ann Kincaid, Fran Shelton, Betty Villers; (VT/VCE) Dave Close.

**Call to Order –**

President Betty Villers called the meeting to order at 10:00am

**Introductions**

Janet Scott the VMGA Rep from Prince William welcomed everyone and explained that most of the Prince William MGs were volunteering at a large program in the teaching garden and were participating in the Prince William County Fair today. She introduced Leslie Paulsen, President of the Prince William Master Gardeners. The Prince William MGs' are a very active group of 150 members volunteering in several programs with the area farmers markets including plant a row, the teaching garden and several school programs. The Great Scapes Program is very popular and advises homeowners on starting and maintaining lawn programs.

The board introduced themselves as well as each attendee.

### **Minutes – Christy Brennan**

The June 2008 minutes were accepted as submitted and posted on the VMGA web site.

### **Treasurer's Report – Bill Scott**

Bill presented the treasurer's report and discussed the new format which shows the balance, a new fund-raising inventory section, expenses, assets, lifetime memberships, CD activity, and liabilities. The monies collected from the Silent Auction at MG College went directly to the Endowment and did not show in the Treasurer's report. The treasurer's report will be filed for audit. (The report is attached).

## **COMMITTEE REPORTS**

### **Education - Fran Shelton, Pinky Derieux, Co-Chairs**

Fran reminded everyone of the fall program at Mount Vernon on Friday 9/19/08. There will be a lecture and tour of the grounds consisting of approximately 3 hours of continuing education hours if approved by your agent or coordinator. Currently there are only two persons signed up for the event. Reservation forms are available for Reps to take back to the units. We will need at least 28 people confirmed to attend. MG Volunteers with passes have been waved the registration fee. The fee is \$20.00 for VMGA Members and \$30.00 for non members. The committee is somewhat discouraged that the time and effort to plan such a program does not correspond to the interest or attendance.

### **Newsletter – Cheri Haggerty**

Cheri announced that Peggy Fox (Newport News) has agreed to become the newsletter content editor; she will work with the newsletter committee consisting of Dawn Loudon, Tom Bolt, and Cheri Haggerty.

### **Membership – Mary Ann Kincaid, Chair**

As of August 8, there are 513 members of the Virginia Master Gardener Association. Of these, 344 are Active members; 8 are Auxiliary members; and 161 are Lifetime members. 130 members have not renewed, Mary Ann has a list of the members which have not re-newed for each rep. to take back to their unit.

### **Communication/Unit Support - Frank Reilly, Chair Unit Support**

Members: Pat Reilly, Karen Sacasky, Kerry Goldmeyer, Pinky Derieux, Cheri Haggerty and Frank Reilly and whoever else we need.

1. We were approached for information concerning activities in a local unit after the loss of their agent and coordinator.
2. A new Unit Officer asked us about 501c (3) status, application procedure, and reason to apply.

## **Communication Committee**

Members: Cheri Haggerty, Kathryn Debnar, Shelby Snyder, Betty Truax, Tom Bolt, Paul Campbell, George Alapas, Bob Schmidt, and Chair Frank Reilly and whomever else we can get.

1. Since the June regularly scheduled meeting there have been 1561 visitors to VMGA.net. However, they visited 11748 pages or about 7.5 pages per visit to our site.
2. We had 17 visitors from Hungary, 4 from the Philippines, 2 each from Israel, France and Vietnam, and at least one person is not helping to get ready for the Olympics in China because they visited us as well. Twenty of our visitors stayed for more than an hour!
3. Nearly all of our visitors visit the front page during their stay. On average for every 100 who enter the site through only 35 leave. The rest visit someplace else on the site. This makes it a very productive place to make announcements, and is why most new stuff gets mentioned there.
4. The most popular pages in the last three months have been the front page, Useful Links, Calendar, officers, membership, and resources. This is the first report I have made where the Hort Updates have fallen from the top 10, and it might be because we haven't updated them in about 5 years! We could use an earnest sole to take that on as a project...
5. We need pictures from MG College so that we can begin to produce the MG College recruiting page for next year in time for a December posting.

## **Finance Committee – Ted Jenks, Chair**

The Budget for 2008 was submitted and approved at Master Gardener College. The VA Tech Foundation suggested that VMGA and Individual units set up accounts with VA Tech. Units have until June, 2009 to waive the 7% initial fee. Ted recommends that we research if this is beneficial to the organization or not. Questions about fees, transaction limits and the turnaround time for transactions were raised. Ted asked that members submit concerns to his committee and he will research and bring the information back to the group.

## **Special Committees**

### **Coordinator Endowment- Kathryn Debnar, Chair**

Kathryn was not present. Leslie Paulsen reported \$4,300 was collected from the Silent Auction. She requested a receipt from the Endowment /Dawn Lerch to complete our records. We will need to have a financial break out of funds listing separately monies from the Silent Auction contribution and the sale of wine glasses and books.

### **VGIC –Cheri Haggerty**

This year is the VMGA trial year of Membership in the Va Green Industry Council, they invited us to join due to our reputation and volunteerism. VGIC donates all of the plant material to the State Fair and sponsors the Fair Plant Sale.

The next event will be held in Richmond Sept 20<sup>th</sup> in the Science and Children's Museum Parking lot- a good central location. VMGA will participate by having an educational booth. Lots of public education and well known speakers will be at this event. Cheri will be sending out information for volunteers to participate.

### **Search for Excellence- Christy Brennan, Chair**

Members: Angela Cingale and Bud Foster

**"Brag Boards"** - a tool for units to brag on their most successful projects." Every unit is encouraged to participate at MG College. The **Sustainable Landscape Management** Categories for awards are;

Environmental Stewardship, Working with Youths, Value of the Landscape, Food & Nutrition, Overall Quality of Life. It was suggested that the project be chosen well in advance of June to start putting the information together early. Displays can also be used at local and state fairs and should contain all the information to include the SLM criteria.

The committee would like to submit its first proposal to add to the definition stated above.

Purpose of Brag Boards is to showcase the types of public education performed by a unit, a tool for units to share the success and stories of their projects. The committee has proposed several changes in the competition. These include: a focus on one project, completion of a standard form and to tailor the exhibit as a mini handbook which can be used a model and training tool for other units to start similar projects. The committee encourages units to share in projects that were unsuccessful to help educate other units on the challenges with certain projects.

Units will be allowed to submit Brag Boards at MG College. Awards will be given to those units completing the requirements

If the units follow the proposed guidelines and complete the new form, the project could be submitted to the national and international competition with few changes

The committee recommendations were read out aloud, sparking a lively discussion. It was suggested that the committee's recommendations be posted as a draft and open for review until the next meeting. (The draft will be sent to all the unit reps).

It was recommended that the final draft be made available to units, on the web and in the newsletter for a timely notification prior to MG College.

#### **P. Diane Relf Scholarship Endowment – George Graine, Chair**

The committee submitted many applications to coordinators and spent a great deal of time informing all members and units of the process and availability of scholarships for Master Gardener College. The results were disappointing and were not representative of the time and effort of the committee, only 18 applications were submitted – one was submitted improperly and one was non-eligible. Out of the 16 applications, 9 were VMGA members. This was less than 25% of the units participating in this benefit. Based on the lack of response George recommended that we decide if the scholarship fund is worth the time and effort to continue. He is not considering continuing to be the chair of the committee for next year, as this year's committee has performed the requirements. A discussion included the reading of a thank you note from one of this year's recipients saying that she would not have gone to MG College without the help of the award.

Ted Jenks mentioned it would be nice to determine what % of units which attended MG College had a scholarship winner would better represent the benefits used. The motion was made by Ted Jenks to Thank George for completing an extremely hard job and we appreciated all of his hard work, we accept his resignation but will not follow the committee's recommendation to dissolve the scholarships but will continue with the scholarships in 2009 and evaluate the program after next year. Bonnie Bernard seconded the motion and motion passed.

### **State Fair- Christy Brennan**

Christy has coordinated the schedule for the VA State Fair with the various units there are several times still available for units to volunteer. There are lots of educational handouts for children and adults there will also be a demonstration on pruning crape myrtles, pruning in general, composting, vermiculture, good and bad bugs, and land stewardship and performing a experiment with Strawberries and DNA!

### **Fund Raising – Betty Villers, Chair – Susan Giandomenico**

Betty announced that Susan Giandomenico has volunteered to become the new chair of this committee. Susan had some supplies of the T-shirts, license plate frames, decals and the new water bottle carriers for sale. She has several ideas and is eager to begin and to solicit new fund raising ideas.

### **Extension Liaison Report- Dave Close, MG Coordinator**

- ❖ Master Gardener College was a success with record attendance of 250. The Advisory team will start meeting soon to finalize speakers and plan for 2009.
- ❖ The 2008 Silent Auction went very well and everyone is pleased.
- ❖ Handbook revisions are due out late October for spring 2009 training.
- ❖ The National Coordinators Conference will be in Northern VA, spring of 2009. This conference draws a good crowd, in previous years 38 out of 50 states had representation. The plan is to “march on the hill” and meet with State representatives one on one. This is a conference for paid coordinators only. Northern district MG’s have been asked to help with the conference.
- ❖ The administration is working on the request for unit e-mail addresses for each help desk; the problem is a single address with multiple users and potential security risks. There may be a way to do this with the help of the VA Tech IT department.
- ❖ With Dr. Novak leaving the director position earlier this month, Dr. Roger Harris has been appointed as the interim director. Dr Harris will serve as the interim director for at least one year
- ❖ Northern VA agents are participating in a survey to determine the training needs of the public and extension and are developing a base level of information for clients. This will include a bullet point checklist of Best Management Practices to use as a tool in public education.
- ❖ Forty letters of interest were sent to corporations by the Endowment team. One company responded favorably and will be meeting with the Endowment team later this month. The company is very interested in developing a long term relationship and could prove to be very valuable when attracting other corporate sponsors.
- ❖ The Emerald Ash Borer is officially here in VA. The US Forest Service is developing a National Program to engage Master Gardeners as front line detectors. They are currently developing a protocol and pilot project. The Emerald Ash Borer has been identified in several small pockets throughout the

US – due in part to commerce – we are moving this pest through fire wood and pallet distribution.

- ❖ August 27<sup>th</sup> is the dedication ceremony of the Josline Novak Garden at Va Tech.

### **Unit Reports**

The Unit reps attending were asked to send their reports to the secretary. They will be posted at [www.VMGA.net](http://www.VMGA.net) and printed in the next newsletter.

President's question of the day concerned the unit newsletters, whether the unit had one or not, if available electronically, and if the VMGA could have access to it to copy articles for the VMGA newsletter.

### **Unfinished Business**

#### **VMGA Executive Board meeting with the two Deans at MG College -**

Cheri Haggerty reported on the meeting on Thursday June 19<sup>th</sup> with Dr. Sharon Quisenberry, Dean of The College of Agriculture and Life Sciences, and Dr Mark McCann, Director of Virginia Cooperative Extension. These notes are derived from that meeting.

#### **Dean Quisenberry and Dr McCann**

- No additional standardization (such as "Help Desk" is currently planned- the only standardization was to the help desk and reporting forms to capture information and access need in local areas.
- It is OK for the MG help desk at each unit to have an Email address in the VT system. Discussed in Coordinators report
- There is strong interest in the expansion of MG programs to elder care and youth programs, especially "at risk" youth.
- There is strong interest in water conservation programs
- Lawn "nutrient management" programs to improve water quality are important.
  1. Halifax Unit noted that they had gone to all stores that sell fertilizers and placed soil test kits and extension handouts.
- Encouraged support for Local Food programs and Community Gardens and support in providing a conduit from farmers to Food Banks.
- All local MG units with money accounts, either of their own or as part of the local extension office, are expected to conduct an annual audit or review of records and provide the summary results to their local extension agent.
  1. It was also noted that the VA Tech Foundation can set up accounts for local units that pay interest of about 4% per year. Until June 2009 they will wave the initial fee which is normally 7%. If there is interest in finding out more about these accounts the point of contact is Dawn Lerch (540) 231-5546.
- VCE & CALS is increasing commercial interactions but are trying to balance this with Master Gardeners and homeowners.

- Web based activities are not viewed as a “final” answer but primarily as an additional resource.

**Endowment** –Dean Quisenberry stressed that one of the most valuable contributions a Master Gardener can make to the Master Gardener Coordinator Endowment is provide the names and contact information for potential large individual, foundation or corporate donors. Dean Quisenberry and the VT Foundation will make the contact and request for donation. It is especially helpful however if the Master Gardener knows a specific person in foundations or companies and can help with introductions.

**Budget Issues** – With only 95% of needed budget: this is causing some districts to “hold” open positions; causing changes in how postage is managed i.e.-separate line item; asking for more % of local money to support agent positions but doing this only on a case by case basis.

Concerning financial records of each unit, Dave strongly recommend that each unit have an annual review of all records and submit the federal form to the IRS for non-profits annually. Extension agents should be allowed to look over the financial reports because ultimately it is under their responsibility.

#### **MG College Silent Auction -**

Prince William has agreed to take on the Silent Auction for next year, but they are looking for a new unit to volunteer to work with them for 2009, so the transition can go smoothly for 2010.

#### **MG College Goodie Bags -**

We are looking for a volunteer or a unit to take over the MG College Goody Bags (300) for next year.

#### **New Business**

#### **Meeting of the current and previous VMGA officers July 26th - Betty Villers reported**

This meeting was to discuss the direction for VMGA for the next two years.

- ❖ We recommended slight changes to the Membership form which changed the order of some items and included all the categories of membership
- ❖ We began researching how VMGA can meet the educational needs of our members and the individual units – the results of this discussion will be the focus of the meeting in October.
- ❖ Frank Reilly has done an excellent job with the web site and we have several volunteers that will be able to help him with the upkeep of the site.
- ❖ The newsletter will begin to include news from units all over the state. Several of our units have won awards which should be shared in this format. We began this task by asking for information from each unit on their newsletters. We are also

exploring the possibility of linking our newsletter with the Coordinators In-Season Report to reach to all Master Gardeners one or two times a year.

- ❖ We would like the Unit Support Committee to become more proactive to current events – such as advising units on propagating branded plants and the legalities of patent infringement during plant sales. Cheri Haggerty, a member of the Va Green Industry Council reports that this has become a hot topic and they seriously recommend not propagating patented plants.
- ❖ We will be getting with the Advisory committee to better define responsibilities of VMGA during Master Gardener College.
- ❖ The executive board will meet with the Deans of Agriculture and Extension more than once per year – a tentative meeting will be scheduled in Jan in Charlottesville.

**The Fund Raising Committee** - Susan G. made a motion to lower the price of the VMGA decal and flags to \$1.00 per decal and \$5.00 per flag. The motion was seconded by Cheri Haggerty and passed.

**VMGA meetings for the next two years -**

There are still several opportunities for units to volunteer to host the bi-monthly meetings for the next two years, please let Betty know if your unit is interested. Check the VMGA website and "Upcoming meetings: schedule" for what a local unit should know about hosting a meeting.

**Announcements**

Next VMGA meeting will be held on October 13, 2008 – 10:00 am in Heathsville (Northern Neck)

Meeting adjourned at 1:45 p.m.

Respectfully submitted,

Christy Brennan, VMGA Secretary

Virginia Master Gardener Association, Inc  
Treasurer's Report

August 11, 2007

**Balance Sheet**

Data As OF: 7/31/2007

**Assets**



Checking Account Balance	\$12,410.88
PDR Education Endowment CD Balance	\$8,156.43
Reserve CD Balance	\$7,035.92
Future Dues CD Balance	\$4,290.14
Fundraising Inventory	\$1,326.20
<b>Total Assets</b>	<u>\$33,219.57</u>
<b>Liabilities</b>	
Unearned Income - Future Dues	\$5,070.14
Coordinator Endowment Funds Payable	\$831.11
Coordinator Endowment Planned Gifts	\$4,987.82
Unearned Income - Education Programs	\$219.00
<b>Total Liabilities</b>	<u>\$11,108.07</u>
<b>Net Assets</b>	
Accumulated Earnings	\$18,503.54
Current Year Earnings	\$3,607.96
<b>Total Net Assets</b>	<u>\$22,111.50</u>
<b>Total Liabilities and Net Assets</b>	<b>\$33,219.57</b>

Virginia Master Gardener Association, Inc  
Treasurer's Report

**August 11, 2007**

Checking Balance as 5/31/2007	\$8,420.35
Receipts	\$6,096.02
Coord Endowment Gifts	\$236.00

	FY 08 dues (current FY)	\$1,152.00	
	Education	\$219.00	
	Fundraising	\$3,912.02	
	Gift for EEF	\$13.00	
Disbursements			-\$1,153.69
	Comm/Support	\$0.00	
	Coord Endowment Cmte	\$0.00	
	Coord Endow Gift Transfers	\$0.00	
	Education	\$0.00	
	EEF Scholarships	-\$800.00	
	Elections	\$0.00	
	Fund Raising Cmte	\$9.00	
	Fund Raising Gifts to	\$0.00	
	Marketing	\$0.00	
	Membership & Roster	-\$132.65	
	Newsletter	-\$216.09	
	State Fair	\$0.00	
	Officers Expense		
	President	\$0.00	
	Vice President	\$0.00	
	Secretary	\$0.00	
	Treasurer	-\$13.95	
Transfers			-\$951.80
	EEF Gift Transfers	\$0.00	
	Lifetime Dues Transfers	\$0.00	
	Reserve CD Transfers	\$0.00	
	Fundraising Inventory Transfer	-\$951.80	
Checking Balance as 7/31/2007			<u>\$12,410.88</u>
	Interest Income on Reserve and EEF CD's	\$129.65	
	Interest Income on Future Dues CD	\$34.10	

Virginia Master Gardener Association, Inc  
Treasurer's Report

August 11, 2007

**Year to Date Income & Expenses to Budget FY 08**

Income YTD  
**Committee**  
Membership

**Budget**

**Income**

FY 08 (Lifetime/Prior	\$3,300.00	\$3,276.00
FY 08 (Current FY)	\$1,900.00	\$1,152.00
Subtotal	\$5,200.00	\$4,428.00
Gift for EEF		\$13.00
Interest Income		\$129.65
Gifts for EEF	\$200.00	\$0.00
Education	\$3,000.00	
Fundraising	\$3,000.00	\$3,912.02
total	\$11,400.00	\$8,482.67

Expenses YTD

Committee	Budget	Expense	Year-End
Comm/Support	\$300.00	\$0.00	\$300.00
Coord Endowment Cmte	\$100.00	\$0.00	\$100.00
Education	\$3,000.00	\$0.00	\$3,000.00
EEF Scholarships	\$800.00	-\$600.00	\$200.00
Elections	\$475.00	\$0.00	\$475.00
Fund Raising Cmte	\$50.00	\$9.00	\$59.00
Fund Raising Gifts to	\$3,000.00	-\$3,921.02	-\$921.02
Marketing	\$200.00	\$0.00	\$200.00
Membership & Roster	\$2,000.00	-\$132.65	\$1,867.35
Newsletter	\$1,700.00	-\$216.09	\$1,483.91
State Fair	\$300.00	\$0.00	\$300.00
Officers Expense			
President	\$125.00	\$0.00	\$125.00
Vice President	\$25.00	\$0.00	\$25.00
Secretary	\$35.00	\$0.00	\$35.00
Treasurer	\$35.00	-\$13.95	\$21.05
total	\$12,145.00	-\$4,874.71	

Year to Date Endowment & Restricted Funds Transactions FY08

Fund	Balance to	Funds Received	Transfers	Balance
Coordinator Endowment	\$595.11	\$236.00	\$0.00	\$831.11
Lifetime Dues FY 09-18	\$216.00	\$564.00	\$0.00	\$780.00
Education Endowment	\$90.00	\$13.00	\$0.00	\$103.00
Planned Gifts to Coord	\$1,066.80	\$3,921.02	\$0.00	\$4,987.82
Reserve Funds CD's			\$0.00	
total				\$6,701.93

Virginia Master Gardener Association, Inc.

Bi- Monthly Meeting  
Oct 11<sup>th</sup> 2008

## Heathsville, Northern Neck

### **Attendance:**

(Amherst, Campbell, Lynchburg, Hill City) Deb Straw; (Arlington/Alexandria) Joe Kelly;  
(Chesapeake) Pinky Derieux;

(Chesterfield) Lynne Foote; (Fairfax) George Graine; (Gloucester) Florace Arnold, Jim  
Newton; (Green Spring) Cyndi Bishop; (Hanover) Christy Brennan, Cheri Haggerty;  
(James City County/Williamsburg) Jim and Nelda Pressly; (Louisa) Tina Chalekie;  
(Prince William) Janet and Bill Scott, Frank Reilly; (Newport News) Peggy Fox;  
(Northern Neck) Edward Munns, Jackie Ferriter, Pat Brownell, Sue Lindsey, Julie Denny,  
Sharon Stuber, W Allain; (Northumberland NN) Jinny Estell, Matt Lewis, (Rockbridge)  
David Minns; (Virginia Beach) Jim and Mary Ann Kincaid, Fran Shelton, Betty Villers, Paul  
Campbell; (VT/VCE) Dave Close; (York) Jackie Lohr.

### **Call to Order –**

President Betty Villers called the meeting to order at 10:00am

### **Introductions;**

Ted Munns welcomed everyone to the Northern Neck comprised five counties and the  
Rappahannock River.

A short tour of the historic tavern was offered after the meeting and all attendees  
were invited to Reedville to tour the teaching garden only a short drive away.

Ted wanted to express thanks to Pat Rodgers and the Northern Neck Master Gardeners  
who worked hard to host the meeting.

He introduced Matt Lewis, the Extension Agent. Matt is from the area and has been  
with Extension for 8 years. He expressed thanks to a dedicated group of Master  
Gardeners who help to educate property owners how to manage the 500 miles of  
shoreline in the area emphasizing maintaining environmental quality of the shorelines.

Introduction – All attendees were recognized by name and the unit they represented.

### **Minutes:**

The minutes of the August Bi-monthly meeting were approved as posted on line, with the expectation of  
the Date change from Oct 13<sup>th</sup> to Oct 11<sup>th</sup> for the next meeting.

### **Treasurer's Report – Bill Scott**

Bill presented copies of the treasurers report, there have been no significant expenses incurred. The  
treasurer's report was accepted as read and will be filed for audit.

The report is attached at the end of this document

## **COMMITTEE REPORTS:**

**Education - Fran Shelton (VA Beach), Pinky Derieux (Chesapeake), Co-Chairs, Members: George Graine (Fairfax), Katherine Debnar (Roanoke), Debbie Hamilton (Prince William), Lenore Plissner**

Fran reported that the educational program at Mount Vernon was cancelled due to lack of confirmed participants and interest. Most of the members of this committee have served for a 7 to 8 year period and feel that the committee has accomplished the goals set by the VMGA board. Units are providing continuing education for their members and the interest in VMGA educational activities has dwindled. The entire committee has decided to resign, an e-mail was sent to the VMGA Board prior to the meeting.

Betty thanked the board for all of their hard work and effort.

The Presidents question for today's meeting will discuss how each unit fulfills the continuing educational needs for Master Gardeners in the area and hopefully help to determine a new direction for the VMGA education committee.

### **Newsletter- Peggy Fox- Content Editor**

The newsletter was distributed and will be evolving as the new members and editors obtain more experience. Peggy Fox would like the unit reps to report certain information in their reports such as:

- - What district your unit operates.
- - What new projects or programs has your unit begun since the last reporting time period?
- - What ongoing projects or programs are your units involved?
- - Titles of programs conducted since last reporting period, please include a brief description
- - # of clients who participated or were assisted
- - Current total # of active volunteers, how many volunteer service hours has your unit logged?

Please send unit reports to Christy Brennan by Oct 24<sup>th</sup>.

### **Membership – Mary Ann Kincaid, Chair**

As of October 9, there are 519 current members of the Virginia Master Gardener Association.

Of these, 351 are Active members; 8 are Auxiliary members; and 160 are Lifetime members.

This is an increase of 6 members since August and is 32 members more than August of last year.

She has the new membership directories to distribute to unit reps. The by- laws have been published in the back of the directories. By distributing the newsletters to the reps for delivery the VMGA is able to save on postage.

**Communication/Unit Support - Frank Reilly, Chair**

**Unit Support Members: Pat Reilly, Karen Sacasky, Kerry Goldmeyer, Pinky Derieux, Cheri Haggerty, Frank Reilly, and whomever else we need.**

Handled two units' questions regarding 501(c)3 status, filing for it, sales tax, and non-profit status.

Began a project to track Unit impact throughout the state – We need some additional help to bring this to fruition.

The committee is planning a meeting in Central Va. Area (Henrico) concerning strategies for a unit's survival after budget cuts – the idea is to have a meeting to prepare units for survival tips during the budget cuts. Issues would include: how to exist without an agent, where to find help with issues, tips to keep up motivation in the units during hard times and educational concerns.

Frank reminded everyone that a unit web site can be hosted by VMGA.net

**Communication Committee - Frank Reilly, Chair**

**Members: Cheri Haggerty, Kathryn Debnar, Shelby Snyder, Betty Truax, Tom Bolt, Paul Campbell, George Alapas, George Graine, Bob Schmidt**

There have been 8,393 visitors to VMGA.net. The most popular pages are: Calendar page, Minutes, and Member Resources and useful links.

Nearly all of our visitors visit the front page during their stay. This makes it a very productive place to make announcements and advertise upcoming events. The committee has listed Talking points to help Master Gardeners with budget woes and ways to help.

Betty reminded unit reps to send Katherine Debnar a copy of up-coming events to up-date the calendar page on VMGA.net

**Finance Committee – Ted Jenks, Chair**

**Members: Jim Kincaid (Virginia Beach), Nancy Golden (Goochland Powhatan), Brenda Shimchek (Hanover)**

Ted was not present at the meeting. The committee had nothing to report at this time.

**Special Committees:**

**Endowment Committee : Katherine Debnar, Chair**

Katherine was not present at the meeting, but will have a report at the December meeting. Dave will include the progress of the endowment in his report.

**VA Green Industry Council: Cheri Haggerty, Chair**

First Garden festival was held at the Science Museum in Richmond, the VMGA booth reported 100 contacts during the event... There was a consensus among the VGIC that there was not enough publicity for the event. The location was very good and there were plenty of good speakers.

The CVNL short course will be held at Lewis Ginter Feb 4<sup>th</sup>- 6<sup>th</sup>. This is the 40<sup>th</sup> anniversary of this event. The Title for this year, "Gardening in the Era of Climatic Change", this three day event will cost slightly more than previous events and will include very good group of speakers. In the advertisement of who should attend, Green Industry members, Master Gardeners and the sophisticated gardeners are mentioned. More information will be on the Lewis Ginter web site.

**Fund Raising: Susan Giandomenico. - Chair**

Susan was not present at the meeting and there was no report.

**Search for Excellence: Christy Brennan, Angela Cingale and Bud Gregory**

After a lively discussion from the August meeting, Christy was asked to send a copy of the draft of the the recommendations to the unit reps for comment.

Two reponses were received: "Looks to me that someone(s) spent a lot of time coming up with these ground rules. Looks fine to me next year more Units enter the competition...even bring a board under the "old non-format." We always can learn something when we share information."

"Just don't forget the very reason we started the brag board displays; to highlight and show-off local programming that met the SLM criteria. The trophies grew from knick-knack dime store trinkets into added on amenities that you have seen each year. In the beginning it was always a fun filled project at the unit, not a full blown Olympic competition. The decision is, do we need to keep the fun in this annual project or do we need to go for the gusto of winning national awards more than having fun. "

Betty reminded members that the purpose of the update is to have our winners ready for the National Master Gardener Competition.

It was mentioned that the Northern Neck Master Gardeners had submitted and won an award at the national level, however the MG who submitted the entry was not present to comment.

Christy was asked to e-mail the proposal out to unit reps. indicating the comment period would end by Nov 30th. and the proposal would be voted on during the December meeting.

**P. Diane Relf Education Endowment Fund :**

BettyVillers- the scholarship committee compled the duties for 2008 and disbanded. Paul Campbell has agreed to become the chair for the 2009 committee.

Paul will begin to select new committee members and discuss ways to educate unit reps, Extension Agents and Master Gardeners about the availibityof scholarships.

### **State Fair- Christy Brennan, Chair**

The 2008 VA State Fair was a huge success. Although it rained the first three days, we had very good contact numbers and great participation. Over 6,000 contacts were reported and this does not include the last weekend!

Over 25 counties were represented by the various units that volunteered their time to make this event a great Success!

The DNA experiment was a huge hit with kids, parents and teachers- our reported contact numbers may have been a little low due to the crowd at the demonstrations. Even Governor Kaine's wife and children came by to participate in our demo.

The "new and improved" Hanover Landcare Stewards Firewise Landscaping model made its debut and will be featured in a presentation by Frank Reilly of the VMGA, Dave Close (VCE Master Gardener Coordinator from VA Tech) and Barb Steward of the National Park Service.

This was the last year the Fair will be held at the Richmond Raceway Complex .I would like to ask permission to form a steering committee for next year. If anyone is interested on serving on this committee please let me know. We will try to have a meeting with the State Fair in January to start planning.

Thank you to all the Master Gardeners that have volunteered with the State Fair.

### **Extension Liaison - Dave Close, MG Coordinator**

- 2008 International Master Gardener Coordinator Conference was a success overall. 51 registered attendees from 25 states. Even distribution from across the country.
- MGCAT met in September. Have developed full list of conference topics and proposed speakers. Michael Dirr will not be able to come in 2009. Will be looking to get Alan Armitage in place of Dirr. Goody bags: Scotts Miracle Grow is offering free samples. Encore Azaleas wants to provide free bags and flower samples.
- Still working on handbook revision. Contemplating delaying the release to ensure it is done correctly. Maryland just released their updated version.
- May have yet another possible solution for receiving and answering questions via email. Have delayed testing it until after the National MGC conference.
- Horticulture Department had retreat 3-4 weeks ago; focused our efforts, redefined some priorities; good for morale.
- National review of MG program is proceeding. Will be collecting first round of data by January/February 2009.
- Still talking with potential corporate sponsor. Didn't work out to announce them for state fair for reasons I cannot reveal. With the recent economic downturn it will slow down things (seeing this at the national level with Scotts and the National MG program & eXtension). Did have a meeting with



- CALS Development Director, Dawn Lerch, and the VT Foundation Corporate Relations Director to develop strategy of what steps to take next.
- Scotts can offer to do advanced trainings for MGs on a variety of topics; have been doing this in GA for a couple of years. .
  - Had meeting in mid-September with USFS to discuss MG involvement with detection and monitoring communities for EAB. Proposed to develop and offer training for MGs to work with HOAs to raise awareness and teach homeowners how to be on the lookout for this pest in their own yards.
  - Will be doing a presentation at the 2009 Backyards and Beyond Conference in November. Will be co-presenting with Barb Stewart of the NPS and Frank Reilly and highlighting the LCS module. Had photo opp with NPS, VA DOF, Hanover and Louisa MGs to bring attention to LCS and the fall fire season which begins on October 15. CALS communication office sent out press release before State Fair of VA. Roanoke Times picked it up and will be doing a feature story in their garden column next week (will be interviewed Monday by reporter). Regional firewise training will be offered on December 8, in Charlottesville. Announcement went out today. Louisa will be offering county-level training in November.
  - Governor Kaine announced budget reductions for FY 09. University has been cut \$11.2 million: 8.9 million from University Division and 2.3 million from VCE. Will translate into the “permanent elimination of selected programs.” Will be working with university VPs and Deans for the next three weeks to determine exact strategy. They had been charged to devise contingency plans for 5%, 10%, and 15% reductions. Salary adjustments will be deferred until July 2009 (typically announced in November) as a possible strategy to meet reductions. Dean Quisenberry has asked stakeholders to continue communicating with elected officials about the relevance of Extension and Extension programs.
  - Ideas taken away from the MGC Conference on delivering MG training by distance ed. and online methods. Recent budget constraints may make this necessary in rural units.

#### **Unit Reports:**

The unit reps were asked to send their reports to the secretary. They will be posted at [www.VMGA.net](http://www.VMGA.net) and printed in the next newsletter.

#### **Presidents Report: Betty Villers**

**President’s Question of the Day :** “What educational opportunities are offered to Master Gardeners in their unit”

It was good to hear what educational opportunities each unit is offering the members. The VMGA needs to establish a committee that will determine the educational needs of the members and supplement the opportunities offered.

## **Unfinished Business-**

### **Sites for the VMGA Bi-Monthly Meetings –**

- The current 2008 meeting calendar is :  
December- Clarksville
  
- For 2009 the schedule is:  
February-Charlottesville  
  
April- Louisa  
  
June- VA Tech -MG College  
  
August- Lynchburg  
  
October – Lexington area  
  
December- Open

Patty Gamache has volunteered to be in charge of goody bags for MG College. Please contact her with any information on freebies or potential contributors. All items should be sent to Pattie in Bedford prior to MG College. Plan on at least 325 items for registered MG's and speakers.

We need volunteers to serve on the education committee as they move to a new direction. Several ideas were mentioned, to combine basic and advanced classes with units, develop a partnership with regional units presenting educational events.

Please let Betty know if you are interested in serving on the committee.

Remember the meeting planned in Henrico in Feb. by the Communication/Unit Support Committee concerning "Strategies for Master Gardener unit's survival after budget cuts".

Please have unit members look at the recommendations on the web site for talk points concerning the budget cut. Remember the purpose is not creating form letters but to use this as a guide to inform our representatives about the Master Gardner program and its role in Extension education.

### **New Business:**

George Graine asked if the VMGA could ask VA Tech to create and an addendum to update the PMG rather than updating and publishing the entire document. Master Gardener's could easily update their PMG by adding the updates as published, potentially saving a lot of money on publishing and distribution costs.

George also asked if the PMG could be available to Master Gardeners on-line for an easy reference. Dave said he would look in to the possibility.

Betty reminded unit reps to send in unit reports to Christy Brennan with the suggested information for the newsletter and web site.

Betty asked those present to be thinking of ways we could sell the value of VMGA membership to all Master Gardeners who are not members.

Next VMGA meeting will be held on Dec13th – Clarksville at the Lamplighter Restaurant 10:00 a.m.

Meeting adjourned at 1:30 p.m.

Respectfully submitted,

Christy Brennan, VMGA Secretary

Virginia Master Gardener Association, Inc  
Treasurer's Report

**October 11, 2008**

**Balance Sheet**

Data As OF: 9/30/2008

**Assets**

Checking Account Balance	\$7,308.82
PDR Education Endowment CD Balance	\$13,566.24
Reserve CD #1 Balance	\$0.00
Reserve CD #2 Balance	\$4,618.20
Future Dues CD Balance	\$5,710.21

Fundraising Inventory	\$1,137.57
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<b>Total Assets</b>	<u><u>\$32,341.04</u></u>
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**Liabilities**

Unearned Income - Future Dues	\$6,075.01
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Coordinator Endowment Funds Payable	\$525.00
-------------------------------------	----------

Coordinator Endowment Planned Gifts Payable	\$0.00
---------------------------------------------	--------

Restricted Gifts for Scholarships	\$0.00
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<b>Total Liabilities</b>	<u><u>\$6,600.01</u></u>
--------------------------	--------------------------

**Net Assets**

Accumulated Earnings	\$20,496.57
----------------------	-------------

Current Year Earnings	\$5,244.46
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**Total Net  
Assets**

\$25,741.03

**Total  
Liabilities and  
Net Assets**

\$32,341.04

Virginia Master Gardener Association, Inc  
Treasurer's Report

October 11, 2008  
Checking  
Balance as of  
7/31/2008

\$11,958.97

Receipts

\$343.23

Coord Endowment Gifts	\$100.00
Dues FY 10-19	\$0.00
FY 09 dues (current FY)	\$84.00
Education	\$0.00
Fundraising	\$159.23
Gift for EEF	\$0.00
Restricted Gift for Scholarship	\$0.00

Disbursements

-\$208.49

Comm/Support	\$0.00
Coord Endowment Cmte	\$0.00
Coord Endow Gift	\$0.00

Transfers	
Education	\$0.00
Education Scholarship-Spec	\$0.00
EEF Scholarships	\$0.00
Elections	\$0.00
Fund Raising Cmte	\$0.00
Fund Raising Gifts to Endowment	\$0.00
Marketing	\$0.00
Membership & Roster	-\$22.68
Newsletter	-\$185.81
State Fair	\$0.00
Officers Expense	
President	\$0.00
Vice President	\$0.00
Secretary	\$0.00
Treasurer	\$0.00

Transfers -\$4,784.89

EEF Gift Transfers	\$0.00
Lifetime Dues Transfers	\$0.00
Reserve CD Transfers	- \$4,784.89
Fundraising Inventory Transfer	\$0.00

Checking		<u><u>\$7,308.82</u></u>
Balance as of	9/30/2008	

Interest Income on Reserve and EEF CD's	\$175.75
Interest Income on Future Dues CD	\$91.20

Virginia Master Gardener Association, Inc  
Treasurer's Report

October 11, 2008

**Year to Date Income & Expenses to Budget FY09**

Income YTD

Committee	Budget	Income
Membership		
FY 09 (Lifetime/Prior Year)	\$3,600.00	\$4,356.00
FY 09 (Current FY)	\$1,600.00	\$792.00
Subtotal	\$5,200.00	\$5,148.00
Education	\$3,000.00	\$0.00
Fundraising	\$1,000.00	\$904.88
Gift for EEF		\$15.00
Interest Income		\$266.95
Restricted Gift for Scholarship	\$0.00	\$0.00
total	<u><u>\$9,200.00</u></u>	<u><u>\$6,334.83</u></u>

Expenses YTD

Committee	Budget	Expense	Year-End
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Comm/Support	\$300.00	\$0.00	\$300.00
Coord Endowment Cmte	\$100.00	\$0.00	\$100.00
Education	\$3,000.00	\$0.00	\$3,000.00
Education Scholarship-Spec	\$0.00	\$0.00	\$0.00
EEF Scholarships	\$600.00	-\$600.00	\$0.00
Elections	\$0.00	\$0.00	\$0.00
Fund Raising Cmte	\$0.00	\$0.00	\$0.00
Fund Raising Gifts to Endowment	\$1,000.00	\$0.00	\$1,000.00
Marketing	\$300.00	\$0.00	\$300.00
Membership & Roster	\$2,000.00	-\$149.88	\$1,850.12
Newsletter	\$1,300.00	-\$185.81	\$1,114.19
State Fair	\$350.00	\$0.00	\$350.00
Officers Expense			
President	\$125.00	-\$73.09	\$51.91
Vice President	\$25.00	\$0.00	\$25.00
Secretary	\$35.00	\$0.00	\$35.00
Treasurer	\$65.00	-\$81.59	-\$16.59
total	\$9,200.00	-\$1,090.37	

#### Year to Date Endowment & Restricted Funds Transactions FY09

Fund	Balance to Start Fiscal Year	Funds Received	Transfers	Balance
Coordinator Endowment	\$0.00	\$525.00	\$0.00	\$525.00
Lifetime Dues FY 10-19	\$132.00	\$324.00	\$0.00	\$456.00
Education Endowment	\$123.00	\$15.00	\$0.00	\$138.00



Planned Gifts to Coord				
Endow	\$0.00	\$0.00	\$0.00	\$0.00
<b>Reserve Funds CD's</b>				
				<u>\$1,119.00</u>
	total			

**Virginia Master Gardener Association, Inc.**

**Bi- Monthly Meeting**

**December 13, 2008 (amended 11/6/12)**

**Clarksville, South Central Master Gardeners**

**Attendance:** (Albemarle/Charlottesville) Joyce Grunewald; (Alton) Charles and Loretta Stallard; (Blue Ridge) Charlie Whittle; (Brunswick) Vicki Nixon, Virginia Myrick; (Chesapeake) Pinky Derieux; (Clarksville) Lori Hamlet; (Gloucester) Bonnie Bernard; (Green Spring) Cyndi Bishop; (Halifax) Sonya Post, Jeannine Hall, Donna Branuda, Joan Layman, Edna Gietence, Joan Whitt, Bill McCaleb; (Hanover) Christy Brennan, Cheri Haggerty; (James City County/Williamsburg) Jim and Nelda Pressly, Susan Giandomenico; (Louisa) Tina Chalekie, Ira Wallace; (Lynchburg, Amherst, Campbell) Karen Sacasky; (Mecklenberg) Glenn Jurczyk, Michele Maleno, Carolyn Hite, Nancy Drewry; (Prince George) Cheryl Sebera; (Prince William) Janet and Bill Scott, Frank Reilly; (Norfolk) Don Snipes; (Rockbridge) David Mims; (Roanoke) Katherine Debnar; (Virginia Beach) Jim and Mary Ann Kincaid, Fran Shelton, Betty Villers, Paul Campbell; (VT/VCE) Dave Close, Dawn Lerch; and (York) Jackie Lohr.

**Call to Order –**

President Betty Villers called the meeting to order at 10:00am

**Introductions;**

Glen Jurczyk introduced the South Central Master Gardeners which has a large footprint in Virginia representing four counties, Brunswick, Lunenburg, Mecklenberg, and Nottoway). There are 42 active Master Gardeners, which volunteer at the State Fair, and have had several very successful educational events in partnership with the town of Clarksville. The Master Gardeners have been working with the VCE office to educate the public on maintaining healthy plants such as azaleas. Advance training with trees and woody plants will be held for the Master Gardeners.

Introduction – All attendees were recognized by name and the unit they represented.

**Minutes:**

The minutes of the October Bi-monthly meeting were approved as posted on line.

**Treasurer’s Report – Bill Scott**

Bill presented copies of the treasurers report, there have been no significant expenses incurred. The treasurer’s report was accepted as read and will be filed for audit.

The report is attached at the end of this document

## **COMMITTEE REPORTS:**

**Newsletter- Peggy Fox- Content Editor**, not present no report submitted.

The newsletter was distributed and will be evolving as the new members and editors obtain more experience.

Reminder: Peggy would like the unit reps to report certain information in their reports such as:

- - What district your unit operates.
- - What new projects or programs has your unit begun since the last reporting time period?
- - What ongoing projects or programs are your units involved?
- - Titles of programs conducted since last reporting period, please include a brief description
- - # of clients who participated or were assisted
- - Current total # of active volunteers, how many volunteer service hours has your unit logged?

Please send unit reports to Christy Brennan by Jan 2.

**Membership – Mary Ann Kincaid, Chair**

As of December 11, there are 527 current members of the Virginia Master Gardener Association. Of these, 360 are Active members, 8 are Auxiliary members, and 159 are Lifetime members.

This is an increase of 8 members since October and is 26 members more than December of last year.

Please make a note that VMGA By-Laws require that Unit Reps be members of the organization. If there are any questions about this policy, please contact the membership chair.

**Unit Support - Frank Reilly, Chair**

Members: Pat Reilly, Karen Sacasky, Pinky Derieux, and whoever else we need.

1. The unit support committee answered questions by two units about the role of Advanced Master Gardener in local units and within Extension.
2. The unit updated & maintained a page at the website about Budget issues
3. The unit continued to plan for a February special educational event regarding changes and preparations for lean times ahead.

**Communication Committee - Frank Reilly, Chair**

**Members: Cheri Haggerty, Kathryn Debнар, Betsy Lyon, and whoever else we can get.**

1. November 10<sup>th</sup> marked our seventh anniversary as VMGA.net. We've grown from a single page giving the minutes of the last meeting to a large web site with

more than 220 pages of content and more than 60,000 (66,375 unique visitors in 2008 so far) visitors annually.

2. Since the October regularly scheduled meeting there have been 9986 visitors to VMGA.net. Many of our visitors come via search engines like Google & Yahoo.
3. Since the October regularly scheduled meeting, the web page has been updated on 64 separate occasions.
4. The most popular pages in the last two months have been Calendar and Endowment; but more than 58% of our page views come in through the front page.
5. Kathryn Debnar is currently accepting changes to the calendar.
6. Cheri Haggerty maintains the links page.
7. **We are currently working on the MG College Recruiting Presentation. We could use some photos of activities, and the Sunday going away picnic.** The Presentation is up there now, but will be re-mastered in January.

#### **Finance Committee – Ted Jenks, Chair**

**Members: Jim Kincaid (Virginia Beach), Nancy Golden (Goochland Powhatan), Brenda Shimchek (Hanover)**

Ted was not present at the meeting, but asked that Bill Scott provide this report.

VMGA Board and Finance Committee Members:

At the June 2008 meeting of the VMGA Executive Board with CALS Dean Sharron Quisenberry and Extension Director Mark McCann it was brought to our attention that the VA Tech Foundation can set up accounts for local units, and possibly VMGA, that pay interest of about 4% per year. Until June 2009 the Foundation will waive the initial fee which is normally 7%. Dawn Lerch (540- 231-5546) was identified as the point of contact for finding out more about these accounts. At the August 2008 meeting of the VMGA Board, the Finance Committee accepted an action to get more information about this opportunity for VMGA and all Virginia Master Gardener units.

Attached is the report for the Finance Committee for your information and review. If any of you have questions or concerns please contact Ted Jenks as soon as you are able.

This report has been reviewed by Dawn Lerch and others at VA Tech for accuracy of interpretation of foundation rules and guidelines. As a result the final paragraph was added to clarify that the recommendation applies primarily to unit operating funds in checking accounts and CD's.

## Special Committees:

### Endowment Committee : Katherine Debnar, Chair

Katherine distributed a report: the highlights are below

The official opening of the program was enthusiastically received.

As of October 15, 2008

Cash on Hand ( includes gifts an payments 109,485.50

O/S Pledge balance 24,090.00

Mr. Dempsey's deferred gift 100,000.00

Interest earned 15,084.74

Total 248,660.24

Given the current state of economy we need to be realistic in our goals and more specific in the upcoming plans and events. Remember if every Master Gardener would contribute \$50 for 5 we would achieve our goal today.

Currently

4 people pledged \$25.00 for 5 years

56 people pledged \$50 for 5

14 people pledged \$100 for 5

We need to plan and implement another approach where we can go into communities and give talks about the role of the VA Tech Foundation and VMGA regarding the MGCEF.

### VA Green Industry Council: Cheri Haggerty, Chair

The Virginia Green Industry Council also partners with the Virginia Agribusiness Council and Virginia Department of Agriculture and Consumer Science (VDACS).

- As a result of legislation earlier this year, a VDACS committee has been established to review pending regulations for commercial fertilizer application on non-agricultural lands. Met with lawn care operator members of the [Virginia Turfgrass Council](#) to discuss pending regulations for commercial fertilizer application on non-agricultural lands.
- Authored article for a quarterly newsletter published by "Mission H2O" to give the perspective from agribusiness on Water Supply Planning efforts ("Mission H2O" is a private stakeholders group tracking water supply planning developments in Virginia)
- Lead efforts to finalize recommendations to amend the Nutrient Management Cost-Share practices through a DCR Subcommittee
- Along with other business interests, provided comments to the [Governor's Commission on Climate Change](#) highlighting the potential negative impacts of some of the [Commission recommendations](#) on the private sector

- Sustainable Sites Initiative [www.sustainablesites.org](http://www.sustainablesites.org) invites public comment on the new Guidelines and Performance Benchmarks Draft 2008 The Sustainable Sites Initiative is an **interdisciplinary effort** by the American Society of Landscape Architects, the Lady Bird Johnson Wildflower Center and the United States Botanic Garden to create **voluntary national guidelines and performance benchmarks for sustainable land design, construction and maintenance** practices.
  - Next VGIC Meeting -Tuesday, January 20, 2009 at 10 a.m. to 3 p.m
- GoGreen Virginia, Garden Festival  
The 2009 Festival is scheduled Saturday Sept 12<sup>th</sup>.

Theme – Grown/Made in VA, Soliciting speakers, demos and vendor exhibits to participate contact [Rick.Baker@vdacs.virginia.gov](mailto:Rick.Baker@vdacs.virginia.gov). Will be held at the Children’s Museum, this is a wonderful site for a plant sale and education please let Cheri know if your group is interested in participating.

The CVNL short course will be held at Lewis Ginter Feb 4<sup>th</sup>- 6<sup>th</sup>. This is the 40<sup>th</sup> anniversary of this event. The Title for this year, “Gardening in the Era of Climatic Change”, this three day event will cost slightly more than previous events and will include very good group of speakers. In the advertisement of who should attend, Green Industry members, Master Gardeners and the sophisticated gardeners are mentioned. More information will be on the Lewis Ginter web site.

**Fund Raising: Susan Giandomenico. - Chair**

To date we have made \$266.31. Susan has made fund raising packs which can be purchased for \$20.00 to show case all current items to each unit.

Susan has been working on new items and will be getting samples soon. She hopes to have pdf files sent to the unit reps to get feed back on these the items in February.

**Search for Excellence: Christy Brennan, Angela Cingale and Bud Gregory**

A copy of the draft of the recommendations to the unit reps for comment.

Three reponses were received:

“ the ex board of our unit decided a competitive board for our unit was not likely but we support the format suggested”.

“ this conforms o the international requirements , those who are interested have guidelines for their work”.

“Most units are very happy to put together a new project display every year and present their work at MG College. They look forward to filling out discussing the brag board without filling out forms to qualify for a fun award. Working and enjoying our

volunteerism is where it is at for most of the MG's. I would suggest that prior to MG College the application for the national award be sent to all units and let them decide if they want to go farther than MG college.

During the discussion some unit reps had noted that they took the proposed form, followed the direction and submitted a project to the International MG College. No results have been reported to date.

Betty reminded members that the purpose of the update is to have our winners ready for the National Master Gardener Competition.

#### **P. Diane Relf Education Endowment Fund : Paul Campbell - Chair**

Paul will begin to select new committee members and discuss ways to educate unit reps, Extension Agents and Master Gardeners about the availability of scholarships. Committee members will be made from past recipients of the scholarship.

#### **Extension Liaison - Dave Close, MG Coordinator**

- MGCAT met in November. Worked on tours and leadership training and something new: workshops (micropropagation, digital photography, floral arranging). Alan Armitage has agreed to be our keynote speaker.
- Still working on handbook revision. Delayed the release until summer 2009.
- National review of MG program was launched in late November. At least 5 states have already responded. Deadline for data collection is January 15.
- Scotts can offer to do advanced trainings for MGs on a variety of topics; have been doing this in GA for a couple of years. Scotts Training Institute. . . . I spent 3 days in Marysville, OH at their Global headquarters taking their STI. Looks very good with many opportunities to partner with Scotts (email alerts, training resources: online and face-to-face, product samples)
- Last week (December 2, 3) I participated in the Southern Region IPM Center Advisory Council meeting. I was appointed to the council in late 2007. I had time on the agenda to talk about how EMG programs in the southern region can work with the SRIPMC collaboratively. Made contact with an entomologist from UGA and will work with him on an RFA to pull EMG into IPM work in southern region. IPM was changed in the 2008 Farm Bill. Former formula funding was changed to competitive. Many commodity groups are upset and trying to reverse this legislation.
- Work on EAB with USFS is proceeding in Northern District. Working out the details for a grant to fund our efforts.
- On November 6, gave a presentation along with Barb Stewart and Frank Reilly at the 2009 Backyards and Beyond Firewise Conference. Between 30 and people sat in on our talk; was moderated by Frank Turck of VA DOF. Regional firewise training was offered on December 8, in Charlottesville. Just under 100 people were registered to attend. Louisa's training was postponed due to health problems with the coordinator.

- Dean Quisenberry scheduled forums with the College on December 12 & 15 to bring everyone up to speed on the state of the College. We are waiting for Governor Kaine to announce budget decisions on December 16. I forwarded some information to VMGA to forward on to everyone about contacting state senators and delegates before the holidays hit for personal contacts before they go back into session in January.

### **Unit Reports:**

The unit reps were asked to send their reports to the secretary. They will be posted at [www.VMGA.net](http://www.VMGA.net) and printed in the next newsletter.

### **Presidents Report: Betty Villers**

**President's Question of the Day :** "how can the VMGA best serve the MG's in your unit in reference to educational opportunities

It was good to hear what the VMGA representatives determined. Several ideas were mentioned, to combine basic and advanced classes with units, develop a partnership with regional units presenting educational events. The new members of the education committee represent all regions, met during lunch Barbara Greer (Prince George) will be the new chair of the committee.

Please contact Katherine Debnar to schedule a presentation from the endowment committee for your unit.

### **Unfinished Business-**

#### **Sites for the VMGA Bi-Monthly Meetings –**

- The current 2008 meeting calendar is :  
December- Clarksville
  
- For 2009 the schedule is:  
February-Hanover  
  
April- Louisa  
  
June- VA Tech -MG College  
  
August- Lynchburg  
  
October – Lexington area  
  
December- Open

Patty Gamache has volunteered to be in charge of goody bags for MG College. Please contact her with any information on freebies or potential contributors; we are looking

for good items and not literature. All items should be sent to Pattie in Bedford prior to MG College. Plan on at least 325 items for registered MG's and speakers.

We need volunteers to serve on the education committee as they move to a new direction. Several ideas were mentioned, to combine basic and advanced classes with units, develop a partnership with regional units presenting educational events.

Please let Betty know if you are interested in serving on the committee.

Remember the meeting planned in Henrico in Feb. by the Communication/Unit Support Committee concerning "Strategies for Master Gardener unit's survival after budget cuts".

Please have unit members look at the recommendations on the web site for talk points concerning the budget cut. Remember the purpose is not creating form letters but to use this as a guide to inform our representatives about the Master Gardner program and its role in Extension education.

#### **New Business:**

Betty reminded unit reps to send in unit reports to Christy Brennan with the suggested information for the newsletter and web site.

We are sending around a sheet for updating concerning the scheduling of the training classes for each unit. Please update the sheet with when your unit schedules the training classes.

Paul Campbell – proposal by the Scholarship committee a total of six 100 dollar scholarships will be presented, the committee would like to propose small units with 70 members or less have at least 2 scholarships per year. Currently there are more than 35 units with less than 70 members and 25 larger units with over 70 members.

Paul presented a motion to set aside 2 VMGA scholarships to qualified applicants of units with less than 70 members.

Motion passes.

Feb 4-6th Short course at Lewis Ginter Partner with VCE have not heard any information as of yet.

Silent Auction for Master Gardner College – Leslie Paulsen will be contacting everyone for donations.

Jan 19<sup>th</sup> the VMGA Board will be meeting with VA Tech department heads to discuss current topics .Please e-mail Betty any questions you or your unit might want to ask.

Inclement weather policy – In case of in-climate weather meeting information will be updated on the website by 6:00 am of the date of the meeting.



Cheri Haggerty proposed that the VMGA co-sponsor a booth that the Maymont home and garden show in Richmond. \$175.00 is ½ the cost of the booth. The Booth will be staffed by VMGA and Hanover MG's.

Five Va. Master Gardeners had gardening tips published in the Backyard Gardening Magazine.

The April meeting was scheduled for Easter weekend, Betty changed to the next weekend April 18<sup>th</sup>.

Next VMGA meeting will be held on Feb.14th – Hanover County at the DDS Building on Route 1, 10:00 a.m.

Meeting adjourned at 1:30 p.m.

Respectfully submitted,

Christy Brennan, VMGA Secretary

Virginia Master Gardener Association, Inc  
Treasurer's Report

December 2008

**Balance  
Sheet**

Data As  
OF: 11/30/2008

Checking Account Balance	\$6,163.18
PDR Education Endowment CD Balance	\$13,691.42
Reserve CD #1 Balance	\$0.00
Reserve CD #2 Balance	\$4,618.20

Future Dues CD  
Balance \$5,756.34

Fundraising  
Inventory \$1,137.57

**Total Assets** \$31,366.71

Unearned Income - Future  
Dues \$6,183.01

Coordinator Endowment Funds  
Payable \$545.00

Coordinator Endowment  
Planned Gifts Payable \$0.00

Restricted Gifts for  
Scholarships \$0.00

**Total**  
**Liabilities** \$6,728.01

Accumulated  
Earnings \$20,496.57

Current Year  
Earnings \$4,142.13 \$4,142.13



Coord Endow Gift		
Transfers	\$0.00	
Education	\$0.00	
Education Scholarship- Spec	\$0.00	
EEF Scholarships	\$0.00	
Elections	\$0.00	
Fund Raising Cmte	\$0.00	
Fund Raising Gifts to Endowment	\$0.00	
Marketing	\$0.00	
	-	
Membership & Roster	\$910.45	
	-	
Newsletter	\$102.00	
	-	
State Fair	\$420.57	
Officers Expense		
President	\$0.00	
Vice President	\$0.00	
Secretary	-\$49.22	
Treasurer	\$0.00	
Transfers		\$0.00
EEF Gift Transfers	\$0.00	
Lifetime Dues Transfers	\$0.00	
Reserve CD Transfers	\$0.00	
Fundraising Inventory Transfer	\$0.00	

Checking

Balance as of 11/30/2008

\$6,163.18

Interest Income on Reserve and EEF  
CD's

\$300.93

Interest Income on Future Dues CD

\$137.33

<b>Committee</b>	<b>Budget</b>	<b>Income</b>
Membership		
FY 09 (Lifetime/Prior Year)	\$3,600.00	\$4,356.00
FY 09 (Current FY)	\$1,600.00	\$1,008.00
Subtotal	\$5,200.00	\$5,364.00
Education	\$3,000.00	\$0.00
Fundraising	\$1,000.00	\$904.88
Gift for EEF		\$15.00
Interest Income		\$438.26
Restricted Gift for Scholarship	\$0.00	\$0.00
total	<u><u>\$9,200.00</u></u>	<u><u>\$6,722.14</u></u>

<b>Committee</b>	<b>Budget</b>	<b>Expense</b>	<b>Year-End</b>
Comm/Support	\$300.00	\$0.00	\$300.00

Coord Endowment Cmte	\$100.00	\$0.00	\$100.00
Education	\$3,000.00	\$0.00	\$3,000.00
Education Scholarship-Spec	\$0.00	\$0.00	\$0.00
EEF Scholarships	\$600.00	-\$600.00	\$0.00
Elections	\$0.00	\$0.00	\$0.00
Fund Raising Cmte	\$0.00	\$0.00	\$0.00
Fund Raising Gifts to Endowment	\$1,000.00	\$0.00	\$1,000.00
Marketing	\$300.00	\$0.00	\$300.00
Membership & Roster	\$2,000.00	-\$1,060.33	\$939.67
Newsletter	\$1,300.00	-\$287.81	\$1,012.19
State Fair	\$350.00	-\$420.57	-\$70.57
<b>Officers Expense</b>			
President	\$125.00	-\$73.09	\$51.91
Vice President	\$25.00	\$0.00	\$25.00
Secretary	\$35.00	-\$49.22	-\$14.22
Treasurer	\$65.00	-\$88.99	-\$23.99
total	\$9,200.00	-\$2,580.01	

<b>Fund</b>	<b>Balance to Start Fiscal Year</b>	<b>Funds Received</b>	<b>Transfers</b>	<b>Balance</b>
Coordinator Endowment	\$0.00	\$545.00	\$0.00	\$545.00
Lifetime Dues FY 10-19	\$132.00	\$432.00	\$0.00	\$564.00
Education Endowment	\$123.00	\$15.00	\$0.00	\$138.00
Planned Gifts to Coord	\$0.00		\$0.00	\$0.00

Endow

Reserve Funds CD's

\$0.00

total

\$1,247.00

**Virginia Master Gardener Association, Inc.**

**Bi- Monthly Meeting  
February 14, 2009**

**Hanover**

**(Draft)**

**Attendance:**

(Albermarle) Joyce Grunewald, (Arlington/Alexandria) Joe Kelly; (Brunswick) Virginia and Edward Myrick, (Bedford) Patty Richard ; (Chesapeake) Pinky Derieux; (Chesterfield) Lynne Foote; (Fairfax) George Graine; (Fauquier) Jim Scibek; (Green Spring) Joan Richards; (Hanover) Christy Brennan, Cheri Haggerty, Emily Gianfortoni, Rene Henderson, Marsha Kirby, Kate Brooks, Martie Radeff, Judy Durant, Becky Watson ; (James City County/Williamsburg) Jim and Nelda Pressly, Susan Giandomonico; (Louisa) Tina Chalekie, Ira Wallace; (MGACRA) Linda Dunn, Laura Collinsworth, Cathy Smith; (Prince William) Janet and Bill Scott, Frank Reilly; (Newport News) Anita Smith; (Northern Neck) Edward Munns , (Norfolk) Donald Snipes; (Prince George) Cheryl Sebera, Barbara Geer, Mary Vinsh; (Rockbridge) David Mims; (Roanoke) Kathryn Debnar; (Suffolk) Nita Holt; (VA Beach) Mary Anne and Jim Kincaid, Fran Shelton, Betty Villers; (VATech/VCE) Dave Close; (VA Tech ) Dawn Lerch; ; (Western Tidewater) Betty Jo Hendrix; (York) Jackie Lohr.

**Call to Order –**

President Betty Villers called the meeting to order at 10:00am

**Introductions;**

Hanover Unit Representative, Christy Brennan introduced the President of the Hanover Master Gardeners, Cheri Haggerty who welcomed everyone to Hanover. Cheri expressed thanks to Hanover's Vice President, Judy Durant and her committee of interns and members who decorated and prepared for today's meeting.

Cheri introduced Patti Bland, the Extension Master Gardener Coordinator. Hanover has a very active group volunteering in major projects at Maymont, Lewis Ginter, State Fair, historic Scotchtown, local plant clinics at farmers markets, fairs and festivals, and a Roots and Shoots program. Hanover has a Landcare Stewards program which has been very active with composting, verimcomposting, rain barrels and Firewise education. The new agent Rose Bradshaw is a huge asset to the group and is developing programs and opportunities to MG's to educate the public in several new venues.

Introduction – All attendees were recognized by name and the unit they represented.

**Minutes:**

The minutes of the December Bi-monthly meeting were approved as posted on line.

**Treasurer's Report – Bill Scott**

Bill presented copies of the treasurers report, there have been no significant expenses incurred. The treasurer's report was accepted as read and will be filed for audit.

The report is attached at the end of this document

**COMMITTEE REPORTS:**

**Education – Barbara Geer**

The committee met during lunch and reported that an education event has been planned in Rockbridge for 2010 concerning the School cafeteria and garden program.

The committee is working on a fall program and hopes to announce the topic soon. The group is researching the prospect of an event based on several recommended topics concerning the green situation, community gardening, and environmental concerns.

The committee has decided that 4 events per year is an attainable goal, and they are soliciting request and information.

**Newsletter- Peggy Fox- Content Editor**

- Peggy was not at the meeting but asked that all articles be submitted by Feb 25<sup>th</sup>.
- A Change for Unit Reports was announced. Please send all unit reports to Cheryl Sebera by Feb 20<sup>th</sup>

**Membership – Mary Ann Kincaid, Chair**

As of February 11, 2009, there are 560 members of the Virginia Master Gardener Association. Of these, 393 are Active members, 8 are Auxiliary members and 159 are Lifetime members.

This is an increase of 33 members since December 2008 and an increase of 56 members since February 2008.

Please make note that VMGA By-Laws require that Unit Reps be members of the organization. If there are any questions about this policy, please contact Mary Anne Kincaid.

Loudoun County paid for VMGA membership for the 2009 interns.



Piedmont MGs had a raffle during the Christmas meeting and awarded a VMGA Lifetime Membership.

**Communication/Unit Support - Frank Reilly, Chair**

**Unit Support Members:** Members: Pat Reilly, Karen Sacasky, Pinky Derieux, Bill Scott, Kerry Goldmeyer, Chair, Frank Reilly and whomever else we need.

1. We have been asked to provide information about how to proceed as a unit when there is no agent. This along with other questions will be part of the special meeting we hope to arrange.
2. We are looking for ideas of critical issues that have come up in units due to the budget shortfall, and changes in Extension. Please contact me so we can get these issues covered in the special meeting. I am open to suggestions.

**Communication Committee - Frank Reilly, Chair**

Members: Cheri Haggerty, Betsy Lyons, Kathryn Debnar, George Graine, Jim Kincaid, and Chair Frank Reilly and whomever.

8. Since the December regularly scheduled meeting there have been 12539 visitors to VMGA.net. They viewed 29855 pages each visitor viewing an average of 2.38 pages. Nine visitors from Belarus, 2 from Trinidad and Tobago and 4 from Uzbekistan!
9. Since the December regularly scheduled meeting, the web page has been updated on 82 separate occasions.
10. The most popular pages in the last three months have been the front page, Calendar, about VMGA, Membership, and College. Remember that we can help you host your site for awhile under certain conditions.
11. There is a draft version of the MG College program at the web site as well as FAQs for College. We will have the final version of the MG College presentation up before the end of this month.

**Finance Committee – Ted Jenks, Chair**

**Members: Jim Kincaid (Virginia Beach), Nancy Golden (Goochland Powhatan), Brenda Shimchicks (Hanover)**

Ted was not present at the meeting; the committee will meet soon to work on a budget for next year. Anyone who is interested in serving on this committee please contact Ted Jenks.

**Special Committees:**

**Endowment Committee : Kathryn Debnar, Chair**

The Committee will meet at VA Tech next week to investigate a new direction for funding during the difficult economic times. Please answer Kathryn's e-mails if you would like to still be on the committee, she has had very few responses.

Dawn Lerch has issued a challenge to all Master Gardeners to help the endowment with your estate. There are many creative ways the endowment committee can help you with estate planning.

**VA Green Industry Council: Cheri Haggerty, Chair**

The Virginia Green industry Council also partners with the Virginia Agribusiness Council and Virginia Department of Agriculture and Consumer Services (VDACS). As a result of legislation earlier this year, a VDACS committee has been established to review pending regulations for commercial fertilizer application on non- agricultural lands. Met with lawncare operator members of the Virginia Turfgrass Council to discuss pending regulations for commercial fertilizer applications on non-agricultural lands.

- Authored article for a quarterly newspaper published by “Mission H2O” to give the perspective for agribusiness on Water Supply Planning Efforts (Mission H2O is a private stakeholders group tracking water supply planning developments in Virginia).
- Led efforts to finalize recommendations to amend the Nutrient Management Cost-share Practices through a DCR Subcommittee.
- Along with other business interest, provided comments to the Governor’s Commission on Climate Change, highlighting the potential negative impacts of some of the Commission recommendations on the private sector
- Sustainable Sites Initiative – [www.sustainablesites.org](http://www.sustainablesites.org) invites public concerns on the new Guidelines and Performance Bench marks Draft for 2008. The Sustainable Sites Initiative is an interdisciplinary effort, by the American Society of Landscape Architects, the Lady Bird Johnson Wildflower Center and the United States Botanic Garden to create voluntary national guidelines and performance bench marks for sustainable land design, construction, and maintenance practices.
- Net VGIC meeting – location TBA
- March 17<sup>th</sup> 2009 , 10am -3pm
- GO Green VA , Garden Festival Scheduled Saturday – September 12<sup>th</sup> ,Theme Grown /Made in Virginia
- Soliciting speakers, demos, and vendor exhibits.
- To participate contact Rick.Baker@vdacs.virginia.gov

**Fund Raising: Susan Giandomenico, Chair**

Since the last meeting we have made \$250.00 from the sale of Logo items.

Susan has made up packets with all logo items for reps to take back to the units for orders. These are \$20.00. She has a good source for ceramic coffee mugs for approximately \$5.00 and took a vote for potential interest.

Members present preferred a travel mug/bottle rather than the coffee mug. Susan will be checking on a source.

**Search for Excellence: Christy Brennan, Angela Cingale and Bud Gregory**

Christy mentioned that at the last meeting the proposal has been sent to each unit rep and there were few comments. She will send the new form to the Board and they will determine how to proceed for Master Gardener College.

Christy will send the form to the unit reps and send to Betsy for the web site

#### **P. Diane Relf Education Endowment Fund :**

Paul was not present but has added an application to the web site and the LISTSERV. Please remind all unit reps to talk to their Agents or Coordinators to recognize some of their MGs for a scholarship to MG College.

#### **State Fair- Christy Brennan, Chair**

Interested members met with the State Fair Feb 6<sup>th</sup> to discuss our first Fair at The Meadow in Doswell, VA.

The Master Gardener Booth will be situated in the middle of a long tent like structure, and Ruth has measured and hopes the tables can be set up in the center of the building leaving enough room for the 3 backdrops.

Because this is the first year at the Meadow and will be a learning experience, we will be doing what we know works -

- Pruning demo, mulching demo, and the insect cage, (maybe a weed demo?)

Composting and verimcomposting, and firewise landscaping house (Land Care Stewards)

The teacher surveys from last year were very positive concerning the Strawberry DNA experiment, it was mentioned that several MGs felt this did not relate to agriculture and education. Gwynn Hubbard and Jennifer Ross (SFVA) stated that biotechnology in agriculture was one of the most prevalent news items and teaching kids and adults about the basics and DNA was important- So we will be performing the DNA experiment again this year.

A tent has room for two more demos maybe for a JR Master Gardener Day and Master Naturalist Day - Please let Christy know if your group is interested.

#### **Extension Liaison - Dave Close, State MG Coordinator**

- Dave is working with John Ignosh and Joyce Latimer on a survey to the industry on recycling plastics from nursery containers and flats, a joint project with Maryland. The survey has been sent out here in VA. John Ignosh is the lead on this project and has really taken the project serious.
- National review of MG program was launched in late November. Unprecedented response rate of 43 states, including VA, and Washington DC.
- New interim dean named – Loke Kok. He has been the Dept. Head of Entomology since 2004 and has been at VT since 1972. His research focused on biological controls for weeds and arthropods.

- Work on Emerald Ash Borer with USFS is proceeding in Northern District. Some initial data collection has occurred in conjunction with a grounds-maintenance training in January. Dave co-presented with Gary Man of the USFS National office at the 17<sup>th</sup> Annual VA Forest Health Professionals Conference.
- VCE came out with only a 3.5% budget cut on top of the previous 1.5% for a total of a 5% cut for FY 09-10. This is good considering some state agencies saw as much as 24%. Things will still be tight and we will likely have more cuts during the next cycle, but we are in pretty good shape under the circumstances.
- As a result of the meeting between VMGA Executive Officers and CALS Admin (including 2 reps from the Hort Dept.), the Dean has asked for external bids to complete the record keeping system. No commitment of funds has been made at this point, just looking potential options to get this completed.
- The videos used for missed MG training classes have been converted to DVD. Copies will be available to borrow just as the videos were. He's hoping to transfer 35mm slide sets to digital images too but that will take a lot of time and money for student wages.
- Dave and Dawn met with a different Corporate Relations Director for the VT Foundation this week and will meet with them again this week. May have some renewed hope and assistance on the corporate and foundation side of things.

#### **Unit Reports:**

The unit reps were asked to send their reports to the Vice President, Cheryl Sebera. They will be posted at [www.VMGA.net](http://www.VMGA.net) and condensed version printed in the next newsletter

#### **President's Question of the Day : What would you like to see in the VMGA newsletter".**

Most representatives would like to see more information to help educate Master Gardeners about the benefits of becoming a member of the VMGA.

Other items mentioned: Highlight an Agent by including interviews on their background and ideas about the units and future projects – Dave reported that there is a 50% turn over rate with agents and many new faces

List Future VMGA meetings and locations.

If articles are submitted and are edited for spacing concerns , be sure to inform the author before publication.

Include special interests and new unit projects.

Have a "diagram" to explain VA Tech , VCE, Dave Close and the VMGA and include examples of the importance of the relationship to educate Master Gardeners on what VMGA does for them.

### **Presidents Report: Betty Villers**

The Executive Board of the VMGA met with VCE on January 19, 2009 in Charlottesville. Attendees were Christy Brennan, Cheri Haggerty, Bill Scott, Cheryl Sebera, Betty Villers (VMGA); Dave Close, Dean Sharron Quisenberry, Dr. Harris, Dr. Latimer, Dr. Mark McCann and Mr. Jim Riddell (VCE) . Items discussed were based on a series of questions by VMGA members. These items were read at the meeting and will be e-mailed to each unit rep.

Item 1. In the future what can we expect from VCE concerning the "green" movement?

The concept of "sustainability" will be seen at undergraduate and graduate level in the future. Will be looking at areas of sustaining green space, land preservation, runoff, LEED (Leadership in Energy and Environment Design) building. We can look for more available information for landscaping, eco systems, horticulture and agriculture, and storm water management.

Item 2. When an Extension Agent leaves, the unit/association leadership should be notified. In one case, there was no formal notification; the MGs heard it from the secretary.

They felt this was an isolated case. If you as a MG have a question concerning your agent or they are not available to you contact Dave Close. All agents report to and respond to their district director (1 for each of the 6 districts). Suggestion made that we as MGs should recognize agents and specialists who we think do a good job. Could have different categories. We will work with Dave concerning this.

Item 3. More available information for a Hort and foods program that can be integrated into the SOLs.

Stephanie Huckestein has a program available for Hort and SOLS. Stephanie correlated the JMG curriculum with VA's SOLs.

There will be more emphasis on local foods and organic food as food banks, hospitals, and schools work together to go in this direction.

There is a new program out there, VA Master Well Owner program that we will be hearing more about. It was a session at MG College 2008

Ext agents will be attending a state wide food sustainability (sustainable vegetable production) training program in September.

Examples of ongoing research: Chicken feathers into biodegradable flower pots.  
Chicken manure into fuel and slow release fertilizer.

Item 4. Budget cutbacks: Impact on VCE publications, MG College, and position of State MG Coordinator. What are the priorities?

Publications are being updated and will continue to be available by electronic distribution and print on demand. As the publications are updated, their individual URL codes will change. VT/VCE website is being updated and will be up soon.

MG College is self sustaining and therefore not affected by VT budget cuts.

State MG Coordinator salary is frozen at this time. All other positions are on hold. On the local level, agents need to be patient; more open to technology, receptive to change, limited travel, and there will be combining of positions.

Item 5. Status of record keeping system.

Hang up is money. Costs could be \$10,000- 50,000. One price was listed \$100,000. Dave has seen what other states have done but cost is the problem for us. Have fields already designated but online interfaces are needed. This system will track Master Gardener hours and contacts.

Item 6. More visibility at MG College by VCE staff.

Each day several of the VCE staff will be available at events and assemblies.

VCE has asked that we add the VCE /MG connection disclaimer to our news articles submitted to local public news sources. Dave mentioned that the correct template in a short and normal version will be available soon.

### **Unfinished Business-**

**MG College - Goody bags -** Please contact Patty Gamache with any information on freebies or potential contributors for the Master Gardener goody bags. All items should be sent to Pattie in Bedford prior to MG College. Plan on at least 325 items for registered MGs and speakers.

**Silent Auction -** Leslie and her group have handled the silent auction project over for several years, and have the project operating procedures refined. They are ready to train another group to take on this project. Please let Leslie know if you or your group is interested in learning the process this year. This is an important fund raiser for the Master Gardener Coordinator endowment fund. Leslie will have a form posted on the web site to encourage all MG's and Units to donate to this year's Silent Auction, the form insures that the process goes smoothly and should be completed for MG donations prior to MG College.

### **New Business:**

The board addressed a letter from Mary Anne Kincaid (Membership chair) on the issue of a life time member moving to another state and the status of this VMGA member. This particular member has been awarded the Emeritus Status by the local unit and therefore is an active member.

Cheri Haggerty called for a motion to renew our membership with the Va Green Industry Council and pay the \$50 dues for 2009. The motion was seconded and passed.

Betty reminded unit reps to send in unit reports to Cheryl Sebera with the suggested information for the newsletter and web site.

Betty asked those present to be thinking of ways we could sell the value of VMGA membership to all Master Gardeners who are not members.

**Sites for the VMGA Bi-Monthly Meetings –**

- For 2009 the schedule is:  
April- Louisa  
June- VA Tech -MG College  
August- Lynchburg  
October – Lexington area  
December- Virginia Beach

**Announcements:**

Next VMGA meeting will be held on April 18<sup>th</sup> at Obrigados in Louisa, 10:00 a.m.

Meeting adjourned at 1:45 p.m.

Respectfully submitted,

Christy Brennan, VMGA Secretary

Virginia Master Gardener Association, Inc  
Treasurer's Report                      Feb14,2009

**Balance  
Sheet**

Data As    1/31/200  
OF:            9

Checking Account

\$6,171.2

Balance 3

PDR Education Endowment CD \$13,775.  
Balance 38

Reserve CD #1  
Balance \$0.00

Reserve CD #2 \$4,668.4  
Balance 3

Future Dues CD \$5,792.3  
Balance 6

Fundraising Inventory \$1,021.3  
6

**Total** \$31,428.  
**Assets** 76

Unearned Income - Future Dues \$6,183.0  
1

Coordinator Endowment Funds  
Payable \$670.00

Coordinator Endowment Planned  
Gifts Payable \$0.00



Restricted Gifts for Scholarships \$0.00

**Total Liabilities** \$6,853.01

Accumulated Earnings \$20,496.57

Current Year Earnings \$4,079.18 \$4,079.18

**Total Net Assets** \$24,575.75

**Total Liabilities and Net Assets** \$31,428.76

Checking Balance as of 11/30/2008 \$6,163.18

Receipts \$509.51

\$125.00

\$0.00

\$108.  
00

\$0.00

\$266.  
51

\$10.0  
0

\$0.00

Disburse  
ments

-\$501.46

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

-

\$175.  
00

-

\$140.  
60

-

\$172.  
87

\$0.00

\$0.00

\$0.00

-

\$12.9  
9

\$0.00

Transfers \$0.00

\$0.00

\$0.00

\$0.00

\$0.00

Checking Balance as of 1/31/2009 \$6,171.23

\$435.  
12

\$173.  
35

**Committee Budget**

Membership

FY 09 (Lifetime/Prior Year) \$3,600.00

\$1,600.00

FY 09 (Current FY) 0

Subtotal \$5,200.00

	\$3,000.0
Education	0
	\$1,000.0
Fundraising	0
Gift for EEF	
Interest Income	
Restricted Gift for Scholarship	\$0.00
	<u>\$9,200.0</u>
total	0

<b>Committee</b>	<b>Budget</b>
Comm/Support	\$300.00
Coord Endowment Cmte	\$100.00
	\$3,000.0
Education	0
Education Scholarship-Spec	\$0.00
EEF Scholarships	\$600.00
Elections	\$0.00
Fund Raising Cmte	\$0.00
Fund Raising Gifts to Endowment	\$1,000.0 0
Marketing	\$300.00
	\$2,000.0
Membership & Roster	0
	\$1,300.0
Newsletter	0
State Fair	\$350.00

**Officers Expense**

President \$125.00

Vice President \$25.00

Secretary \$35.00

Treasurer \$65.00

\$9,200.0

total 0

**Year to Date Endowment & Restricted Funds Transactions  
FY09**

<b>Fund</b>	<b>Balance to Start Fiscal Year</b>	<b>Funds Received</b>	<b>Transfers</b>	<b>Balance</b>
Coordinator Endowment	\$0.00	\$670.00	\$0.00	\$670.00
Lifetime Dues FY 10-19	\$132.00	\$432.00	\$0.00	\$564.00
Education Endowment	\$123.00	\$25.00	\$0.00	\$148.00
Planned Gifts to Coord Endow	\$0.00	\$0.00	\$0.00	\$0.00
Reserve Funds CD's			\$0.00	
total				<u>\$1,382.00</u>

**Virginia Master Gardener Association, Inc.**

**Bi- Monthly Meeting  
April 18, 2009**

**Louisa (Central VA)**

**(Draft)**

**Attendance:**

(Albermarle) Joyce Grunewald, (Arlington/Alexandria) Joe Kelly; (Brunswick) Virginia and Edward Myrick, (Bedford) Bob and Patty Gamache, Patty Richard; (Chesapeake) Pinky Derieux; (Fairfax) George Graine; (Fauquier) Jim Scibek; (Gloucester) Bonnie Bernard; (Green Spring) Joan Richards; (Hanover) Christy Brennan, Cheri Haggerty, Betsy Lyon; (Hill City, Lynchburg) Gracie Lanier, Karen Sacasky; (James City County/Williamsburg) Jim and Nelda Pressly; (Louisa) Tina Chalekie, Ira Wallace, ,

Martha Neff –Smith, Jack Wimer, Richard Hinde, Edna Musser , Eva Marking, ; (MGACRA) Linda Dunn; (Prince William) Janet and Bill Scott, Frank Reilly; (Newport News) Anita Smith; (Northern Neck) Edward Munns , (Norfolk) Donald Snipes; (Prince George) Barbara Geer ; (Rockbridge) Ted Jinks, David Mims; (Roanoke) Kathryn Debnar, Ginny Craig; (VA Beach) Mary Anne and Jim Kincaid, Fran Shelton, Betty Villers; (VATech/VCE) Dave Close; (York) Jackie Lohr.

#### **Call to Order –**

President Betty Villers called the meeting to order at 10:00am

#### **Introductions;**

Unit Representative, Tina Chalekie introduced the President of the Louisa Master Gardeners, Marty Smith who welcomed everyone to Louisa The unit has been in place since 1997 and there are 12 new Master Gardener Interns this year. Louisa MG's are very active with numerous gardens and restoration projects including an herb garden in a historical garden, farmers market, and participating in the Relay for Life and Weeding for Life. The Louisa group is very active with plant sales in September, a speaker's bureau, and manning the help desk.

Betty read a quote about the All American Volunteer, which was in honor of all Master Gardener Volunteers and very appropriate since April is Volunteer Appreciation Month.

All attendees were recognized by name and the unit they represented.

#### **Minutes:**

Minor changes were made, and will be posted on-line. The minutes were accepted with the changes.

#### **Treasurer's Report – Bill Scott**

Bill presented copies of the treasurers' report. There have been no significant expenses incurred. The treasurer's report was accepted as read and will be filed for audit.

The report is attached at the end of this document

#### **COMMITTEE REPORTS:**

##### **Education – Barbara Geer**

The committee has been corresponding by e-mails and phone calls. The committee would like to remind units to e-mail them request and ideas for educational events, and to recommend good locations for specific programs. The committee has decided that several events per year are an attainable goal, and they are soliciting request and information as they try to plan training events in different districts around the state.

Using the information obtained from the survey: advanced training has been planned in October in the Charlottesville area with the Master Naturalists on native plants and back yard habitats. In 2010, the Bedford area will host a general gardening and staying green training session. Training is also planned in Rockbridge focusing on the School cafeteria and garden program.

### **Newsletter- Peggy Fox- Content Editor**

- Peggy was not at the meeting but asked that all articles be submitted by April 25<sup>th</sup>.
- Please send all unit reports to Cheryl Sebera by April 25<sup>th</sup>.
- Remember to include special recognition of units and members and include the unit reps name
- 

### **Membership – Mary Ann Kincaid, Chair**

As of April 14, 2009, there are 578 members of the Virginia Master Gardener Association. Of these, 413 are Active members, 8 are Auxiliary members and 157 are Lifetime members.

This is an increase of 18 members since February and an increase of 64 members since a year ago this month.

Renewals notices were sent out this week to 356 Master Gardeners whose memberships expire May 31.

Please make note that VMGA By-Laws require that Unit Reps be members of the organization. If there are any questions about this policy, please contact MaryAnn.

### **Communication/Unit Support - Frank Reilly, Chair**

**Unit Support Members:** Members: Pat Reilly, Karen Sacasky, Pinky Derieux, Bill Scott, Kerry Goldmeyer, Chair, Frank Reilly and whomever else we need.

Kerry Goldmeyer helped a unit to successfully apply for their IRS 501c3 status.

### **Communication Committee - Frank Reilly, Chair**

Members: Cheri Haggerty, Betsy Lyons, Kathryn Debnar, George Graine, Jim Kincaid, and Chair Frank Reilly and whomever.

12. Since the February regularly scheduled meeting the web page has been updated on 89 separate occasions.
13. There have been 3237 visitors to VMGA.net.
14. The most popular pages in the last three months have been the front page, MG College page, about VMGA, Membership, and Resources which is a gate way to Hort updates and Links.
15. Remember that we can help you host your site for awhile under certain conditions.
16. The page of links to local units/association web sites has been updated. It now contains links to 26 local associations. Not all of these sites are being kept current, and at least four links are dead. Some groups are using pop-ups and Active X controls. While these techniques can make a stunning site, many people now employ pop-up blockers and spy ware prevention. The end result is delayed response time and in some cases pages that do not load properly. One site I tried to visit has lost its URL and you get a pseudo –site with sale items that

load using key words gardening. Please check with your unit to see if they have a site, if it is listed and if the address we have is correct. Ask your web master to look at the site to insure that this is what you want.

17. A new page to promote MG College is now open. There is a link to the MG College recruiting PowerPoint presentation. Information about Housing is already posted there.

### **Finance Committee – Ted Jenks, Chair**

Members: Jim Kincaid (Virginia Beach), Bill Scott

Ted presented the recommendation for next year's budget. The budget has been included at the end of this report. Please e-mail Ted any questions as you review the proposal. The budget will be voted on during the next meeting in June at Master Gardener College.

The Finance Committee recommends an electronic method for delivery of most of the Directories to help the budget. Dave Close mentioned the idea of posting the directory on the web site with password for members to access.

### **Special Committees:**

#### **Endowment Committee : Kathryn Debnar, Chair**

The balance of the endowment is \$287,717.54. This includes the deferred gifts which are currently registered. This number is lower than previous reports due to the stock market conditions. The endowment has a new person at the VT Foundation, Terry Mulligan who has come up with great ideas to help us keep moving forward. We seem to be stalled in the 25% range. There has been very little response to the committee members. Please re-commit to the group and help it go forward. Mary Anne Kincaid will provide a space at the membership table for Endowment Information.

Bill Scott mentioned that a formal report to show the bottom line would be helpful.

A recommendation from the floor was to ask members to pay \$ 5.00 a month with a credit card.

#### **VA Green Industry Council: Cheri Haggerty, Chair**

- The Virginia Green industry Council also partners with the Virginia Agribusiness Council and Virginia Department of Agriculture and Consumer Services (VDACS). Arbor Day \_ April 24<sup>th</sup> – two trees have been donated for the capital (Elm and Kousa Dogwood) the celebration will be held at 11:30.
- GO Green, Garden Festival scheduled Saturday, September 12<sup>th</sup> at the Science Museum in Richmond. The theme this year is grown /Made in Virginia, Cheri Haggerty will be coordinating MG volunteers.
- Rick Baker is soliciting speakers, demos, and vendor exhibits. To participate contact Rick.Baker@vdacs.virginia.gov



### **Fund Raising: Susan Giandomenico, Chair**

Susan was not at the meeting. She will not be at MG College and is looking for someone to sell MG items for her. Patty Gamache volunteered.

### **Search for Excellence: Christy Brennan, Angela Cingale and Bud Gregory**

Christy mentioned that at the last meeting the proposal has been sent to each unit rep and there were few comments. Contact Betty Villers by June 1<sup>st</sup> to reserve your table and electricity for Brag Boards at MG College.

James City - Williamsburg received national recognition during the Search for Excellence.

### **P. Diane Relf Education Endowment Fund : Paul Campbell, Chair**

Paul was not present but has added an application to the web site and distributed through the LISTSERV. He has had several inquiries already. Applications must come from the unit coordinator or agent. May 18<sup>th</sup> is the last date for applications for a scholarship to MG College.

### **State Fair- Christy Brennan, Chair**

The State Fair will be held at The Meadow in Doswell, VA this year. September 24<sup>th</sup> till Oct 4<sup>th</sup>

New this year each Sunday will have a different focus group. The first Sunday will feature Jr. Master Gardeners and the second Sunday will be for Master Naturalist Programs. Please let Christy if your unit is interested in volunteering. .

### **Extension Liaison - Dave Close, State MG Coordinator**

- State Survey results on recycling ag plastic are in:  
The highlights are:
  - 41% dispose of plastics with the rest of their waste in the dumpster
  - 95% Ranked plastic disposal as either very important or important issue – both for their company and for the industry as a whole.
  - 79% are interested in participating in a plastics recycling program
  - 16% are interested in serving as a collection site for plastic waste from the green industry; 36% might be interested in collecting these materials
- National MG Program review is complete. Just a few highlights of the data: ~95,000 volunteers, 5.2 million hours in 2008, valued at \$64.5 million.
- Dean update: national search has been conducted. Intend to have new permanent dean in place by fall 2009. Interim VCE Director – Dr. Rick Rudd from Ag & Extension Education. He is maintaining his departmental responsibilities along with VCE responsibilities. Anticipate a decision to be

- made about a full-time permanent Director once the new Dean is in place this fall.
- Grant with US Forest Service has been filed and funding is pending. We will receive \$60,000 to conduct the EAB Citizen Monitoring grant with the USDA Forest Service project.
  - State Record Keeping System: back to square one with new interim director. Wants to make sure before he invests several thousand dollars in our upgrade it is the best use of funds. He assured us it wouldn't be another 4 years before a decision is made and we have something better to work with.
  - Dawn Myerricks, Loudoun County MG, has volunteered to digitize some of the VCE 35mm slides sets and transfer the scripts to power point presentations.
  - On the endowment front, meetings with Corporate Relations officer have been productive and have given us some good ideas and directions to go. We have divided groups of potential donors into categories of gifts >\$5,000 or gifts <\$5,000. Those who are less than 5K will be approached to sponsor or support MG College. Those who are 5K or higher will be approached to support the Coordinator Endowment Fund.
  - MG College: sponsorship packets were sent to targeted companies; a small numbers of vendors will be invited to set up booths; housing is up and active; conference registration will hopefully be up soon (May 1).
  - Housing for MG College, Donaldson Brown will not be used for MG College this year.
  - The focus of college this year will be Tree Stewards.
  - One major change – there will be no sessions on Sunday due to Father's Day.
  - If units have Power Point or other learning presentations with scripts please send to Dave.

### **Unit Reports:**

The unit reps were asked to send their reports to the Vice President. They will be posted at [www.VMGA.net](http://www.VMGA.net) and condensed version printed in the next newsletter

**President's Question of the Day : How is MG College College promoted in your unit?  
Listed below is a summary of the responses.**

The majority of units start promoting MG College early in the year, many have those MG's that attended college scheduled as a speaker for the unit membership meetings. Most units also request MG College attendees to submit an article for the local newsletter.

Some units give MG College presentations during each of the scheduled membership , recertification and training /new class meetings to encourage attendance. These presentations included: showing the MG College Power Point presentation during membership meetings, scheduling a break out session to answer specific questions

concerning MG College, playing games which revolves around the MG College experience .

The primary method of communication for many units is by e-mail , several unit send out MG College reminder e-mails several times during the year to keep the members posted.

One unit rep. has a sign up sheet for those MG's who are intersted in MG College, and they are are kept up to date by e-mails.

MG College is listed on the Calendar of events every year.

Units which use Event Postcards add MG College and registration information several months in advance.

It was interesting to learn how units informed Master Gardeners about MG College. Several members expressed an interest in sharing some of these methods with their groups.

#### **Presidents Report: Betty Villers**

Since the last meeting, several Master Gardeners answered request for hints and articles for various Horticulture and Gardening magazines, several of our master gardeners have been published.

The VMGA was asked to send a letter of support to the Beautiful Plant Program for a grant application. Over 100 Master Gardeners have helped with this project, from Halifax, Norfolk, and Bedford.

Loudoun County MG's achieved 501c (3) status with the help of the unit support committee and Kerry Goldmeyer. They did not receive a single question form the IRS.

There will be information available at MG College for obtaining 501c (3) **status**.

#### **Unfinished Business-**

**MG College - Goody bags** - Please contact Patty Gamache with any information on freebies or potential contributors for the Master Gardener goody bags. All items should be sent to Pattie in Bedford prior to MG College. Plan on at least 325 items for registered MGs and speakers.

**Silent Auction** - Leslie Paulson was not present. This is an important fund raiser for the Master Gardener Coordinator endowment fund. Leslie has sent the form to encourage all MG's and Units to donate to this year's Silent Auction, the form insures that the process goes smoothly and should be completed for MG donations prior to MG College.

#### **New Business:**

An Audit committee consisting of Jim Scibek, Barbara Greer and Tina Chalekie will meet June 10<sup>th</sup> in Hanover to perform the audit.

**Sites for the VMGA Bi-Monthly Meetings –**

- For 2009 the schedule is:  
June 19- VA Tech -MG College  
August 8- Lynchburg  
October 10– Lexington area  
December 12- Virginia Beach

**Announcements:**

The Shorelines Restoration Gardens project at the Fisherman's Museum in Reedville (Northern Neck MGs) will be featured on Richard Nunally's TV program, VA Home Grown, July 28th.

The Next VMGA meeting will be held on June 19<sup>th</sup> 5:00 pm, at Va Tech, Master Gardener College. Annual meeting will be held Sat. night. 7:00pm.

Meeting adjourned at 1:32 p.m.

Respectfully submitted,

Christy Brennan, VMGA Secretary

Virginia Master Gardener Association, Inc  
Treasurer's Report

**April 18, 2009**

**Balance Sheet**

Data as  
of: 3/31/2009

**Assets**

Checking Account Balance	\$6,665.49
PDR Education Endowment CD Balance	\$13,859.34

Reserve CD #1 Balance	\$0.00
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Reserve CD #2 Balance	\$4,717.45
--------------------------	------------

Future Dues CD Balance	\$5,828.38
---------------------------	------------

Fundraising Inventory	\$1,021.36
--------------------------	------------

<b>Total Assets</b>	<b>\$32,092.02</b>
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**Liabilities**

Unearned Income - Future Dues	\$6,771.01
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Coordinator Endowment Funds Payable	\$695.00
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Coordinator Endowment Planned Gifts Payable	\$0.00
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Restricted Gifts for Scholarships	\$0.00
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<b>Total Liabilities</b>	<u><u>\$7,466.01</u></u>
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**Net Assets**

Accumulated Earnings	\$20,496.57
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Current Year Earnings	\$4,129.44
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<b>Total Net Assets</b>	<u><u>\$24,626.01</u></u>
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<b>Total Liabilities and Net Assets</b>	\$32,092.02
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Virginia Master Gardener Association, Inc  
Treasurer's Report

April 18, 2009

Checking Balance as of 1/31/2009	\$6,171.23
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Receipts	\$768.08
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Coord Endowment Gifts	\$25.00
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Dues FY 10-19	\$588.00
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FY 09 dues (current FY)	\$0.00
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Education	\$0.00
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	Fundraising	\$51.08	
	Gift for EEF	\$104.00	
	Restricted Gift for Scholarship	\$0.00	
Disbursements			-\$273.82
	Comm/Support	\$0.00	
	Coord Endowment Cmte	\$0.00	
	Coord Endow Gift Transfers	\$0.00	
	Education	\$0.00	
	Education Scholarship- Spec	\$0.00	
	EEF Scholarships	\$0.00	
	Elections	\$0.00	
	Fund Raising Cmte	\$0.00	
	Fund Raising Gifts to Endowment	\$0.00	
	Marketing	-\$50.00	
	Membership & Roster	-\$50.39	
		-	
	Newsletter	\$143.11	
	State Fair	\$0.00	
	Officers Expense		
	President	-\$25.00	
	Vice President	\$0.00	
	Secretary	\$0.00	
	Treasurer	-\$5.32	

Transfers \$0.00

EEF Gift Transfers \$0.00

Lifetime Dues Transfers \$0.00

Reserve CD Transfers \$0.00

Fundraising Inventory  
Transfer \$0.00

Checking  
Balance as of 3/31/2009 \$6,665.49

Interest Income on Reserve and EEF CD's \$568.10

Interest Income on Future Dues CD \$209.37

Virginia Master Gardener Association, Inc  
Treasurer's Report

April 18, 2009

**Year to Date Income & Expenses to Budget FY09**

Income YTD

Committee	Budget	Income
Membership		
FY 09 (Lifetime/Prior Year)	\$3,600.00	\$4,356.00
FY 09 (Current FY)	\$1,600.00	\$1,116.00
Subtotal	\$5,200.00	\$5,472.00
Education	\$3,000.00	\$0.00
Fundraising	\$1,000.00	\$1,106.26
Gift for EEF		\$129.00
Interest Income		\$777.47
Restricted Gift for Scholarship	\$0.00	\$0.00



total	\$9,200.00	\$7,484.73
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Expenses YTD

Committee	Budget	Expense	Year-End
Comm/Support	\$300.00	\$0.00	\$300.00
Coord Endowment Cmte	\$100.00	\$0.00	\$100.00
Education	\$3,000.00	\$0.00	\$3,000.00
Education Scholarship-Spec	\$0.00	\$0.00	\$0.00
EEF Scholarships	\$600.00	-\$600.00	\$0.00
Elections	\$0.00	\$0.00	\$0.00
Fund Raising Cmte	\$0.00	\$0.00	\$0.00
Fund Raising Gifts to Endowment	\$1,000.00	\$0.00	\$1,000.00
Marketing	\$300.00	-\$225.00	\$75.00
Membership & Roster	\$2,000.00	-\$1,251.32	\$748.68
Newsletter	\$1,300.00	-\$603.79	\$696.21
State Fair	\$350.00	-\$420.57	-\$70.57
Officers Expense			
President	\$125.00	-\$98.09	\$26.91
Vice President	\$25.00	\$0.00	\$25.00
Secretary	\$35.00	-\$62.21	-\$27.21
Treasurer	\$65.00	-\$94.31	-\$29.31
total	\$9,200.00	-\$3,355.29	

Year to Date Endowment & Restricted Funds Transactions FY09

Fund	Balance to Start Fiscal Year	Funds Received	Transfers	Balance
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Coordinator Endowment	\$0.00	\$695.00	\$0.00	\$695.00
Lifetime Dues FY 10-19	\$132.00	\$1,020.00	\$0.00	\$1,152.00
Education Endowment	\$123.00	\$25.00	\$0.00	\$148.00
Planned Gifts to Coord Endow	\$0.00	\$0.00	\$0.00	\$0.00
Reserve Funds CD's			\$0.00	
	total			<u>\$1,995.00</u>

Proposed Budget 2009-2010

**VMGA, Inc.**  
**Proposed FY2010**  
**Budget**  
**June 1,2009 to May**  
**31,2010**

Income

Membership	
Regular	\$ 1,400
Lifetime/Advanced Payments	4,000
	<hr/>
Total Membership	5,400
Gifts for EEF Scholarships	-
Education	3,000
Fundraising	1,000
	<hr/>

Total Income	\$ 9,400
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Expenses

Communication/Support	\$ 275
Coordinator Endowment Committee	100
Education	3,000
EEF Scholarships	600
Elections	125
Fundraising Committee	50
Fundraising Gifts to VT Endowment	1,000
Marketing	300
Membership & Roster	2,000
Newsletter	1,200
State Fair	400
Officers' Expense	
President	125
Vice President	25
Secretary	100
Treasurer	100

Total Expenses	\$ 9,400
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Virginia Master Gardener Association, Inc.

Bi-Monthly Board Meeting

Friday June 19th

VA. Tech – Blacksburg

**Attendance:**

(Arlington/ Alexandria) Joe Kelly; (Blue Ridge) Charlie Whittle; (Fairfax) George Graine; (Fauquier) Jim Scibek; (Green Spring) Joan Richards, Cyndi Bishop; (Hanover) Christy Brennan, (Prince George) Cheryl Sebera, Barbara Greer; (Prince William) Janet and Bill Scott, Frank Reilly, Leslie Paulsen; (Newport News), (Rockbridge) David Mims; (Virginia Beach) Mary Ann Kincaid, Betty Villers; (York) Jackie Lohr.

**Call to Order:**

President Betty Villers called the meeting to order at 5:00 pm

**Introductions:**

Betty waved the introductions.

**Minutes – Christy Brennan**

One correction was made to the minutes of the April 18, 2009 to add an attendee Cyndi Bishop.

The minutes were accepted with the correction added as posted on the VMGA web site.

**Treasurer's Report – Bill Scott**

Bill presented the treasurer's report. The treasurer's report will be filed for audit. (The report is attached).

**Audit Report: Jim Scibek**

The annual audit was completed; the findings will be presented at the Annual Meeting Sat June 20<sup>th</sup> to the board, coordinators and members attending MG College.

**Committee Reports:**

Betty – most of the committee reports will be given by each committee chair through a power point presentation at the Annual Meeting on July 20<sup>th</sup>.

A motion was made to defer all reports to the annual meeting.

The Motion was seconded and passed.

**Unfinished Business:**

Barbara Geer – Education Committee- The education committee has a program scheduled in Charlottesville in conjunction with Master Naturalist on Oct 13<sup>th</sup>. The committee has another opportunity for an event in the Isle of Wight area on Oct 31<sup>st</sup>. The committee wanted to get approval to confirm the event. Each event would have a different set of topics and presenters. After much discussion on issues of having three VMGA /MG events in the same month – a motion was made to schedule the event on Oct. 31<sup>st</sup> as this would appeal to a different area and members. The motion passed.

**New Business:**

A suggestion from Mary Anne Kincaid to announce during the first day of announcements that it would be nice if the VMGA President was scheduled to welcome everyone to MG College and explain VMGA and our part in MG College.

**Announcements**

Next VMGA meeting will be held on August 8<sup>th</sup>, 2009 – 10:00 am Lynchburg College, Claytor Nature Study Center -Sponsored by Hill City Master Gardeners.

Meeting adjourned at 1:45 p.m.

Respectfully submitted,

Christy Brennan, VMGA Secretary

**Virginia Master Gardener Association, Inc  
Treasurer's Report**

**Balance  
Sheet**

Data As OF: 5/31/2009

Checking Account Balance	\$9,452.53
PDR Education Endowment CD Balance	\$13,943.30
Reserve CD #1 Balance	\$0.00

Reserve CD #2 Balance	\$4,735.19
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Future Dues CD Balance	\$5,864.40
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Fundraising Inventory	\$788.98
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<b>Total Assets</b>	<hr/> <hr/> \$34,784.40
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Unearned Income - Future Dues	\$9,531.01
-------------------------------------	------------

Coordinator Endowment Funds Payable	\$1,078.00
-------------------------------------------	------------

Fund Raising Gifts for Coordinator Endowment	\$1,411.88
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Special Education Scholarship for Prince William	\$0.00
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<b>Total</b>	<hr/> <hr/> \$12,020.89
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		<b>Liabilities</b>	<hr/> <hr/>
Accumulated Earnings			\$20,496.57
Current Year Earnings			\$2,266.94
		<b>Total Net Assets</b>	<hr/> <hr/> \$22,763.51
		<b>Total Liabilities and Net Assets</b>	\$34,784.40
Checking Balance as of	3/31/2009		\$6,665.49
	Receipts		\$3,782.00
	Coord Endowment Gifts	\$383.00	
	Dues FY 10-19	\$2,760.00	
	FY 09 dues (current FY)	\$0.00	
	Education	\$0.00	
	Fundraising	\$538.00	
	Gift for EEF	\$101.00	
	Restricted Gift for Scholarship	\$0.00	
	Disbursements		-\$994.96
	Comm/Support	-\$723.12	
	Coord Endowment Cmte	\$0.00	

Coord Endow Gift	
Transfers	\$0.00
Education	\$0.00
Education Scholarship- Spec	\$0.00
EEF Scholarships	\$0.00
Elections	\$0.00
Fund Raising Cmte	\$0.00
Fund Raising Gifts to Endowment	\$0.00
Marketing	\$0.00
Membership & Roster	-\$91.00
Newsletter	-\$174.84
State Fair	\$0.00
Officers Expense	
President	\$0.00
Vice President	\$0.00
Secretary	\$0.00
Treasurer	-\$6.00

Transfers	\$0.00
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EEF Gift Transfers	\$0.00
Lifetime Dues Transfers	\$0.00
Reserve CD Transfers	\$0.00
Fundraising Inventory Transfer	\$0.00

Checking  
Balance as of 5/31/2009

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\$9,452.53



Interest Income on Reserve and EEF CD's	\$669.80
Interest Income on Future Dues CD	\$245.39

<b>Committee</b>	<b>Budget</b>	<b>Income</b>
Membership		
FY 09 (Lifetime/Prior Year)	\$3,600.00	\$4,356.00
FY 09 (Current FY)	\$1,600.00	\$1,116.00
Subtotal	\$5,200.00	\$5,472.00
Education	\$3,000.00	\$0.00
Fundraising	\$1,000.00	\$1,411.88
Gift for EEF		\$230.00
Interest Income		\$915.19
Restricted Gift for Scholarship	\$0.00	\$0.00
total	\$9,200.00	\$8,029.07

<b>Committee</b>	<b>Budget</b>	<b>Expense</b>	<b>Year-End</b>
Comm/Support	\$300.00	-\$723.12	-\$423.12
Coord Endowment Cmte	\$100.00	\$0.00	\$100.00
Education	\$3,000.00	\$0.00	\$3,000.00
Education Scholarship- Spec	\$0.00	\$0.00	\$0.00
EEF Scholarships	\$600.00	-\$600.00	\$0.00
Elections	\$0.00	\$0.00	\$0.00
Fund Raising Cmte	\$0.00	\$0.00	\$0.00
Fund Raising Gifts to Endowment	\$1,000.00	-\$1,411.88	-\$411.88
Marketing	\$300.00	-\$225.00	\$75.00
Membership & Roster	\$2,000.00	-\$1,342.32	\$657.68
Newsletter	\$1,300.00	-\$778.63	\$521.37
State Fair	\$350.00	-\$420.57	-\$70.57
Officers Expense			
President	\$125.00	-\$98.09	\$26.91
Vice President	\$25.00	\$0.00	\$25.00
Secretary	\$35.00	-\$62.21	-\$27.21
Treasurer	\$65.00	-\$100.31	-\$35.31
total	\$9,200.00	-\$5,762.13	

<b>Fund</b>	<b>Balance to Start Fiscal Year</b>	<b>Funds Received</b>	<b>Transfers</b>	<b>Balance</b>
Coordinator Endowment	\$0.00	\$1,078.00	\$0.00	\$1,078.00
Fundraising for Endowment	\$0.00	\$1,411.88	\$0.00	\$1,411.88
Education Endowment	\$123.00	\$230.00	\$0.00	\$353.00
<b>total</b>				<b>\$2,842.88</b>

**Virginia Master Gardener Association, Inc.**

**Annual Meeting**

**June 20th 2009 (as amended 11/6/12)**

**VA. Tech Blacksburg, VA**

**Attendance:**

**Meeting open to all Master gardeners attending the 2009 Master Gardener College.**

**Call to Order –**

President Betty Villers called the meeting to order at 7:00 p .m.

**Introductions;**

Introduction of the VMGA Board: Betty Villers; President, Cheryl Sebera; Vice President, Christy Brennan; Secretary, Bill Scott; Treasurer.

**Minutes:**

The minutes of the 2008 Annual Meeting were approved as posted on the VMGA web site.

**Treasurer's Report – Bill Scott**

Bill presented copies of the treasurer's report; this has been a very good year. There were no questions and the treasurer's report was accepted as read.

The report is attached at the end of this document

**COMMITTEE REPORTS:**

**Audit Committee: Jim Scibek- Chair**

**Members: Barbara Geer, and Tina Chaleki**

The VMGA audit committee met on Wednesday June 10, 2009 to review documentation of all VMGA accounts. Financial documentation including check registers, canceled checks, bank statements and receipts were reviewed.

The committee found that the records were accurate and correctly represented the financial transactions of the VMGA for the period 1 June 2008 through 31 May 2009.

### **Education Committee: Barbara Geer – Chair**

**Members: Lori Hamlett, Betty Jo Hendrix, Patty Richard, Ira Wallace**

The education committee was given the task of planning high quality continuing educational events throughout the State for Master Gardeners. The committee is proud to announce that the first event will be held Oct 13, 2009 in cooperation with the Master Naturalist Program, titled "Moving towards Sustainability" in Charlottesville, at Tufton Farms.

Informational handouts on this event were available.

On Oct 31<sup>st</sup> another continuing education event is planned in Western Tidewater area at Carlton, the Isle of Wight. There will be more information on this event as the date gets closer.

The committee has also planned a Mini Master Gardener College Day, as requested by members who responded to the survey indentifying educational needs. This event will be held at VA State University. Several breakout sessions are planned on the topic of organic gardening.

Check the VMGA.org web site for more information on these events.

### **Newsletter- Peggy Fox- Content Editor, Dawn Myerricks- Lay out Editor**

Since last July, Peggy has been the content editor and she thanked everyone for sending the unit reports. We would like to include more information from Master Gardener Unit Newsletters from around the State. Please make sure your units newsletter is sent to Betty Villers who forwards it to Peggy Fox.

- Please send Unit Reports to Cheryl Sebera by the First week in July.

### **Membership – Mary Ann Kincaid, Chair**

As of June 13, there are 462 current members of the Virginia Master Gardener Association.

Of these, 293 are Active members; 5 are Auxiliary members; and 164 are Lifetime members.

We are awaiting renewal of 157 members whose memberships expired 5/31/09.

### **Unit Support - Frank Reilly, Chair** **Frank Reilly, Chair**

**Unit Support Members: Pat Reilly, Karen Sacasky, Kerry Goldmeyer, Pinky Derieux, Cheri Haggerty, and whomever else we need.**

1. We handled two units' questions regarding 501(c) 3 status, filing for it, sales tax, and non-profit status. We know at least one of these units successfully applied for and received their non-profit status.
2. We provided some clarification to the Board about the need for an Emeritus Status of membership for VMGA. Our recommendation was that we do not need this designation we recognize Master Gardeners, and if their unit recognizes them as an emeritus MG they are for our purposes a Master Gardener and entitled to be a member of VMGA. You should also recall that Agents and other Extension employees are entitled to join VMGA.
3. Began a project to track Unit impact throughout the state – We need some additional help to bring this to fruition.
4. Started a web page dealing with Budget impacts listing talking points for local government officials and state legislators.
5. We have been asked questions regarding ownership of property by MG Units and how Units can function in the absence of Agents or Paid Coordinators. We hope to put on an educational event dealing with the budget difficulties, and lack of paid coordinators, in this coming year.

**Communication Committee**

**Frank Reilly, Chair**

**Members: Cheri Haggerty, Kathryn Debnar, Shelby Snyder, Betsy Lyons, Tom Bolt, Paul Campbell, George Graine,**

1. Again we prepared an advertising presentation for MG College over 2362 people viewed it on line or downloaded it or checked out some of the other College orientation and AFQ files. We will do this next year and could use some pictures that you take here at College this year.
2. November 10th marked our tenth anniversary as VMGA.net. We've grown from a single page giving the minutes of the last meeting to a large web site with more than 480 pages of content and more than 47,000 unique visitors annually.
3. The most popular pages are: The Front Page, Calendar, College, and our various links pages. However some pages that had more than 500 visitors last year include – MG Gear (our sales page), The Endowment Page, The endowment page that explains how to set up your Food Line frequent shopper card to benefit the endowment, and the Unit support page which has information about non-profit status, sales tax etc.
4. Nearly all of our visitors visit the front page during their stay. On average for every 100 who enter through the front page, only 35 leave the site from that page. The balance of visitors visit someplace else in the site. This makes it a very productive place to make announcements, and is why most new messages are mentioned there. The committee has noticed a large reduction in the number

of up-coming events posted on the site. This is a wonderful resource for units to advertise events.

5. If you unit has a website, please look to see if our listing for you is current. Currently there are at least 4 dead links, and a few more pages that have not been updated in so long that they seem to be written in Latin. If you unit does not have a unit web site we can help you get started and your site can be hosted by VMGA.net

#### **Finance Committee – Ted Jenks, Chair**

**Members: Jim Kincaid (Virginia Beach), Bill Scott (Fairfax)**

Ted presented the proposed budget for 2009. VMGA's cash position remains strong, however, on a long-term basis the Finance Committee continues to believe there are some critical areas that should be addressed.

- First, the Member & Roster actual expenses for the past two years have come in under the budget of \$2,000 due to distributing directories through the unit representatives which we believe is very positive. Additional savings could be realized if an electronic solution of some type were utilized. A way to implement this option should be studied so that if it is required in the future we will be ready.
- On a long-term basis, the Education and Newsletter programs, which are making significant improvements this year, need continued review by the Board of Directors to ensure that these programs provide a meaningful and informative benefit to the membership. These programs should be the answer to the question, "What benefit does a VMGA member receive from his (her) membership in the organization?" From a financial standpoint, the education programs, once established as a strong component of VMGA membership, could be structured to produce a small profit to help cover the total costs of the organization.
- The Committee believes that the name of the Lifetime membership classification should be reviewed. Many members assume once the Lifetime dues are paid, they remain a Lifetime member whether or not they qualify as an "active" Master Gardener as required by the bylaws for this classification of membership. Perhaps a name change or modification of the name would clarify this confusion.

#### **VMGA, Inc.**

#### **FY2010 Budget Assumptions**

**June 1, 2009 to May 31, 2010**

- Membership dues are based upon prior year actual collections.

- Revenue from education activities is projected on past experience and forecast to offset expenses.
- Fundraising revenue represents income from the sale of t-shirts and other merchandise. Silent auction revenue will be given directly to the VT Foundation and will not flow through VMGA records.
- The combined line item for Communication/Support expenses is composed of \$225 for Communications and \$50 for the Unit Support Committee.
- Education represents the expenses of FY2010 educational activities forecast at a break-even level. Refer to the related income in the revenue section of the budget.
- EEF Scholarships are forecast to be paid from operating funds in FY2010. The current VMGA endowment does not generate sufficient revenue to fund the scholarships and growth accumulation.
- Election expenses represent the estimated costs of conducting the biennial election of officers using electronic means like the newsletter is done. Approximately 450 ballots by Email and 125 by U.S. Postal Service.
- Fundraising Gifts to VT Endowment represent the contribution of revenue from the sale of merchandise described above to the endowment for the state coordinator.
- Membership & Roster expenses approximate the costs of producing the membership directory and other expenses incurred to acquire new members and renew members in FY2010. If an electronic solution for the directory were utilized, as discussed in the Finance Committee report, these costs would be significantly reduced.
- Newsletter expenses are composed of \$840 for printing costs and \$360 for postage and labels to provide for the mailing of 125 issues. This assumes the remaining 450 copies are provided electronically by email.
- State Fair expenses are forecast at \$400. This represents an increase of \$50 compared to FY2009.

Motion for the budget as presented was made, seconded and approved. The budget has been attached to the annual minutes.

### **Special Committees:**

#### **P. Diane Relf Education Endowment Fund : Paul Campbell Chair**

Committee Members: Ed Hazelwood (Hanover), Fran Gregory (Northern Shenandoah), Jim Revell (Bedford), Jen Bainbridge (Halifax). All members have received this scholarship in the past.

Donations: In addition to the VMGA budgeted amount for these scholarships, donations were received from the following individuals.

- Julie Denny, Debi Edwards, Penny Thompson, Seth Walton,
- Dawn Filipowicz in memory of Joan Pardee
- Corann Kitchen in memory of Catherine Mellichamp

- Susan Brock and family in memory of Louise via Burch
- Alexandra Wunderly of the deceased students and faculty VT
- Kathleen Turner in memory of the VA Tech students
- Gretchen Fisher in memory of Dick Ewing

**Selections:** Following review and evaluation of the submitted applications by the Committee, the following individuals were nominated and selected for receipt of the 2009 Master Gardener College Scholarships. The checks will be presented at a later date.

Selectees	Unit	Ext Agt/Coordinator
Debbie Hizer	Lynchburg	Don Davis
Mary Lyons	Prince George	Scott Reiter
Sheela Macumber	Chesapeake	Mike Andruczyk
Jack Price	Rappahannock	Tim Ohlwiler
Peggy Stuart	Fairfax	Adria Bordas
Seth Walton	Loudon	Debbie Dillon

Seth Walton became sick and was unable to attend MG College so he will receive his scholarship next year.

**Endowment Committee : Kathryn Debnar, Chair**

Kathryn presented the financial history of the Endowment Fund and thanked everyone for attending the Friday night reception, from the 260 attendees at MG College there have been seven major gifts 1 (\$1000), 2 (\$300), 2 (\$200) and 2 (\$50) and 5 have joined the 50/5 campaign.

VA State Coordinator Endowment Report  
June 12, 2009

Cash on Hand	\$ 94,673.81
O/S Pledges	\$ 18, 940, 00.00
Dempsey Deferred gift	\$100,000.00
Lerch Deferred	\$ 50,000.00
Interest	\$ 18, 305, 88.00
Total	\$231, 919, 69.00

**VA Green Industry Council: Cheri Haggerty, Chair**

VMGA became a member of the Virginia Green Industry for a trial period of one year in 2008. Since then Master Gardeners have been active in the council by supplying volunteers for many events including celebrating Arbor Day at the Capital and providing volunteers to staff the Fall Festival held in Richmond.

**Fund Raising: Susan Giandomenico. - Chair**

Susan was not present at the meeting, Betty reported that we have sold out of several of the new pastel shirts and will be taking orders for future sales. During this year's Master Gardener College we collected almost \$1900 for sale of Master Gardener related items.



## **Search for Excellence: Christy Brennan, Angela Cingale and Bud Gregory**

Several brave units participated in our first Search for VA. Excellence Competition this year. The judges were very enthusiastic and share in our vision to have Master Gardeners from VA showcase some of the best projects at the International Master Gardener Conference.

Several units brought Brag Boards to also showcase projects. The judges asked that their recommendations be distributed to all entries.

Winner of the SFE Competition :

Central VA –Lousia 1<sup>st</sup> Place Community Service,- highest score for all categories

Hill City – 1<sup>st</sup> place Youth Programs

Northern VA. – 1<sup>st</sup> place Workshops and Presentations

Hanover – 2<sup>nd</sup> place Youth programs

Winners of the Brag Board Competition:

Loudoun County : 1<sup>st</sup> place Community Food Resources and Nutrition

VA Beach – 2<sup>nd</sup> place Community Food Resources and Nutrition

York – 1<sup>st</sup> place Hort Therapy

Thanks to everyone that participated. The judges have requested mini training sessions, including critiquing past presentations to help us prepare- we will keep members informed of these events.

Remember the next International Master Gardener College will be in our own back yard – West VA in 2011. Get ready to showcase your unit by entering in the Search for VA Excellence competition at MG College next year.

## **State Fair- Christy Brennan, Chair**

The 2008 VA State Fair was a huge success. Over 6,000 contacts were reported and this does not include the last weekend!

Over 25 counties were represented by the various Master Gardener units which volunteered. A letter from Jennifer Ross, Program Manager of State Fair of VA. expressing thanks to Master Gardeners was read.

The Extraction of Strawberry DNA was a huge hit with kids, teachers, and parents, even Governor Kaine's wife and children came by to participate in our demo.

The "new and improved" Hanover Landcare Stewards Firewise Landscaping model made its debut and was featured in presentation by Frank Reilly of the VMGA, Dave Close

(VCE Master Gardener Coordinator from VA Tech) and Barb Steward of the National Park Service.

This year the State Fair will be held September 24<sup>th</sup> through October 4<sup>th</sup> at the Meadow in Doswell, Caroline County. The location is exactly one mile from Kings Dominion. The education exhibits will open one hour earlier at 9am.

VCE will have additional representation by having a Jr. Master Gardener day the first Sunday and a Master Naturalist day on the second Sunday. Please let Christy know if your group has one of these programs and is interested in participating.

Thank you to all the Master Gardeners that have volunteered with the State Fair making it a success.

Remember to enter your plants and harvest at the fair by going to the [Statefairva.org](http://Statefairva.org). -search under competitions.

### **Extension Liaison - Dave Close, MG Coordinator**

This is the 20th anniversary of Master Gardener College and in honor of this event – Dave telephoned Cheri Haggerty during the meeting for an announcement. Cheri read a proclamation from Governor Kaine proclaiming June 15<sup>th</sup> – June 21st as Master Gardener Week.

Dave presented a framed copy of the Governor's letter which will be on display in his office.

Record keeping update- we still do not have a new one.

Handbook Update- half of the chapters are updated . Each unit update is published in the In Season, the State Coordinator publication.

Results of the National Extension MG review (SSRDS)-nationally we are strong with 94,805 volunteers with over 64.5 million volunteer hours, reported. The review is to make sure that Master Gardeners have a voice in Washington DC by informing elected officials.

### **President's Report :**

This year VMGA has focused on our mission to be a resource to all Master Gardeners and a liaison to Cooperative Extension.

The VMGA web site – informs MGs through the calendar of events and links to other area events, we are a strong organizational presence at Master Gardener College, we publish a newsletter reporting all units from around Va. and we have bi-monthly meetings in a different district.

The unit support committee successfully guided a unit to a fast 501(3) c status and has prepared a CD available for other units who wish more information.

VMGA has been instrumental in representing Master Gardeners to legislators during the State Budget Sessions.

VMGA has been part of a grant application for the Beautiful Gardens Program. Master Gardeners have been a part of this program since 2005.

Unit reports- we would like to encourage all units to let us know what's going on around the State, please send us a copy of your newsletter and website address.

The VMGA Education Committee is planning several quality continuing education events this year.

The VMGA promotes fellowship during Master Gardener College and through the bi-monthly meetings in each district.

Several Master Gardeners have been published in several gardening magazines, Betty will forward more request for ideas and tips to all unit reps.

A reminder to. Include VA Cooperative Extension with your Master Gardener title when publishing. Exp. "Your name, VCE Master Gardener".

If your unit would like to Host meeting in 2011 please let us know.

Thank you to Patty Gamache for putting together the goody bags for this year's ~~MG~~ College.

We have several volunteer opportunities for next year so please let Betty know if you are interested in volunteering for either

- Goody bags for 2010 MG College
- Silent Auction – the big fund raiser for the Endowment fund

New Business- Hugh Rooney – suggestion to develop a mailing list for members only for the electronic issue of the membership directory.

This issue has been discussed and we are currently working on resolving security issues.

The next VMGA Board meeting will be held the Claytor Nature Center, Bedford, hosted by Hill City Master Gardeners.

Meeting Adjourned, 8:15 pm

## **Announcements**

**Sites for the VMGA Bi-Monthly Meetings –**

August- Bedford

October – Lexington area

December- VA Beach

Respectfully submitted,

Christy Brennan, VMGA Secretary

**VMGA, Inc.**

**Proposed FY2010  
Budget**

**June 1,2009 to May  
31,2010**

Income

Membership

	\$
Regular	1,400
Lifetime/Advanced Payments	4,000
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Total Membership 5,400

Gifts for EEF Scholarships -

Education 3,000

Fundraising 1,000

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Total Income	\$ 9,400
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Expenses

	\$
Communication/Support	275
Coordinator Endowment Committee	100
Education	3,000
EEF Scholarships	600
Elections	125
Fundraising Committee	50
Fundraising Gifts to VT Endowment	1,000
Marketing	300
Membership & Roster	2,000
Newsletter	1,200
State Fair	400
Officers' Expense	
President	125
Vice President	25

Secretary	100
Treasurer	100
	<hr/>
Total Expenses	\$ 9,400
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Virginia Master Gardener Association, Inc

Annual Treasurer's Report

June 20, 2009

**Balance Sheet**

Data As

OF: 5/31/2009

**Assets**

Checking Account Balance	\$9,452.53
PDR Education Endowment CD Balance	\$13,943.30
Reserve CD #1 Balance	\$0.00
Reserve CD #2 Balance	\$4,735.19
Future Dues CD Balance	\$5,864.40

Fundraising Inventory	\$ 788.98
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<b>Total Assets</b>	<u><u>\$ 34,784.40</u></u>
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**Liabilities**

Unearned Income - Future Dues	\$9,531.01
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Coordinator Endowment Funds Payable	\$1,078.00
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Coordinator Endowment Fundraising Gifts Payable	\$1,411.88
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Restricted Gifts for Scholarships	\$0.00
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<b>Total Liabilities</b>	<u><u>\$12,020.89</u></u>
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**Net Assets**

Accumulated Earnings	\$20,496.57
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Current Year Earnings	\$2,266.94
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<b>Total Net Assets</b>	<u><u>\$22,763.51</u></u>
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**Total Liabilities  
and Net Assets**

\$34,784.40

Virginia Master Gardener Association, Inc

Annual Treasurer's Report

June 20, 2009

Checking  
Balance as of  
5/31/2008

\$6,714.86

Receipts

\$7,957.07

Coord Endowment Gifts	\$1,078.00
FY 10-19 dues	\$3,780.00
FY 09 dues (current FY)	\$1,108.60
Education	\$0.00
Fundraising	\$1,760.47
Gift for EEF	\$230.00
Restricted Gift for Scholarship	\$0.00

Disbursements

\$4,692.85

Comm/Support	-\$723.12
Coord Endowment Cmte	\$0.00
Coord Endow Gift Transfers	\$0.00
Education	\$0.00
Education Scholarship-	-\$350.00



	Spec	
	EEF Scholarships	-\$600.00
	Elections	\$0.00
	Fund Raising Cmte	\$0.00
	Fund Raising Gifts to Endowment	\$0.00
	Marketing	-\$225.00
		-
	Membership & Roster	\$1,342.32
	Newsletter	-\$778.63
	State Fair	-\$420.57
	Officers Expense	
	President	-\$98.09
	Vice President	\$0.00
	Secretary	-\$62.21
	Treasurer	-\$92.91
	Transfers	-\$526.55
	EEF Gift Transfers	\$0.00
	Lifetime Dues Transfers	\$0.00
	Reserve CD Transfers	\$0.00
	Fundraising Inventory	-526.55
Checking		
Balance as of	5/31/2009	<u><u>\$9,452.53</u></u>